

MINUTES  
REGULAR COUNCIL MEETING  
OF  
February 27, 2017  
5:30 p.m.

THE DALLES CITY HALL  
313 COURT STREET  
THE DALLES, OREGON

- PRESIDING:** Mayor Stephen Lawrence
- COUNCIL PRESENT:** Russ Brown, Tim McGlothlin, Taner Elliott, Linda Miller, Darcy Long-Curtiss
- COUNCIL ABSENT:** None
- STAFF PRESENT:** City Manager Julie Krueger, City Attorney Gene Parker, City Clerk Izetta Grossman, Finance Directors Kate Mast and Angie Wilson, Planning Director Steve Harris, Public Works Director Dave Anderson, Police Chief Patrick Ashmore, Human Resources Director Daniel Hunter, Assistant to the City Manager Matthew Klebes, City Engineer Dale McCabe

**CALL TO ORDER**

The meeting was called to order by Mayor Lawrence at 5:30 p.m.

**ROLL CALL**

Roll call was conducted by City Clerk Grossman, all Councilors present.

**PLEDGE OF ALLEGIANCE**

Mayor Lawrence invited the audience to join in the Pledge of Allegiance.

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**APPROVAL OF AGENDA**

Mayor Lawrence added Item #11-A Contract Review Board to the agenda, renumbering the remaining items. It was moved by Elliott and seconded by Brown to approve the agenda as amended. The motion carried unanimously.

**PRESENTATIONS/PROCLAMATIONS**

Business Retention and Expansion Program Results – Main Street Director Jerimiah Paulsen

Main Street Executive Director Paulsen and former director Matthew Klebes presented a PowerPoint presentation. See attached.

Councilor Elliott asked for quarterly reports from Main Street.

Tobacco Policy for Lewis and Clark Festival Park – Hayli Eiesland, North Central Public Health District

Hayli Eiesland presented a PowerPoint presentation regarding the tobacco policy. See attached.

Eiesland said a sign at the Lewis & Clark Festival Park would help stop the smoking and use of other non-cigarette tobacco products. She said the majority of people follow the rules when they are posted.

City Manager Krueger said she hesitated to have a rule with no ability to enforce it.

Councilor Long-Curtiss said she would be in support of the resolution. She said it would show the City had as a value protecting children and our environment.

After some discussion Eiesland said she would come back to Council with some examples and statistics on what other cities had in place.

**CITY MANAGER REPORT**

City Manager Krueger reported that Judge Peachey had resigned effective April 1. She said he had been appointed to the Oregon Bar Association Board of Governors. She said he could not be a sitting judge and accept that appointment.

She said the process last used to replace the Municipal Court Judge had been to send a letter requesting qualifications to local attorneys. City Council reviewed the submittals, interviewed, and appointed the judge.

She said the City Council appointed the Judge, and the Judge appointed the Judge Pro-tem.

Krueger said the current Judge Pro-tem would be willing to serve as Judge until the position could be filled.

Krueger reported she was working with the Chamber of Commerce on their budget and scope of work. She said she had asked Main Street to provide a proposal for the cruise ship portion of the Chamber contract.

Krueger asked if Council members were interested in going to Miyoshi for the World Rafting Championship. Linda Miller, Darcy Long-Curtiss and Taner Elliott expressed interest.

She said Public Works would be doing catch basin cleaning at night during the week.

Krueger asked if Council had interest in requesting Representative John Huffman add the standard (3-5year) and extended plan to HB 2904 which only addressed the long term enterprise zone extension. It was the consensus of the Council for her to do that.

### **CITY ATTORNEY REPORT**

City Attorney Parker reported that at the League of Oregon Cities Legislative meeting they advised to watch this session. He said there were three unfunded mandates, and it was unknown where the Governor would make cuts.

Parker said that public request timelines were being tightened. He said he was working with the City Clerk on process for our records management, which he felt would assist the City with records requests.

In response to a question he said that in regards to Recreational Immunity some wanted to do away with it. He said it was unlikely that would pass.

Parker said he was working with Zayo on the franchise agreement. He said he didn't want to adversely impact QLife.

### **CITY COUNCIL REPORTS**

Councilor Long-Curtiss reported she attended:  
Google Wi Fi hotspot event at the Library  
Governmental Affairs meeting  
QLife meeting

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Community Outreach Team meeting  
King of the Roads presentation at the Discovery Center

Councilor McGlothlin reported on attending:  
Airport Board meeting – June 17 will be the Fly In  
Google Wi Fi Hotspot event

He said KGW TV was taping in The Dalles regarding the Homeward Bound program in Portland that funded homeless people being bused to The Dalles.

He said he was concerned about the 1000 foot buffer for marijuana businesses. He knew of two businesses opening that weren't 1000 feet apart and asked for a staff report.

City Manager Krueger said the alternatives had been discussed at the Planning Commission; there would be a hearing in March and the issue would come back to City Council in April.

Councilor Elliott said he was looking forward to the Fly In.

He said that QLife would have a bid opening for the Maupin project. He said QLife was deciding what it wanted to be, looking at the bigger vision.

Councilor Miller reported on attending:  
Google Wi Fi hotspot event – she said the hotspots could be checked out like a book for 3 weeks  
Urban Renewal Agency meeting

### Adopt City Council Goals for Fiscal Year 2017-18

City Manager Krueger said the draft Goals were presented for Council consideration.

It was moved by Miller and seconded by Elliott to adopt the Council Goals for fiscal year 2017-18 as presented. The motion carried unanimously.

### **CONSENT AGENDA**

It was moved by Elliott and seconded by Miller to approve the Consent Agenda as presented. The motion carried unanimously.

Items approved by Consent Agenda were: 1) Approval of February 6, 2017 Joint Work Session with Planning Commission Meeting Minutes; 2) Approval of February 7, 2017 Special Meeting/Goal Setting Work Session Minutes; 3) Approval of February 13, 2017 Regular City Council Meeting Minutes

### **CONTRACT REVIEW BOARD**

#### **Authorization to enter into contract with Kennedy/Jenks Engineers to complete work in support of a Clean Water State Revolving Fund loan application**

Public Works Director Anderson reviewed the staff report.

It was moved by McGlothlin and seconded by Brown to authorize the City Manager to enter into contract with Kennedy/Jenks Engineers to provide engineering services in support of DEQ Clean Water State Revolving Fund Loan administration in an amount not to exceed \$137,140. The motion carried. Elliott abstained, to eliminate any appearance of conflict of interest, as he is a subcontractor on the Wastewater Treatment Plant project.

### **PUBLIC HEARINGS**

#### **Resolution No. 17-007 Adopting a Supplemental Budget for Fiscal Year 2016/2017, Making Appropriations and Authorizing Expenditures from and within Various Funds of the City of the Dalles Adopted Budget**

Mayor Lawrence opened the Public Hearing.

Finance Director Mast reviewed the staff report. She said the Public Hearing was only necessary for the Wastewater Fund changes.

Hearing no testimony Mayor Lawrence closed the hearing.

It was moved by Miller to adopt Resolution No. 17-007 Adopting a Supplemental Budget for Fiscal Year 2016/2017, Making Appropriations and Authorizing Expenditures from and within Various Funds of the City of the Dalles Adopted Budget.

Mast said the Airport Intergovernmental Revenue amount needed to be changed to \$166,786. She said she would correct that number and have a resolution ready for the Mayor's signature on Tuesday.

Miller amended the motion to Adopt Resolution No. 17-007 Adopting a Supplemental Budget for Fiscal Year 2016/2017, Making Appropriations and Authorizing Expenditures from and within Various Funds of the City of the Dalles Adopted Budget as amended. The motion was seconded by McGlothlin. The motion carried unanimously.

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### ACTION ITEMS

#### Resolution No. 17-006 Authorizing Transfers of Funds between Departments of the General Fund of the City of The Dalles Budget, Making Appropriations and Authorizing Expenditures for Fiscal Year Ending June 30, 2017

Finance Director Mast reviewed the staff report.

Mayor Lawrence asked what the contingency fund balance was. Mast said it had been reduced by \$85,000 and the new balance was \$588,506. She said she didn't have the total reduction during the course of the year readily available.

Elliott said the budgeted contingency was below the goal of 10% to begin with.

It was moved by Long-Curtiss and seconded by Brown to adopt Resolution No. 17-006 Authorizing Transfers of Funds between Departments of the General Fund of the City of The Dalles Budget, Making Appropriations and Authorizing Expenditures for Fiscal Year Ending June 30, 2017. The motion carried unanimously.

#### Acceptance of Downtown Parking Task Force Report

City Engineer McCabe reviewed the staff report. See attached PowerPoint presentation.

Donna Lawrence, member of the task force, said they would like Council to be mindful of the need for employee parking as the downtown is developed. She said available parking lots were disappearing. She said a parking structure would be needed.

An employee at the GOHBI Building asked that the side streets and Third Street in front of and adjacent to that building not be in the downtown parking district. She said they have a hard time finding parking when they have quarterly meetings.

It was moved by Elliott and seconded by McGlothlin to accept the Ad Hoc Downtown Parking Task Force Final Report and Recommendations. The motion carried unanimously.

#### Approve Housing Needs/Buildable Land Needs Contract Amendment

Planning Director Harris reviewed the staff report.

It was moved by Miller and seconded by Long-Curtiss to amend Contract Number 2016-003, authorizing additional expenditures for a total cost not to exceed \$52,565. The motion carried

unanimously.

**DISCUSSION ITEMS**

Proposed Changes to the City's Water Regulations Ordinance No. 91-113, and Sewer Regulations Ordinance No. 97-1213

Finance Director Mast and Public Works Director Anderson reviewed the staff report.

It was the consensus of the Council to direct staff to prepare the proposed Ordinances with notice to landlords and CAP provisions to be Action Items at a future City Council meeting, as a Public Hearing to allow for landlord input.

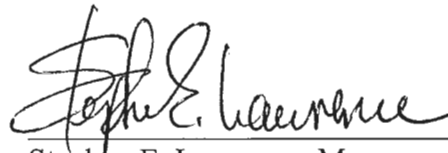
**ADJOURNMENT**

Being no further business, the meeting adjourned at 8 p.m.

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Submitted by/  
Izetta Grossman  
City Clerk

SIGNED:



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Stephen E. Lawrence, Mayor

ATTEST:



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Izetta Grossman, City Clerk