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**Agenda for the
MEETING OF THE REGIONAL AIRPORT BOARD
OF THE
COLUMBIA GORGE REGIONAL AIRPORT**

(Established cooperatively between the City of The Dalles, Oregon and Klickitat County, Washington)

Friday, February 17, 2017 @ 7:00am

Meeting to be Held at the Airport Terminal in Dallesport, WA

- I. Call to Order**
- II. Roll Call**
- III. Approval of the Agenda**
- IV. Approval of Minutes: December 16, 2016**
- V. Public Comments (items not on the Agenda)**
- VI. Board Member Comments (items not on the Agenda)**
- VII. Discussion Items**
 - A. Flex-space Hangar.**
 - B. Airport Projects**
- IX. Managers Report**
 - A. Budget Report**
- X. Next Meeting Date: March 17, 2017**
- XI. Adjournment**

**Minutes of the Board of Directors Special Meeting
Regional Airport Authority**

December 16, 2016

Airport Terminal – Dallesport, Washington

CALL TO ORDER

Chairman Jim Wilcox called the meeting to order at 7:07 a.m.

ROLL CALL

Members present: Tim McGlothlin, Dave Sauter, Dave Griffith, Terry Trapp, Norm Deo and Jim Wilcox. Absent: Tim Urness.

Staff members present: Rolf Anderson and Chuck Covert of AMI, Richard Foster of Klickitat County.

APPROVAL OF AGENDA

The Agenda was approved unanimously.

APPROVAL OF MINUTES

The October 21, 2016, Minutes were unanimously approved as amended.

PUBLIC COMMENTS

None

BOARD MEMBER COMMENTS

Jim Wilcox reported that he and Chuck Covert had made a presentation to the Lions Club the previous day. He stated the presentation was well received and they appreciate the value of the Airport to the Community.

DISCUSSION ITEMS

AMI reported that the Flex-space hangar was out to bid. The bids are due January 5, 2017. The bids will then be presented to the City Council on January 9th for approval of the bid and award of the contract and then to the County Commissioners on January 10th.

AMI reported that Mr. Morgan would like an opportunity to discuss the potential road he would like to build from his property, across Airport property to Dallesport Road. This is the area where the Board visited during the last Board meeting. Mr. Wilcox requested that AMI check with Tenneson Engineering about the location of the road where it would meet Dallesport road. Rolf said he would continue to follow up with Mr. Morgan as well as the County and Tenneson on the road location and size of right away.

Rhett Howard and Darren Lacock from the Klickitat Fire Department Number 6, the local fire department serving the Airport and this area, made a presentation in which they stated that they believe the best place to build the new Fire Department building is on Lot 1 of the Airport. They believe this lot will provide the best access to the Airport as well as to the areas they serve. The Fire Department and AMI will need to work with the County on the land swap and any other issues involved in this potential move and then return to the Airport Board with more details. The Board also requested that AMI and the Fire Department perform an evaluation to present to the Board as to which Lot is the best location for the Fire Department on the Airport. After a thorough discussion and upon a motion duly made and seconded the Board moved to make a commitment to discuss with the Fire Department the use Lot 1 before the Airport leases it to anyone else.

AMI presented a list of the Airport Board members and their respective terms. Under the Inter-Government agreement there are seven Board members with 2 year terms. Terry Trapp, Norm Deon and Dave Griffith each stated they would like to continue subject to approval from the City Council or County Commissioners. Jim Wilcox and Norm Deo stated they would move their next terms to one year to help stagger the Board member terms so that approximately one-half of the Board members would renew each year.

MANAGERS REPORT

AMI presented the budget it had received from the city of The Dalles for the period ending October 31, 2016. There were no unusual items on the report however AMI noted that the Building and Grounds category would exceed its budget this year due to the fuel island repairs.

EXECUTIVE SESSION

At 8:04 am the Board then adjourned under RCW 42.30.110(c) to meet in Executive Session.

The Board returned from Executive Session at 8:18 am.

NEXT REGULAR MEETING

January 20, 2017

ADJOURNMENT

Chairman Jim Wilcox adjourned the meeting at 8:20 a.m.

Jim Wilcox, Chairman