

WASCO COUNTY LIBRARY SERVICE DISTRICT

BOARD MEETING MINUTES

September 11, 2012

COMMISSION PRESENT: CeeCee Anderson, Mary Beechler, Margaret Brewer, and Corliss Marsh

COMMISSION ABSENT: None

STAFF PRESENT: District Librarian Sheila Dooley, Dufur School/Community Librarian Louise Walkowiak, and Southern Wasco County Librarian Sarah Hennessey

GUESTS PRESENT: Library Clerk II Maggie Pando

The meeting of the Wasco County Library Service District Board was called to order at 2:32 p.m. by Chairman Corliss Marsh.

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INTRODUCTION OF NEW BOARD MEMBER

Margaret Brewer, the new Dufur representative on the Board, was introduced to the Board.

MINUTES

Mary Beechler made a motion to approve the minutes of the July 12th meeting. CeeCee Anderson seconded the motion and it was approved unanimously.

LIBRARY DIRECTOR'S REPORT

The written report for The Dalles library was presented for information.

Sheila Dooley reported that the equipment and furniture purchased with the \$10,000 Trust Management Services grant has arrived. Corliss Marsh will be participating in the October 18<sup>th</sup> meeting with Tigard library staff to discuss RFID (radio frequency identification) tag implementation.

Sarah Hennessey reported that story time has resumed at the Southern Wasco County Library and a joint summer reading program party with the school is planned.

NEW BUSINESS

A. Maupin Library Building Technical Assistance Grant

Corliss Marsh reported that the Maupin City Council approved a motion to pursue a technical assistance grant through the Ford Family Foundation. After a discussion, it was

agreed that if there is no progress towards this by September 26<sup>th</sup>, Corliss Marsh and Mary Beechler will plan to attend the City Council meeting.

#### B. Recommendation Regarding Allocation of Materials Budget

The proposal to allocate materials budget expenditures according to the libraries' school district populations was discussed. There was concern expressed that the allocation for the Maupin library is too high considering the capacity of the existing building. Sheila Dooley will discuss this with Sarah Hennessey and it will be addressed in the 2013-2014 budget.

### REPORTS

#### A. Friends of the Library Activities

Corliss Marsh reported that the Friends will be holding its fall membership meeting on September 12<sup>th</sup> at 6:30 p.m. and the entire mailing list of members has been contacted. Consignment sales are going well.

### PRESENTATION

#### A. Library Mobile App

As part of the meeting, the Board participated in a webinar demonstrating the features of the Boopsie mobile app for libraries. Among its features is the ability for users to search the library catalog and place holds on items using their mobile phones. It was agreed that usage of the service should be tracked and the service promoted.

Mary Beechler made a motion to have the library purchase the standard feature service, Margaret Brewer seconded it, and the motion was approved unanimously.

### REPORTS (CONTINUED)

#### B. Library Expansion Committee

The drafts of two brochures were given to the Board. Corliss Marsh reported on the Committee's event to be held at the Columbia Gorge Discovery Center on October 21<sup>st</sup>.

#### C. Materials Expenditures Report

The District materials budget was 10% expended as of 17% of the year.

#### D. Library District Financial Report

The August report was unavailable.

#### E. Financial Report for The Dalles-Wasco County Library

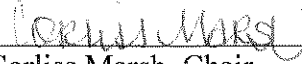
The budget (excluding the contingency and unappropriated ending balance) was 15% expended as of 17% of the year.

### ADJOURNMENT

At 4:59 p.m. the meeting was adjourned by Chairman Corliss Marsh. The next meeting is scheduled for Tuesday, October 9<sup>th</sup>, at 3:30 p.m. at the Dufur School/Community Library.

APPROVED by the Wasco County Library District Board of Directors on the 9th day of October 2012.


WASCO COUNTY LIBRARY SERVICE  
DISTRICT BOARD OF DIRECTORS



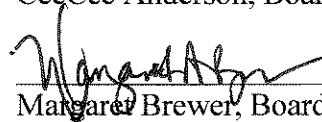
Corliss Marsh, Chair



Mary Beechler, Vice-Chair



CeeCee Anderson, Board Member



Margaret Brewer, Board Member