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Regular City Council Meeting  
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MINUTES

REGULAR COUNCIL MEETING  
OF  
April 25, 2016  
5:30 p.m.

THE DALLES CITY HALL  
313 COURT STREET  
THE DALLES, OREGON

**PRESIDING:** Mayor Stephen Lawrence

**COUNCIL PRESENT:** Russ Brown, Tim McGlothlin, Taner Elliott, Linda Miller, Dan Spatz

**COUNCIL ABSENT:** None

**STAFF PRESENT:** City Manager Julie Krueger, City Clerk Izetta Grossman, Planning Director Richard Gassman, Finance Director Kate Mast, Public Works Director Dave Anderson, Police Chief Jay Waterbury, Project Coordinator Daniel Hunter

**CALL TO ORDER**

The meeting was called to order by Mayor Lawrence at 5:30 p.m.

**ROLL CALL**

Roll call was conducted by City Clerk Grossman, all Councilors present.

**PLEDGE OF ALLEGIANCE**

Mayor Lawrence invited the audience to join in the Pledge of Allegiance.

**APPROVAL OF AGENDA**

Mayor Lawrence wished Chief Waterbury a Happy Birthday.

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Mayor Lawrence removed Action Item 11-C from the agenda. It was moved by Elliott and seconded by Miller to approve the agenda as amended. The motion carried unanimously.

### **AUDIENCE PARTICIPATION**

Jim Wilcox, 416 West 7<sup>th</sup> Street asked the Council to reconsider the ninety day delay on making a decision regarding RV Parks inside city limits. He said he was in favor of allowing RV Parks under conditional use permits. He said those permits would have to go before the Planning Commission, which would create a denial opportunity in places that would not be appropriate.

Wilcox said there was pressure on the city's housing resources and that pressure would increase with the 500 contractors expected for the Google expansion and the potential for Walmart to begin construction.

He said this type of pressure forced rents up and out of reach of some residents.

He asked Council to review ordinances as soon as possible.

Wilcox introduced Linda Heath, 1800 East 11<sup>th</sup>. Heath said she was looking at purchasing a 1 acre parcel for a ten pad RV development on West 10<sup>th</sup> Street. She said she had been working on the project since September and couldn't move forward in good faith without the new ordinances in place.

City Manager Krueger said she had met with the Planning Director and they were working on a solution.

Mayor Lawrence said there was concern about RV Parks in neighborhoods.

Wilcox said conditional use permits would allow discretion on a case by case basis. He said the west end of town had the most available options.

Mayor Lawrence said the City would give expedited effort to the issue.

### **CITY MANAGER REPORT**

City Manager Krueger asked Public Works Director Dave Anderson to provide the Council with a grant update.

Anderson said the City had applied for a \$4 million grant for the Dog River Pipeline and had been informed that after initial review the application was #23 of 37 applications. He said the ranking was open for public comment and asked that the Council and public go online to express

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the importance of the project. Public Works Director Dave Anderson asked for the public to make comment on the Dog River Pipeline grant. He said we need to emphasise the importance of the pipeline to the community. Comments are due by Friday April 29.

He said the key points would be that the pipeline is wooden and over 100 years old; it leaks 1 million gallons per day in the spring, which is not good for the environment – it would be better to keep the water at the source and it provides 50% of the City's water supply. He said the City has the matching funds for the grant.

He said to go to Oregon Water Resources Department home page to find more information on the grant and to make comment.

[http://www.oregon.gov/OWRD/pages/Water\\_Resources\\_Development\\_Program.aspx](http://www.oregon.gov/OWRD/pages/Water_Resources_Development_Program.aspx)

>*Funding Opportunities* (a link in the list on the left side of the page)

>scroll down to *Program Components, Water Projects Grants and Loans*, "Click here for more information"

>scroll down to *2016 Funding Cycle*, there are two links in the narrative of this section. The first one lists the current project rankings with further links to the applications with project details. He said the second link provides a summary of the projects, and this section also has the details on how to submit comments.

City Manager Krueger reminded Council that there would be a Transportation System Plan public workshop at City Hall on Tuesday.

She reported that Public Works was busy with paving projects.

She congratulated Public Works on receiving an Excellence In Communication Award for the Consumer Confidence Report.

## **CITY COUNCIL REPORTS**

McGlothlin said the Cherry Festival was great.

Miller reported on attending a ribbon cutting at the Medical Marijuana Shop, and she worked the Sister City booth at the Cherry Festival.

Mayor Lawrence said he would be attending an all-day board retreat for Mid-Columbia Council of Government on Tuesday. He said they would be doing a full SWAT analysis and discussing the size of the Board.

Mayor Lawrence reported attending a meeting for the Neon Sign Museum. He said the brochure

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they produced was very nicely done. He said they had one large donor, and another potential donor was coming to town for a visit.

### **CONSENT AGENDA**

It was moved by Miller and seconded by Brown to approve the Consent Agenda as presented. The motion carried unanimously.

Items approved by Consent Agenda were: 1) Approval of April 11, 2016 Regular City Council Meeting Minutes.

### **CONTRACT REVIEW BOARD ACTIONS**

#### **Award Contract No. 2016-003 Housing Needs and Residential Land Needs Assessment**

Project Coordinator Hunter reviewed the staff report.

Elliott asked if any research was done regarding the background of the proposers. Hunter said both had done significant work in Oregon, and Johnson was a subcontractor on the Waste Water Treatment Plant project.

Public Works Director Anderson that their work had been satisfactory.

It was moved by Spatz and seconded by Elliott to approve a contract in an amount not to exceed \$46,913 to Johnson Economics, LLC for completion of a Housing Needs Analysis and Residential Buildable Lands Assessment. The motion carried unanimously.

### **ACTION ITEMS**

#### **Funding Request for Community Concert Series**

City Manager Krueger reviewed the staff report.

Krueger said Haines and Hare were in attendance if there were questions.

Mayor Lawrence said he was in favor of the proposal and liked that there was a way for the City to be paid back, at least in part.

Miller asked if they felt there was an issue with the 2700 ticket sale estimate.

Haines said that number was gross potential, he would hope for 2000.

Hare said he thought that 1500 was reasonable.

Elliott asked if the city could pull support from the other shows if the first one was not successful.

Haines said that they would be promoting a series, and advertising would have been done for all three.

Brown said he felt that providing basic services was the role of the City, saying streets had been underfunded for years. He said he like the idea, but could not support investing the requested amount in something that was not a basic service.

McGlothlin asked how many tickets were sold at the July concert last year. Hare said there were about 1500 people on sight, about 1000 were paying ticket holders. He said the weather was very hot last year.

Mayor Lawrence said emphasis was put on streets for three years; City invested in Main Street; hired Gary Rains for Economic Development and things were starting to turn around downtown. He said Council shouldn't stop looking at other issues just to fund streets.

Spatz said it was a gamble, but he saw a possible revenue source for the City.

Brown said Council was responsible for the tax payer's money.

Elliott said he agreed with Brown it was not the most diligent use of funds. He asked if sponsorship money would go to Haines and Hare.

Hare said some went to marketing. Haines said they would be marketing in Tri-Cities; Portland and Bend for July 3 concert. He said it was very expensive to market outside the area.

Mayor Lawrence said they were talking with the Chamber and dovetailing into that marketing.

McGlothlin said the July concert has a track record and there was a history of success with the August car show, but the September event was new.

Haines said the September event wasn't a concert; it was more of a celebration for the schools.

Elliott asked if the costs were lower than projected would the City pay less. Haines said the expenses listed were on the high side, the City would not pay more.

Haines said there was a small chance of a no show, but it was very small. Haines said he hoped that City participation wasn't based on revenue.

Mayor Lawrence asked if there was talent for the September show. Haines said he was not planning on it.

Mayor Lawrence asked if the first two shows didn't go well could they pull the last show.

Haines said marketing and accounting would be in place, cancelling would not be advisable.

Spatz asked what would happen next year. Haines said he didn't believe the series would ever be self-sufficient. He said each year they would want to grow to bigger and better shows and could need City backing.

McGlothlin asked the City Manager where the money would come from. Krueger said funding the concerts would affect the ending fund balance, noting that the transient room tax funds were less than anticipated this year.

McGlothlin clarified that the request was for \$15,000 for marketing plus the cost of each concert/event.

City Manager Krueger asked if any funds would be needed before July1. Haines said yes.

Haines said the September event could be removed if that was the desire of Council.

It was moved by Spatz and seconded by Miller to approve the full request for funding in the amount of \$96,500, requiring the promoters to submit funding drawdowns prior to each event and pay their own invoices, requiring the promoters to provide a final report after each event, including proof that funds were spent as indicated, and requiring promoters to manage all ticket sales and to provide a full accounting the sales and funds returned to the City. The motion carried, with Miller, Spatz and Elliott in favor; McGlothlin and Brown opposed.

#### Consideration of a Compensation Package for Exempt Employees for Fiscal Year 2016-17

City Manager Krueger reviewed the staff report noting that insurance premiums would be going up 8.93%, and employees would have to pay the increase over the 8% cap.

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It was moved by McGlothlin and seconded by Spatz to approve 2% COLA for exempt employees on July 1, 2016. The motion carried unanimously

**ADJOURNMENT**

Being no further business, the meeting adjourned at 6:49 p.m.

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Submitted by/  
Izetta Grossman  
City Clerk

SIGNED:

  
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Stephen E. Lawrence, Mayor

ATTEST:

  
\_\_\_\_\_  
Izetta Grossman, City Clerk