



**CITY of THE DALLES**

313 COURT STREET  
THE DALLES, OREGON 97058

(541) 296-5481 ext. 1125  
PLANNING DEPARTMENT

**MINUTES  
CITY OF THE DALLES  
HISTORIC LANDMARKS COMMISSION**

CITY HALL COUNCIL CHAMBERS

313 COURT STREET

THE DALLES, OREGON 97058

*MEETING CONDUCTED IN A ROOM IN COMPLIANCE WITH ADA STANDARDS*

Wednesday, December 27, 2017

4:00 PM

**CALL TO ORDER**

Chair Gleason called the meeting to order at 4:00 p.m.

**ROLL CALL**

Commissioners Present: Sandra Bisset, Dennis Davis, Eric Gleason, Robert McNary, and  
Doug Leash (arrived at 4:15pm)

Commissioners Absent: None

Others Present: City Councilor Tim McGlothlin

Others Absent: Ft. Dalles Museum Representative Heather Kirby

Staff Present: Senior Planner Dawn Hert

**PLEDGE OF ALLEGIANCE**

Chair Gleason led the Pledge of Allegiance.

**APPROVAL OF AGENDA**

Commissioner McNary moved to approve the agenda as written. Commissioner Leash seconded the motion; the motion passed unanimously.

**APPROVAL OF MINUTES**

Commissioner McNary stated Jack Bissett does not have control of the work crews but the crews are still functional. Commissioner Bisset motioned to approve the minutes of December 13, 2017 as corrected. Commissioner Leash seconded the motion; the motion passed unanimously.

**PUBLIC COMMENTS**

None.

## HISTORIC LANDMARKS COMMISSION GOAL SETTING

The following goals were retained for 2018.

### ***Short-Term Goals (1-2 years):***

- ***Update Historic Ordinance and Design Standards.*** This goal will be revisited in 2018.
- ***Provide a historic restoration workshop for local homeowners and contractors.***
- ***Encourage preservation and re-use of the Waldron-Gitchell Building.*** Senior Planner Hert stated Assistant to the City Attorney Matthew Klebes is preparing a staff report for presentation to City Council. Hert confirmed the Commission will be advised of City Council agenda items pertinent to the Historic Landmarks Commission.
- ***Partner with Main Street on further Downtown restoration project goals.***
- ***Encourage the restoration and preservation of the Pioneer Cemetery and establish an inventory link/listing on the City's website.*** Senior Planner Hert stated we have the information, but do not have the inventory or link. Commissioner Bisset stated she was working through the early cemetery books to compile a comprehensive alphabetical list. Bisset is willing to continue researching in order to reduce misinformation. Hert suggested pursuing a Certified Local Government grant to further the work. Commission consensus was to pursue a grant.
- ***Support the restoration of the Civic Auditorium building.***
- ***Support the creation of walking tours and regular historic building open houses.*** Commissioner Bisset stated she was on a committee working with the Chamber of Commerce to produce a walking tour.
- ***Encourage preservation and continued use of Rock Fort by using the adopted Preservation and Maintenance Plan.*** This goal was discussed and added during the Long-Term Goals conversation (see below).

Senior Planner Hert suggested an additional goal to include a student volunteer to work with the Historic Landmarks Commission. Commissioner Davis suggested, "***Encourage or support addition of a student representative.***" Hert suggested the volunteer could also contribute to the cemetery inventory.

Commissioner Bisset suggested a goal that would encourage and strengthen communication with the Urban Renewal Agency Board. Senior Planner Hert suggested, "***Increase communication on all Urban Renewal projects, vision and goals***" as a Continuous Goal. The Commission concurred.

### ***Long-Term Goals (3-5 years):***

- ***Support the Fort Dalles Museum and Vehicle Storage Display Building.*** Commissioner Davis stated the Museum would resume applying for grants for vehicles.

Commissioner McNary asked if there was a relationship between HLC and the Riverfront Trail. Senior Planner Hert replied HLC had no ties or links to the Trail.

City Councilor McGlothlin stated something should be done for Rock Fort. He said the monument had been vandalized. Hert suggested Rock Fort be added to the Short-Term

goals: ***“Encourage preservation and continued use of Rock Fort by using the adopted Preservation and Maintenance Plan.”***

- ***Support and advocate for the preservation and continued use of The Dalles High School and Colonel Wright Elementary School.*** This goal was retained.
- ***Encourage continued preservation and compatible infill of Historic Chinatown.*** Senior Planner Hert was not aware of any offers on the property. City Councilor McGlothlin said the property had been listed and was under negotiation.

***Continuous Goals:***

- ***Help facilitate educational assistance to help restorers with assessment and other historic preservation needs.***
- ***Provide regular recognition of historic restorations, including onsite acknowledgement and media coverage.*** Senior Planner Hert suggested posting “before and after” pictures on social media and in the The Dalles Chronicle. Commissioner Bisset mentioned articles published in the Discovery Center newsletter and the possibility they would be shared with The Dalles Chronicle.
- ***Encourage historic restoration for downtown by providing historic background research.*** Discussion covered providing historic landmark information to downtown property owners. Commissioner Davis will contact John Lundell to obtain a copy of an inventory originally compiled by Dr. Vogt. Commissioner McNary suggested The Dalles Main Street could coordinate the distribution of information. Senior Planner Hert will contact Jeremiah Paulsen of Main Street regarding the project.
- ***Encourage the collection and preservation of local history, including irreplaceable oral and written histories.*** Rodger Nichols has been working with oral histories from the original Courthouse. The Discovery Center also has oral histories that were not yet transcribed. Commissioner Davis suggested obtaining copies of tapes and storing them in a central location. Commissioner Bisset said the tapes are on various types of media, a variety of equipment would be required for transcription. A possible funding source could be an Oregon Cultural Trust grant with matching funds from the Commission or City. Immense Imagery was suggested as a possibility for data transfer.

Councilor McGlothlin inquired about The Dalles Mural Society. Senior Planner Hert stated the murals are not an HLC responsibility.

Carolyn Wood  
1709 Liberty Way  
The Dalles, Oregon 97058

Wood stated she gathered the material together from the Honald’s: documents, bylaws, non-profit agreement and tax identification number. Wood was told an anonymous group was interested in the project. Wood stated the Mural Society is a membership organization and anyone could take it over; she does not know where it stands at this time.

Councilor McGlothlin left the meeting at 4:58 p.m.

- **Update Historic Inventories and encourage new nominations to local and national registry districts.** Senior Planner Hert said the neighborhood around the Seufert House near the high school may be appropriate for an historic district.
- **Maintain Certified Local Government status.**
- **Encourage the preservation and restoration of City Hall.** Current efforts have been focused on maintenance.
- **Actively support historic month and local history.**
- **Assist with historic plaque costs and availability.** Senior Planner Hert obtained a quote for replacement plaques. Discussion covered replacement of missing/deteriorating plaques, funding for plaques, conversion to virtual plaques, and cooperation with the Chamber of Commerce for plaques on the walking tour.
- **Increase communication on all Urban Renewal projects, vision and goals.** This goal was added earlier in the meeting.

#### **STAFF/COMMISSIONER COMMENTS**

The Commission requested that physical copies of agenda packets be mailed.

Chair Gleason said Meredith VanValkenberg's estate was selling the back bar from a brothel. The back bar is 12' long, 8' tall, and has a mirror.

#### **NEXT MEETING DATE**

The next meeting is scheduled on January 24, 2018.

#### **ADJOURNMENT**

Chair Gleason adjourned the meeting at 5:25 p.m.

Respectfully Submitted  
Paula Webb, Planning Secretary



Eric Gleason, Chair