

MINUTES
GOAL SETTING WORKSHOP
OF
February 7, 2017
Immediately following the Special Meeting

THE DALLES CITY HALL
313 COURT STREET
THE DALLES, OREGON

PRESIDING: Mayor Stephen Lawrence

COUNCIL PRESENT: Russ Brown, Tim McGlothlin, Linda Miller, Darcy Long-Curtiss

COUNCIL ABSENT: Taner Elliott

STAFF PRESENT: City Manager Julie Krueger, City Attorney Gene Parker, City Clerk Izetta Grossman, Finance Directors Kate Mast and Angie Wilson, Public Works Director Dave Anderson, Police Chief Patrick Ashmore, Planning Director Steve Harris, Human Resource Director Daniel Hunter, Assistant to the City Manager Matthew Klebes, District Librarian Jeff Wavrunek

DEPARTMENTAL UPDATES

City Manager Krueger said her focus was on infrastructure, tools and technology for the employees to efficiently do their jobs.

Human Resources Director Hunter reviewed his memo regarding technology needs for his department.

City Clerk Grossman followed up on her staff report. She said that City Attorney Parker was in agreement with the recommendation to implement a codification program.

Police Chief Ashmore reviewed his memo regarding needed upgrades for radios and tasers. Public Works Director Anderson reviewed his memo regarding the Wastewater Treatment Plant

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Contract Request for Proposals (RFP). He recommended Council postpone the RFP until the new plant had been up and running in order to provide the needed statistics on the RFP.

In response to a question Anderson said he had no issues with CH2M.

City Manager Krueger said CH2M had the same culture of safety as the City.

It was the consensus of the Council to negotiate a five year extension of the contract with CH2M for the operation of the Wastewater Treatment Plant.

Finance Director Mast said they were finishing up the implementation of the finance software. She said during the negotiations she added a clause allowing the addition of municipal court and payroll within two years. She said ADP was not working for the City. She would be recommending adding those two components at the February 27 Council meeting.

City Manager Krueger recommended Council remove those goals regarding culture, and ones of a routine nature. She said she thought 10 to 12 big goals that require funding and/or partnerships would be ideal.

Assistant to the City Manager Klebes reviewed the memo on the shuttle program at The Dalles Dam. It was the consensus of the Council to continue the program another year and to search for another entity to take over the operations after that.

Krueger said she would like the Council to consider a policy that set a structure, and dollar amount for social contributions. She said the small community grant program was working well. She said having a policy would assist in budgeting and limit the unanticipated requests for this type of contribution.

Councilor Miller said something along the lines of the Urban Renewal Façade Grant guidelines would be useful.

Mayor Lawrence said he would like to look at three major categories:

- Complete projects underway
- Complete studies to advance the update of the Comprehensive Plan and the Vision Action Plan
- Develop stronger working relationships with Department Heads

Planning Director Harris reviewed his memo. Harris said he had been reviewing forms, processes and staffing needs. He said the image of the department in the community was important.

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He said the review of the current plans would take some time and would have costs associated with it.

COUNCIL GOALS

Mayor Lawrence said he would like to:

Review use of Transient Room Tax funds

Keep the safety program with rewards for staff

Focus on development of the west side of town

Maximize partnerships with the Chamber, Mainstreet Program and YouthThink

Increase relationships with Tribal Community

City Manager Krueger drew the Council attention to the list of current use of transient room tax. She said that YouthThink support could be moved to a program line item.

Assistant to the City Manager Klebes reported on his research into Performance Matrix systems.

Airport Manager Chuck Covert reported on the projects at the Airport.

Mayor Lawrence said he would like more conversations with Klickitat County regarding the Airport.

Mayor Lawrence recessed the meeting at 2:30 p.m.

Reconvened at 2:40 p.m.

City Attorney Parker said in light of the housing report indicating a shortage of low income housing resources the Council should consider addressing their position on the homeless issues in the City.

Councilor McGlothlin said the homeless issue is complex. He said increased ongoing communication with all entities providing services would help. He said mental illness and drug abuse was taxing resources.

Mayor Lawrence asked if the City needed a policy. He said he had talked with other mayors and the question is: do you want more services that will attract more homeless.

Chief Ashmore said the City needed to make a decision to support resources or to put ordinances in place that the police could enforce.

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District Librarian Jeff Wavrunek said the Library Foundation was looking at building a couple study rooms inside the existing building. He said a supporter had brought landscape drawing to the Board as well.


See attached draft Council Goals for fiscal year 2017-18.

ADJOURNMENT

Being no further business, the meeting adjourned at 3 p.m.

Submitted by/
Izetta Grossman
City Clerk

SIGNED:



Stephen E. Lawrence, Mayor

ATTEST:



Izetta Grossman, City Clerk

CITY COUNCIL WORKPLAN Fiscal Year 2017-18

City of The Dalles MISSION STATEMENT

“By working together, we will provide services that enhance the vitality of The Dalles”

Value Statements:

- A. Provide City-wide infrastructure to support safe and well maintained streets and reliable utility systems for the citizens of The Dalles.
- B. Work and partner with governmental agencies and non-profits to improve coordination of services and open communication.
- C. Promote economic development opportunities which will provide jobs and enhance community livability.
- D. Maintain a sustainable budget that will support City operations and capital improvements, while assuring an adequate contingency fund.
- E. Encourage civic responsibility and promote health and public safety through programs, partnerships, plans and policies.
- F. Provide transparent and efficient administration of City government.

Fiscal Year 2017-18 Prioritized Goals by Vision:

A. Infrastructure:

1. Initiate design work and pursue grant/loan financing for the Dog River waterline replacement and the Crow Creek Dam increasing capacity proposals; and then implement an approved plan.
2. Develop street construction projects and focus resources on prevention maintenance projects (i.e.: patching, crack sealing, chip sealing) through fiscal year 2017-18.
3. Evaluate future funding for infrastructure.
4. Complete enhancement to Lone Pine Well.

B. Work with partners:

1. Continue to participate in the Community Outreach Team requests for State and Federal Legislative assistance.

2. Move toward use of renewable energy technique for city-owned properties.
3. Support Regional Solutions Team, Mid Columbia Housing Authority, and Mid-Columbia Economic Development District to support and promote an attainable housing program.
4. Expand on-going relationship with the four tribes with area interest at Tribunal Council/City Council level, with focus on substandard housing.
5. Support partnership effort to complete development of Mill Creek Greenway project.

C. Economic Development:

1. Develop and maintain programs and activities to strengthen the economic vitality of The Dalles.
2. Support completion of financing for Civic Auditorium's Theatre renovation.
3. Continue pursuit of local Bike Hubs as part of the Columbia Gorge Bike Trail.
4. Explore and promote opportunities for expansion of RV vehicle spaces.
5. Resolve Gitchell Building issue regarding whether it should be demolished, stabilized, or rehabilitated.
6. Develop a plan for open space/park near the Veteran's Office.
7. Explore downtown parking needs.

D. Sustainable Budget:

1. During fiscal year 2017-18 budget process support use of resources to upgrade technological tools and programs in all City departments.
2. Continue to work toward getting Workers Comp experience rating factor down to a .9; develop an incentive based employee safety program.

E. Civic Responsibility and Public Safety:

1. Develop and implement plan to improve the City's image from the freeway, including Cherry Growers, West side and Sunshine Mill.
2. Establish City's position on addressing the homeless issues within the City.

F. Transparent Efficient Government:

1. Continue to use technological advances to keep the website and all forms of communication up to date and transparent.
2. Implement codification program.
3. Develop Performance Management Benchmarks.

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