



CITY of THE DALLES

313 COURT STREET
THE DALLES, OREGON 97058

(541) 296-5481 ext. 1125
PLANNING DEPARTMENT

**SPECIAL MEETING AGENDA
CITY OF THE DALLES
HISTORIC LANDMARKS COMMISSION**

CITY HALL COUNCIL CHAMBERS
313 COURT STREET

THE DALLES, OREGON 97058

MEETING CONDUCTED IN A ROOM IN COMPLIANCE WITH ADA STANDARDS

Wednesday, October 25, 2017
4:00 PM

- I. Call to Order**
- II. Roll Call**
- III. Pledge of Allegiance**
- IV. Approval of Agenda**
- V. Approval of Minutes – August 30, 2017**
- VI. Public Comments** – During this portion of the meeting, anyone may speak on any subject which does not later appear on the agenda. Five minutes per person will be allowed.
- VII. Staff/Commissioner Comments**
- VIII. Next Meeting Date** – November 22, 2017
- IX. Adjournment**



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**MINUTES
CITY OF THE DALLES
HISTORIC LANDMARKS COMMISSION**

CITY HALL COUNCIL CHAMBERS
313 COURT STREET

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Wednesday, August 30, 2017
4:00 PM

I. Call to Order

Chair Gleason called the meeting to order at 4:02 p.m.

II. Roll Call

Commissioners Present: Sandra Bisset, Dennis Davis, Eric Gleason, Doug Leash and Robert McNary

Commissioners Absent: None

Others Absent: Ft. Dalles Museum Representative Heather Kirby, City Councilor Tim McGlothlin

Staff Present: Senior Planner Dawn Hert

III. Pledge of Allegiance

Chair Gleason led the Pledge of Allegiance.

IV. Approval of Agenda

Commissioner McNary moved to approve the agenda. Commissioner Bisset seconded the motion; the motion passed unanimously.

V. Approval of Minutes – August 2, 2017

Commissioner Davis motioned to approve the minutes as written; Commissioner McNary seconded the motion. The motion passed 3-0, Commissioners Leash and Bisset abstained.

VI. Public Comments

None.

VII. Public Hearing -- HLC Application #157-17; Todd Carpenter

Chair Gleason read the rules for a public hearing. Gleason then asked the Commission if they had any ex parte contact, conflict of interest or bias that would prevent an impartial decision/ hearing none, Gleason opened the public hearing at 4:08 p.m.

Senior Planner Hert presented the staff report.

Proponents:

Todd Carpenter and Carla McQuade

**216 E 5th Street
The Dalles, Oregon 97058**

Carpenter stated his options for the doorway: remove the door and replace the siding, build a deck similar to one on the opposite side of the home, or add an outside stairway leading up to the door. He felt the deck and/or outside stairway were not feasible due to necessary structural support.

Carolyn Wood

**1709 Liberty Way
The Dalles, Oregon 97058**

Wood stated the door may have opened to a stairway leading to an outhouse.

Terry Lee

**214 E 5th Street
The Dalles, Oregon 97058**

Lee stated the door was an oddity, and would be better covered over.

Commission discussion covered the proposed options.

There were no opponents to the request.

Chair Gleason closed the public hearing at 4:24 p.m.

Chair Gleason suggested retaining the opening as a window; he felt it was a good possibility that was the original use.

Carpenter and McQuade were in favor of the window, stating there was a diamond window elsewhere in the home.

Commission consensus was in favor of removing the door.

Commissioner Davis moved to approve the request with Option 1 modifying the “removal of door” to include “and/or replace with a new window”. ...with the addition

of replacing with a new window or modifying Condition of Approval #4 to include enclosing the door completely or installing a period appropriate window to look like the original exterior of the historic house.

Commissioner Davis moved to approve Option 1 with the addition of “or replacing with a new window,” and modifying Condition of Approval #4 to read, “Materials used for enclosing the door completely or installing a period appropriate window will need to look like the original exterior of the historic house. Utmost care will need to be taken with the siding and/or window installation to ensure that if removed in the future the essential integrity of the building would be unimpaired.” Commissioner Leash seconded the motion; the motion passed unanimously.

VIII. Resolution #147-17 for HLC #157-17 – Todd Carpenter

Commissioner McNary moved to adopt the resolution with the modifications stated with the approval; Commissioner Bisset seconded the motion. The motion passed unanimously.

IX. Staff/Commissioner Comments

Commission discussion covered the recent improvements to the Granada Theatre. Also discussed were renovations in the Honald Building.

Commissioner Bisset shared information discovered while researching Charles B. Brooks. Bisset found a connection between Mr. Brooks and the Waldron Drug Building.

Senior Planner Hert stated Requests for Proposal are out for the Waldron Drug Building.

X. Next Meeting Date – September 27, 2017

XI. Adjournment

Chair Gleason adjourned the meeting at 5:08 p.m.

Respectfully Submitted
Paula Webb, Planning Secretary

Eric Gleason, Chair