



**CITY of THE DALLES**

313 COURT STREET  
THE DALLES, OREGON 97058

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(541) 296-5481 ext. 1125  
PLANNING DEPARTMENT

**AGENDA**  
**CITY OF THE DALLES**  
**HISTORIC LANDMARKS COMMISSION**  
CITY HALL COUNCIL CHAMBERS  
313 COURT STREET  
THE DALLES, OREGON 97058  
*MEETING CONDUCTED IN A ROOM IN COMPLIANCE WITH ADA STANDARDS*

Wednesday, December 27, 2017  
4:00 PM

- I. Call to Order**
- II. Roll Call**
- III. Pledge of Allegiance**
- IV. Approval of Agenda**
- V. Approval of Minutes – December 13, 2017**
- VI. Public Comments –** During this portion of the meeting, anyone may speak on any subject which does not later appear on the agenda. Five minutes per person will be allowed.
- VII. Historic Landmarks Commission 2018 Goal Setting**
- VIII. Staff/Commissioner Comments**
- IX. Next Meeting Date – January 24, 2018**
- X. Adjournment**



**MINUTES**  
**CITY OF THE DALLES**  
**HISTORIC LANDMARKS COMMISSION**

CITY HALL COUNCIL CHAMBERS  
313 COURT STREET  
THE DALLES, OREGON 97058

*MEETING CONDUCTED IN A ROOM IN COMPLIANCE WITH ADA STANDARDS*

Wednesday, December 13, 2017  
4:00 PM

**CALL TO ORDER**

Chair Gleason called the meeting to order at 4:00 p.m.

**ROLL CALL**

Commissioners Present: Sandra Bisset, Dennis Davis, Eric Gleason, Robert McNary, and  
Doug Leash (arrived at 4:15pm)

Commissioners Absent: None

Others Present: Ft. Dalles Museum Representative Heather Kirby and  
City Councilor Tim McGlothlin

Others Absent: None

Staff Present: Senior Planner Dawn Hert, Planner Garrett McAllister

**PLEDGE OF ALLEGIANCE**

Chair Gleason led the Pledge of Allegiance.

**APPROVAL OF AGENDA**

Commissioner Bisset moved to approve the agenda. Commissioner McNary seconded the motion; the motion passed unanimously.

**APPROVAL OF MINUTES**

Commissioner Bisset motioned to approve the minutes of October 25, 2017 as presented. Commissioner Davis seconded the motion; the motion passed unanimously.

**PUBLIC COMMENTS**

None.

**PUBLIC HEARING – HLC APPLICATION #158-17; Mark Powell**

Chair Gleason read the rules for a public hearing. Gleason then asked the Commission if they had any ex parte contact, conflict of interest or bias that would prevent an impartial decision/hearing none, Gleason opened the public hearing at 4:05 p.m.

Senior Planner Hert presented the staff report.

**Proponent:**

**Mark Powell**

**PO Box 896**

**The Dalles, Oregon 97058**

Powell detailed his plans for the garage door replacement and north face improvements including board and batten and paint. Powell provided history of the improvements to that portion of the historic courthouse. He stated that the area was originally a walled-in recreation yard for prisoners that was modified in the 1920's when the non-original doors were installed.

Chair Gleason wondered if the garage doors would have acquired historic status due to the age.

Powell explained that his plan was to restore the building to its original 1883 architectural style which would require removal of the doors.

There were no opponents to the request.

Chair Gleason closed the public hearing at 4:14 p.m.

(Commissioner Doug Leash arrived at 4:15 p.m.)

Commissioner Bisset and Museum Representative Kirby both stated that the restoration plans would be a nice improvement and that they were looking forward to seeing the project completed.

Commissioner McNary moved to approve HLC 158-17 with the four suggested conditions of approval. Commissioner Bisset seconded the motion; the motion passed unanimously.

**RESOLUTION #148-17 for HLC# 158-17 – Mark Powell**

Commissioner Bisset moved to adopt the resolution as presented; Commissioner McNary seconded the motion. The motion passed unanimously.

**STAFF/COMMISSIONER COMMENTS**

Senior Planner Hert provided the Commission with plans for the Pioneer Cemetery:

- Jack Bissett has access to work crews to assist in clean up and installation projects. Hert will talk with the City Attorney to see if the crews can be used.
- Chips need to be re-applied along the foot trails throughout the cemetery. Hert will be getting an estimate for the materials with plans of placement in the spring.

- In anticipation for the work, staff or work crews should go out and flag the trails that are identified in the Pioneer Cemetery Preservation Plan. Also suggested was to add chips around the large monument.
- Hert will contact the monument company to get an estimate on adding the final burial, Elizabeth Wilson Buehler's name to the monument.
- Commissioner McNary would be reaching out to the westerly neighbor about gaining access to paint the opposite side of the existing picket fence on the shared property line.
- Commissioner McNary also stated that the National Guard may assist with some clearing of brush on the property line that abuts the College property.

Hert stated that the 2018 Goal Setting was planned for the upcoming meeting on December 27, 2017.

Hert reported that she was one of a four-person interview panel for one applicant that submitted a proposal for the Gitchell/Waldron Drug building RFQ. She stated that Matthew Klebes, Assistant to the City Manager, would be preparing a report to City Council for an upcoming City Council meeting. Hert said that she would provide the Commissioners with a copy of the report once it was completed.

Commissioner McNary asked if there were any issues with funding the maintenance of Rock Fort.

Senior Planner Hert explained that because the property was now in the City's ownership, it is included in the Maintenance Department's budget. She believed they had monies for maintenance.

Commissioner Bisset commented on the Granada's new stained glass. She said that she noticed a glare and that they didn't blend with the building. Hert stated that they appear to be iridescent in the sun and told the Commission that Planning Director Harris had talked with the new owner about modifications to approved plans and how all exterior modifications to the historic structure are required to be minimally reviewed by staff.

Commissioner Bisset mentioned that she was working with Victor Johnson to research the history of a new house he purchased in Trevitt's National Historic District. Bisset said that the house was owned by the Brown family and that it was moved from its original location that was in the 500 block of East 3<sup>rd</sup> Street. Bisset provided a brief history of the house and said she is continuing to gather more information for Johnson.

Former City Councilor Carolyn Wood was in the audience and mentioned that the Keith House, which is located on 5<sup>th</sup> and Court Streets, was getting a new roof. Senior Planner Hert said that she was aware of the roofing and stated that the house was not included in our historic inventory.

Senior Planner Hert mentioned that she had recently attended a Legal Issues workshop and was provided additional information on the difference between a property being inventoried and being landmarked. She mentioned that the speaker encouraged municipalities to go out and inventory everything they could. Hert said that she would be reviewing our historic preservation ordinance to ensure that it was consistent with the new regulations passed.

Councilman Tim McGlothlin apologized to the commission for missing the previous month's meeting. He explained that he was out of town accepting the Melvin Jones award for his work with the Lion's Club.

Senior Planner Hert reported that Commissioner Davis had provided her with the name of a student that may be interested in volunteering for the landmarks commission as a student representative. Hert also said that Davis provided her with teacher contacts from The Dalles High School. An email has been sent to the City of Canby asking for details on their new student representative program. Hert said as soon as she gathers additional information, she will bring it to the landmarks meeting.

The next regularly meeting scheduled is December 27, 2017. Hert plans to have goal setting for the meeting and the 2017 goals will be mailed with the meeting packet on December 20th.

**ADJOURNMENT**

Chair Gleason adjourned the meeting at 4:35 p.m.

Respectfully Submitted  
Paula Webb, Planning Secretary

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Eric Gleason, Chair

## City of The Dalles

# Historic Landmark Commission: 2017 Goals

### Short-Term Goals (1-2 years):

- Update Historic Ordinance and Design Standards.
- Provide a historic restoration workshop for local homeowners and contractors.
- Encourage preservation and re-use of the Waldron-Gitchell Building.
- Partner with Main Street on further Downtown restoration project goals.
- Encourage the restoration and preservation of the Pioneer Cemetery and establish an inventory link/listing on the City's website.
- Support the restoration of the Civic Auditorium building.
- Support the creation of walking tours and regular historic building open houses.

### Long-Term Goals (3-5 years):

- Support the Fort Dalles Museum and Vehicle Storage Display Building.
- Support and advocate for the preservation and continued use of The Dalles High School and Colonel Wright Elementary.
- Encourage continued preservation and compatible infill of Historic Chinatown.

### Continuous Goals:

- Help facilitate educational assistance to help restorers with assessment and other historic preservation needs.
- Provide regular recognition of historic restorations, including onsite acknowledgement and media coverage.
- Encourage *Historic Designs for Downtown* by providing historic background research.
- Encourage the collection and preservation of local history, including irreplaceable oral and written histories.
- Update Historic Inventories and encourage new nominations to local and national registry districts.
- Maintain Certified Local Government status.
- Encourage the preservation and restoration of City Hall.
- Actively support historic month and local history.
- Assist with historic plaque costs and availability.