

City of The Dalles, Oregon

Fiscal Year 2011-12

Adopted Budget



The new Vista Reservoir and pump station, completed in June 2011, overlook the City and are located at an elevation higher than the other five reservoirs (760 feet elevation) to accommodate the city's growth and enhance the hydraulics at Garrison and Sorosis Reservoirs. (photo as of April 18, 2011)

CITY OF THE DALLES

ADOPTED BUDGET

Fiscal Year 2011 – 2012

City of The Dalles Budget Committee

CITY COUNCIL

Brian Ahier
Bill Dick
Tim McGlothlin
Dan Spatz
Carolyn Wood

LAY MEMBERS

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Chuck Covert
Wil Keyser
Gary Grossman
Linda Quackenbush

Presented By:

Nolan K. Young, City Manager/Budget Officer
Jim Wilcox, Mayor

DEPARTMENT MANAGERS

City Clerk/General Services Director	Julie Krueger, MMC
City Attorney	Gene E. Parker
Finance Director	Kate Mast
Community Development Director	Dan Durow
Police Chief	Jay Waterbury
Library Director	Sheila Dooley
Public Works Director	Dave Anderson

**CITY OF THE DALLES
FY11/12 PROPOSED BUDGET**

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City of The Dalles, Oregon
Fiscal Year 2011-12 Proposed Budget

FISCAL YEAR 2011-12
BUDGET MESSAGE

The format of this budget document follows the pattern of previous years. We acknowledge the work of our Finance Director Kate Mast, other Finance Department employees, and all of the Department Managers and their associated personnel who were involved in assembling this document.

The Budget Message begins with the section summarizing issues that affect the entire budget. The three areas that we touch on in Section I are:

1. Fiscal policies involved in the preparation of the budget
2. Council goals as related to the budget
3. Personnel issues

The next section looks at the major aspects of the General Fund. The final two sections will look at major points of Public Works and other Funds. There are narratives at the beginning of each department budget that provide further information. We also have sent or will send the Budget Committee several Budget Issue Papers (BIP) that further clarify specific issues. We will reference these papers throughout the budget message.

SECTION I. CITY WIDE BUDGET ISSUES

- A. **Proposed Fiscal Policies:** Major fiscal policies reflect the Council's goal of maintaining fiscal stability of the City and enhancing coordination and communication with other local agencies. The Budget Committee needs to look at each of these areas and determine if this is the direction they wish to have the City proceed. Following is a list of the policies used to prepare the proposed budget.
- Maintain Unappropriated Ending General Fund Balance (BIP 11-004) to equal four months of net operating expenses for the General Operating Fund
 - Maintain General Fund Contingency at least at 10% (BIP 11-004)
 - Five year Capital Improvement Plans in the General, Street, Water and Wastewater/Storm Sewer Funds (BIP 11-008 and 11-009)
 - Continue City Council assisted projects at current level (BIP 11-001)
 - Maintain partnerships with Wasco County (BIP 11-006)
 - In-house engineering services for construction projects unless specialized engineering is needed
 - Emphasis on maintenance and capital improvements that enhance current assets and Public Works infrastructure
 - Administrative transfers used only as charges for services provided by receiving fund (BIP 11-007)

- Budget for IT Services, hardware and software in the Technology Department
- Continue Animal Control Program
- Public Works capital projects that involve construction contracts are to be budgeted in Public Works Capital Funds

B. **City Council Goals:** Following the Budget Message is a list of the City Council's current goals and the objectives, as of February 2011. The Council has adopted six general goals. City staff has identified 79 objectives to achieve these goals. These objectives are assigned to three tiers.

Tier I: Top priorities to be significantly completed by June, 2012 (47)

Tier II: Other priorities to be pursued in Fiscal Year 2011-12 as time, resources, and opportunities permit (24)

Tier III: Long term objectives, within five years (8)

The completion of fifteen of the Tier I objectives requires specific budgeted funds in the budget proposed as identified by a *. Six other Tier I objectives require Urban Renewal financing as identified by a **. The remaining objectives require only staff and Council time.

C. **Personnel Cost:** For compensation purposes, the City has four categories of employees as listed below.

1. SEIU Represented General Employees. This union includes Public Works, clerical, and Library positions.
2. Police Union Employees.
3. Exempt Employees.
4. Contract Employees. The City has two full time contract employees: City Attorney and City Manager.

The City is currently in negotiations with the two unions for new labor contracts, including wages and benefits. No action has been taken on compensation for the other employees. This budget includes a hold the line approach on salaries and benefits because of tight financial resources.

SECTION II. GENERAL FUND

A. **General Fund Resources:** General Fund budgeted resources have increased \$84,063 (1.1%) to the level of \$7,788,668. The beginning fund balance of \$1,637,885 is a decrease of 10.7% (\$195,799). New revenue (\$5,096,923), excluding Beginning Balance and Transfers In, has increased by \$117,196 (2.4%) as identified below. The new annexations should bring in an estimated \$185,000 in new revenue (BIP 11-028). This means we have lost revenue in other categories of about 1.4%. Below is a list of major variances.

1. Property Taxes. We have budgeted for a 3.4% increase in assessed value with a 93% collection rate in FY 2011-12. We also anticipate \$118,805 from the annexations. Property taxes are 41.1% of General Fund Revenues. This is up from last year when it was 39.7%.

2. Franchise Fees (excluding PUD): This area has shown a 8.5% decrease, despite an additional \$19,000 from the annexations. The telephone and natural gas franchise fees are the big losers.
3. PUD Fees: An increase of \$17,420 (2.5%) mostly from annexations.
4. Court & Towing Fines: We expect a 10.7% (\$31,093) decrease in this source.

B. **Expenditures**: We are a little concerned that \$39,404 of the General Fund Revenues are being financed with non-recurring revenues (BIP 11-010). The following chart summarizes the General Fund budget difference by category. BIP 11-003 summarizes the differences by department.

Breakdown	Current FY10/11	FY11/12 Request	\$ Difference	% Difference
General Fund Totals	7,704,605	7,788,668	84,063	1.1%

Breakdown	Current FY10/11	FY11/12 Request	\$ Difference	% Difference
Personnel Services	4,074,942	4,252,434	177,492	4.4%
Materials & Services	1,432,966	1,427,665	(5,301)	-0.4%
Capital Outlay	158,550	133,900	(24,650)	-15.5%
Charges for Services	322,606	322,606	-	0.0%
Operating Transfers Out	128,231	108,231	(20,000)	-15.6%
Contributions to Agencies	120,245	199,933	79,688	66.3%
Contingency/Unappropriated	1,467,065	1,343,899	(123,166)	-8.4%
Total	7,704,605	7,788,668	84,063	1.1%

*when you remove the \$145,000 for two new police officers the increase for Personnel Services is 0.9%.

The following is a look at departments that have significant change for the proposed budget. The following are items that should be highlighted.

1. Personnel: Over the last two years two departments have taken the opportunity to eliminate a total of two positions:
 - a. Full time accountant in Finance in FY 2010-11 and
 - b. a part time position in Community Development (BIP 11-011) this year.

This action by Department Managers adjusting to current workloads will save us around \$87,000 per year.

2. City Council. This Department's contractual services (where the City budgets several programs where we are involved with other community partners) have decreased \$18,000 because we have shifted a contract with the Parks and Recreation District to City Hall as an ongoing expense. This year we added \$5,000 for a September 11th Commemorative Event (BIP 011-001).
3. City Manager's Office. \$18,036 has been budgeted for a six month Administrative Intern. This year's projects will include an analysis of water and wastewater rates; a street

maintenance plan; potential use of social networks by the City; and pursuit of grant funds for City projects (BIP 11-022).

4. Community Development Department. \$18,036 has been budgeted to share an Administrative Intern to move the Main Street Program forward (BIP 11-025). \$20,000 is also proposed for the Comp Plan / UGB Consultant to assist with needed activities for the Comp Plan Periodic Review.
5. Police Department. In this budget, we have budgeted two new sworn officers hired this spring because of annexations.
6. Other: Contributions to Wasco County 911 State Share (\$71,465) is new because of a change required by the State Department of Revenue's Local Budget Law Division (BIP 11-027).

SECTION III.

PUBLIC WORKS OPERATIONS

- A. **Public Works Reserve Funds**: For the past few years, we have used the three reserve funds associated with each of the Public Works operating funds to budget all capital projects, which are being done by outside contracts and as reserves for future projects. The operating funds and their reserve funds are as follows:
 1. Street Fund (#05) - Street and Bridge Replacement Fund (#13)
 2. Water Fund (#51) - Water Capital Reserve Fund (#53)
 3. Wastewater Fund (#55) - Sewer Special Reserve Fund (#56) – Sewer Plant Construction Fund (#57)
- B. **Street Fund**: Last year we made changes to the Street Fund budget by reducing Administrative overhead and moving street sweeping to the Wastewater Funds in order to balance the budget. This year we will be receiving \$147,000 more from the State Motor Vehicle Fund. Approximately \$67,000 of this increase is due to annexations (BIP 11-028) and the remaining because of the phased in increases of user fees. Even with these changes we had to decrease street construction supplies (street paving materials) by \$47,000.
- C. **Public Works Reserve Fund**: (\$196,011) This is for purchase of Public Works equipment. Included this year are four items: replacement of a pickup truck, 1 ton truck for plowing and sanding, a rodder truck, and the lease purchase of the Asphalt zipper for the next four years.
- D. **Street and Bridge Replacement Fund**: \$487,581 is budgeted for current and future projects (BIP 11-009), including East 12th Street profile and paving from Thompson to Dry Hollow (\$106,449) and \$381,132 for future System Development Charges (SDC) eligible projects. \$878,573 in SDC's and State Aid is being transferred to the Capital Projects Fund for the 19th and Thompson project.
- E. **Water Fund**: We have budgeted a 6% water rate increase to be effective September 1, 2011. 4% increases are planned for each of the following years. Because we have not raised the needed funds to complete all the projects in the Capital Improvement Plan (BIP 11-009), we may need to increase rates more (BIP 11-019). The current rates are providing about \$68,000 less in revenue than estimated. Because of a lower Beginning Fund Balance, Water Fund

Resources are down 1.7%, even with the 6% rate increase. Water Fund Materials and Service expenses have been reduced 3.3%.

- F. **Water Capital Reserve Fund:** A \$7.95 million bond was issued in January 2007 to fund the adopted Water Capital Improvement Plan along with existing capital reserves and Water SDCs. We are budgeting monies in this fund for completion of specific water projects (BIP 11-009 and 11-019). \$777,321 is budgeted for debt payments for the revenue bond. \$400,000 is placed in a rate stabilization line item to assure that each year our revenue minus operating expense is 125% of our debt requirements.
- G. **Wastewater/Storm Sewer:** No rate increase is scheduled for this year. We will need to revisit if the current rates are adequate to operate the system and meet the future system capital needs.
- H. **Sewer Treatment Plant Construction:** This fund included \$1,350,000 in new money and \$2,504,599 in reserve money previously set aside each year for Master Plan capital improvements (BIP 11-018).

SECTION IV. OTHER FUNDS

- A. **Library:** This year the Library will be totally dependant for operating funds on the new Library District. The District is also paying the General Fund \$35,566 for administrative services.
- B. **Capital Projects Fund:** This fund will be receiving approximately \$95,000 per year because of the increased revenue available from the new lease with the State for the State Office Building. \$15,150 will be used to pay off the 10-year loan from The Port of The Dalles for the Airport Well. The remaining approximately \$82,000 is available for projects at the discretion of the City. This fund also has \$190,548 in the Beginning Fund Balance that is discretionary. We have budgeted the following City Hall projects in this fund;
 - 1. City Hall ventilation for basement (\$10,000).
 - 2. Upgrade west basement Phase I (in-house) (\$20,000).
 - 3. Replace lighting in basement (\$1,500)
 - 4. Reserve for future City Hall Improvement (\$223,721)The \$2,567,829 Thompson/19th Street LID is also budgeted in this fund. Project revenue includes \$232,205 in bond proceeds still available.
- C. **Special Grants Fund:** The Special Grants Fund includes projects:
 - Mid-Columbia Housing CDBG (\$48,000)
 - Washington Street Riverfront Connection (\$5,750,434)
 - Marine Terminal / Festival Area (\$5,576,370)
 - The Dalles Dam Tours Infrastructure/Vehicles (\$373,312)
 - 1st Street Parking Structure (\$1,810,993)

SECTION V.

SUMMARY

We feel that the following \$56,407,283 budget fairly represents the financial condition of the City. During the budget process we encourage the Budget Committee to ask questions for clarification and to identify any shifts in emphasis that they think should be made in the City's financial plan for the upcoming fiscal year.

Nolan K. Young, City Manager/Budget Officer

2011-12 CITY COUNCIL GOALS
(With All Objectives)

GOAL 1. Provide Public Works infrastructure that will ensure safe and well-maintained streets and reliable utility systems for the citizens of The Dalles.

OBJECTIVES

TIER I: Top Priorities, to be significantly completed by June, 2012

- A.* Complete Tenth Street Widening Project
- B.* Continue environmental work for increasing capacity of Crow Creek Dam and Dog River water line replacement in two to three years
- C.* Complete construction of East 19th Street and Thompson Street extension
- D. Develop plan for intersection of East 10th, Thompson and Old Dufur Road
- E.* Pursue West Sixth Street improvements, including widening of West Sixth Street from Hostetler Street to Snipes Street to allow for turn lane and future signalization at Hostetler Street
- F.* Complete abandonment of 19th Street Reservoir and declare as surplus property
- G.* Complete Webber Street Interchange Area Management Plan (IAMP)
- H.* Following completion of 10th Street widening project, investigate safety and traffic concerns in vicinity of East 10th, East 12th and Kelly Avenue intersections

TIER II: Other Priorities to be pursued in Fiscal Year 2011-12 as time, resources, and opportunities permit

- A. Pursue expansion of Lone Pine Well
- B. Continue work to connect vital corridors with ADA improvements
- C. Investigate integration of traffic calming policy into LUDO
- D. Investigate need for 10th Street and Cherry Heights Road signalization

TIER III: Long Term Objectives (within five years)

- A. Develop City-wide intersection signalization plan
- B. Continue dialogue with appropriate agencies regarding the possible need for an additional interstate bridge between The Dalles and Dallesport

GOAL 2. Work and partner with governmental agencies and non-profits to ensure coordination of services and open communication.

OBJECTIVES

TIER I: Top Priorities, to be significantly completed by June, 2012

- A.* Complete Phase I of the Urban Growth Boundary expansion
- B. Negotiate agreement for orderly transition of County roads in the UGB into City jurisdiction
- C.* Work with the Discovery Center to secure funding sources and achieve financial stability
- D. Work with National Scenic Area stakeholders to obtain balance regarding issues of economic vitality and scenic preservation as defined by applicable law
- E. Prepare updated analysis for downtown flood mitigation
- F. Work with and remind appropriate agencies to resolve Mill Creek tunnel flooding issue
- G. Provide annual report to Council regarding outreach efforts to schools, special districts, public and private partners to identify and implement potential needs for community facilities and programs.
- H. Work with Parks & Recreation District to complete skate park
- I.* Work with partners to develop and implement operating plan for Dam tours
- J. Investigate renewable energy projects in cooperation with Northern Wasco County PUD and other agencies
- K.* Support Riverfront Trail non-profit group and Parks & Recreation District to construct final 1.5 miles of the Riverfront Trail
- L. Work with ODOT and Wasco County to identify scope and costs of an overpass at Fremont Street and Highway 197
- M. Develop a maintenance and operation plan for the Lewis and Clark Rock Fort site for potential transfer of ownership from County to City
- N.* Participate in efforts to continue YouthThink programs beyond their current budget cycle

TIER II: Other Priorities to be pursued in Fiscal Year 2011-12 as time, resources and opportunities permit

- A. Continue to offer technical assistance to Parks & Recreation District regarding efficient water use
- B. Work with local utilities to develop underground service when opportunities are presented, including consideration of safety, view shed, aesthetics and property values
- C. Partner with School district and Parks & Recreation District regarding maintaining open/green space
- D. Look for opportunities to retain or maintain property on tax rolls
- E. Investigate expanding public transit services to include fixed loop routes

TIER III: Long Term Objectives (within five years)

- A. Pursue coordinating administrative services with other local agencies

GOAL 3. Promote economic development opportunities that will provide job creation and retention and enhance livability.

OBJECTIVES

TIER I: Top Priorities, to be significantly completed by June, 2012

- A. Continue Urban Renewal downtown renaissance projects:
 - ! **Complete construction of marine terminal
 - ! **Construct festival area, including Lewis and Clark fountain
 - ! **First Street urban renewal treatment construction
 - ! **Washington Street Crossing Project construction
 - ! **Redevelopment of Granada block, including associated parking structure
 - ! **Urban Renewal funding for design of Third Place streetscape
 - ! Pursue construction of Third Street urban renewal treatment
- B. Work with Port to address infrastructure in support of development of industrial properties
- C. Complete Vision Action Plan update
- D. Complete public-private partnership to redevelop Wasco Warehouse and East Gateway
- E. Proceed with Airport golf course development
- F. Work with QLife to install Wi-Fi over downtown business district
- G. *Develop organizational structure and stable funding for Main Street Program
- H. Work with Tree Committee to develop street tree policies
- I. Work with appropriate agencies to ensure Riverfront Park is open year around

TIER II: Other Priorities to be pursued in Fiscal Year 2011-12 as time, resources and opportunities permit

- A. Assist in completion of Civic Auditorium renovations
- B. Report regarding vertical housing development zone
- C. Support funding efforts for Confluence Project
- D. Support Urban Renewal through opportunity driven projects
- E. Support coordinated Heritage Celebration
- F. Assist in development of family based recreation center

TIER III: Long Term Objectives (within five years)

- A. Enhance national historic districts
- B. Promote housing rehabilitation program
- C. Develop West Gateway

GOAL 4. Maintain a balanced budget that will provide for sustained City operations and capital improvements, while assuring an adequate contingency fund.

OBJECTIVES

TIER I: Top Priorities, to be significantly completed by June, 2012

- A. Investigate funding options for street projects
- B. Re-evaluate water and sewer rates to meet operations and capital improvement needs
- C. Establish franchise agreement with Northern Wasco County PUD
- D. Establish franchise agreement with Chenoweth Water PUD
- E. Investigate telecommunications franchise
- F. Investigate transition of franchises to right of way agreements

TIER II: Other Priorities to be pursued in Fiscal Year 2011-12 as time, resources and opportunities permit

- A. Investigate whether current financial software is sufficient.

TIER III: Long Term Objectives (within five years)

None identified at this time.

GOAL 5. Encourage civic responsibility and promote public safety through programs, plans and policies.

OBJECTIVES

TIER I: Top Priorities, to be significantly completed by June, 2012

- A. *Sponsor ten year anniversary 9-11 Ceremony
- B. *Provide support to Mid Columbia Senior Center
- C. Work toward completion of community walkability assessments
- D. Investigate potential for tree planting to screen industrial treatment operations

TIER II: Other Priorities to be pursued in Fiscal Year 2011-12 as time, resources and opportunities permit

- A. Identify opportunities for improving curb appeal of the community from the highways, streets and river
- B. Maintain role with other public safety agencies in addressing local emergencies
- C. Investigate opportunities to make improvements to, landscape, or eliminate planting strips, with a focus on the Dry Hollow, downtown, and historic walking district neighborhoods

TIER III: Long Term Objectives (within five years)

None identified at this time.

GOAL 6. Provide transparent and efficient administration of City government.
OBJECTIVES

TIER I: Top Priorities, to be significantly completed by June, 2012

- A. Develop Mission Statement
- B. Investigate on-line financial tools
- C. Implement method for tracking City website activity
- D. Develop plan to support community special events
- E. Develop information technology strategy to ensure efficiency for staff time and resources and improved access to information for citizens

TIER II: Other Priorities to be pursued in Fiscal Year 2011-12 as time, resources and opportunities permit

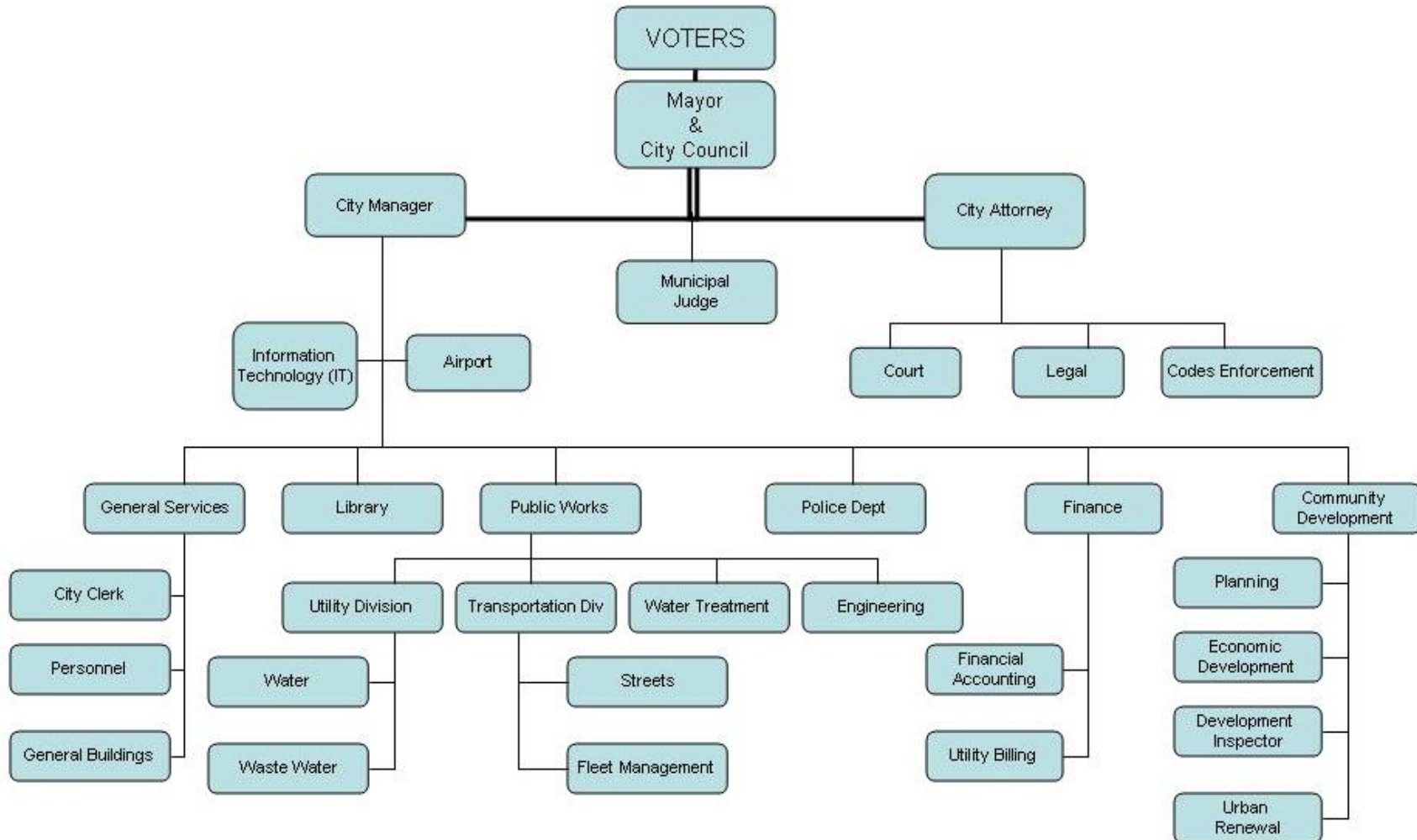
- A. Investigate need for development of an Information Technology Program to update and standardize data processing software City-wide
- B. Develop Social Media Policy

TIER III: Long Term Objectives (within five years)

None identified at this time.

**City of The Dalles, Oregon
Fiscal Year 2010-11 Budget**

ORGANIZATIONAL FLOW CHART



**City of The Dalles, Oregon
Fiscal Year 2010-11 Budget**

OVERVIEW SUMMARY OF ALL FUNDS

REVENUE/ COST CENTERS	GENERAL FUND	LIBRARY FUND	PUBLIC WORKS	AIRPORT SERVICES	CAPITAL IMPRV	SPECIAL REVENUE	DEBT SERVICE	FY11/12 PROPOSED BUDGET
BEGINNING BALANCE	1,667,725	535,243	6,950,458	245,000	1,178,133	5,462,087	293,742	16,332,388
REVENUES	5,096,593	1,009,927	11,422,413	5,823,800	275,998	8,580,381	989,338	33,198,450
OTHER SOURCES	1,057,190	-	2,579,212	65,000	2,378,855	25,000	1,436,598	7,541,855
	-	-	-	-	-	-	-	
TOTAL RESOURCES	7,821,508	1,545,170	20,952,083	6,133,800	3,832,986	14,067,468	2,719,678	57,072,693
CITY COUNCIL	210,977							210,977
CITY CLERK	135,448							135,448
CITY MANAGER	304,185							304,185
LEGAL AND JUDICIAL	460,804							460,804
FINANCE/UTILITY BILLING	492,062							492,062
PERSONNEL	10,100							10,100
COMMUNITY DEV	567,319							567,319
POLICE	3,116,166							3,116,166
TECHNOLOGY	217,760							217,760
CITY HALL/TRANS CNTR	227,741							227,741
CODES ENFORCEMENT	76,277							76,277
LIBRARY		950,272						950,272
STREET			1,397,136					1,397,136
WATER UTILITY SERVICES			3,154,861					3,154,861
WASTE WATER UTILITY SERV			2,893,035					2,893,035
STREET/BRIDGE REPLACE			717,581					717,581
PUBLIC WORKS RESERVE			196,011					196,011
WATER DEPT CAP RESERVE			786,412					786,412
SEWER SPECIAL RESERVE			1,134,791					1,134,791
SEWER PLANT CONST			3,512,884					3,512,884
AIRPORT SERVICES				6,131,050				6,131,050
SPECIAL ASSESSMENTS					22,500			22,500
CAPITAL PROJECTS					2,904,047			2,904,047
FAA GRANT IMPROVEMENT FUND					-			-
UNEMPLOYMENT RESERVE FUND						36,795		36,795
COMMUNITY BENEVOLENCE FUND						11,401		11,401
SPECIAL GRANTS FUND						13,824,049		13,824,049
STATE OFFICE BLDG FUND						188,723		188,723
DEBT SERVICE			200,894				2,499,813	2,700,707
TOTAL EXPENDITURES	5,818,839	950,272	13,993,605	6,131,050	2,926,547	14,060,968	2,499,813	46,381,094
CHARGES FOR SERVICE	327,606	-	-	-	-	-	-	327,606
TRANSERS OUT	128,231	35,566	6,465,069	-	906,439	6,500	-	7,541,805
CONTRIBUTIONS TO AGENCIES	199,933	-	-	-	-	-	-	199,933
CONTINGENCY	596,541	39,701	493,409	2,750	-	-	219,865	1,352,266
UNAPP ENDING FUND BAL	750,358	519,631	-	-	-	-	-	1,269,989
	-	-	-	-	-	-	-	
TOTAL OTHER USES	2,002,669	594,898	6,958,478	2,750	906,439	6,500	219,865	10,691,599
	-	-	-	-	-	-	-	
TOTALS	7,821,508	1,545,170	20,952,083	6,133,800	3,832,986	14,067,468	2,719,678	57,072,693
	-	-	-	-	-	-	-	
FUND TOTALS	-	-	-	-	-	-	-	-

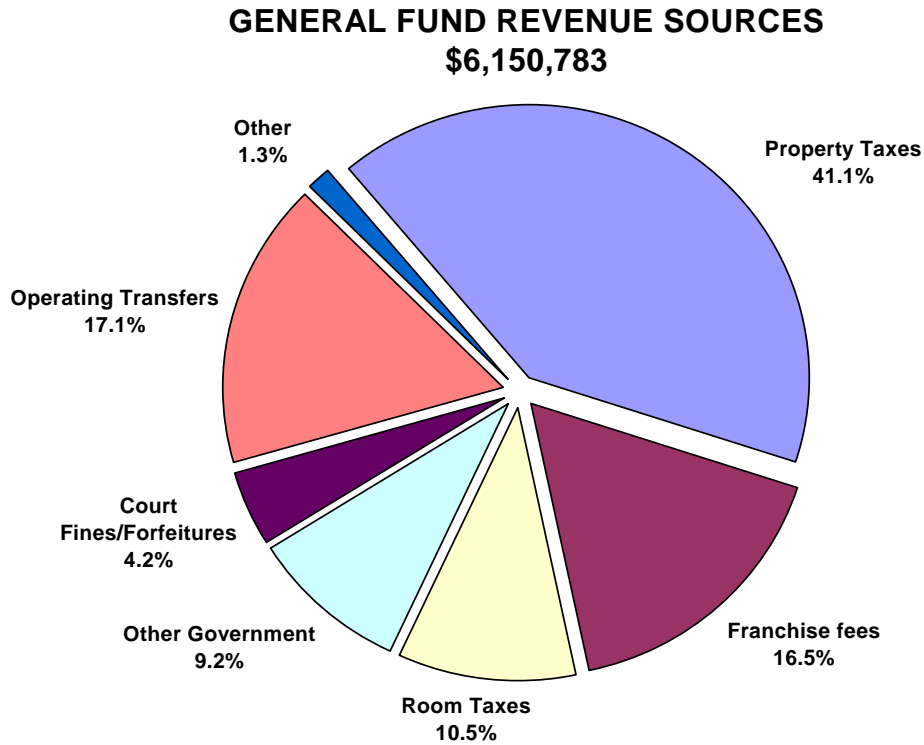
**City of The Dalles, Oregon
Fiscal Year 2010-11 Budget
GENERAL FUND SUMMARY**

FY08/09	FY09/10	FY10/11		FY11/12	FY11/12	FY11/12
Actual	Actual	Budget	Revenue/Cost Centers	Proposed	Approved	Adopted
				Budget	Budget	Budget
1,522,373	1,657,050	1,833,684	BEGINNING BALANCE	1,637,885	1,657,725	1,667,725
4,728,962	4,720,947	4,871,262	REVENUES	5,096,593	5,096,593	5,096,593
884,085	978,484	999,659	OTHER SOURCES	1,054,190	1,054,190	1,057,190
7,135,420	7,356,481	7,704,605	TOTAL RESOURCES	7,788,668	7,808,508	7,821,508
203,109	227,661	224,957	CITY COUNCIL	200,977	200,977	210,977
121,395	124,435	137,284	CITY CLERK	135,448	135,448	135,448
251,465	282,695	293,554	CITY MANAGER	304,185	304,185	304,185
398,153	404,652	460,623	LEGAL AND JUDICIAL	460,804	460,804	460,804
438,304	432,756	472,762	FINANCE & UTILITY BILLING	492,062	492,062	492,062
5,506	4,769	9,900	PERSONNEL	10,100	10,100	10,100
521,837	512,195	587,943	COMMUNITY DEVELOPMENT	552,479	567,319	567,319
2,492,399	2,585,158	2,970,831	POLICE	3,116,166	3,116,166	3,116,166
166,285	164,523	206,192	TECHNOLOGY DEPARTMENT	217,760	217,760	217,760
201,998	193,956	216,469	CITY HALL & TRANSPORT. CTR	227,741	227,741	227,741
62,764	52,737	66,943	CODES ENFORCEMENT	76,277	76,277	76,277
4,863,214	4,985,537	5,647,458	TOTAL EXPENDITURES	5,793,999	5,808,839	5,818,839
308,850	293,568	322,606	CHARGES FOR SERVICES	322,606	327,606	327,606
177,237	119,173	140,231	TRANSFER OUT	128,231	128,231	128,231
129,069	122,304	127,245	CONTRIBUTIONS TO AGENCIES	199,933	199,933	199,933
-	-	706,378	CONTINGENCY	593,541	593,541	596,541
-	-	760,687	UNAPPROPRIATED ENDING BAL	750,358	750,358	750,358
615,156	535,045	2,057,147	TOTAL OTHER USES	1,994,669	1,999,669	2,002,669
5,478,370	5,520,582	7,704,605	TOTAL EXPENDS & OTHER USES	7,788,668	7,808,508	7,821,508
1,657,050	1,835,899	-	FUND TOTAL	-	-	-

**City of The Dalles, Oregon
Fiscal Year 2011-12 Budget
GENERAL FUND RESOURCES**

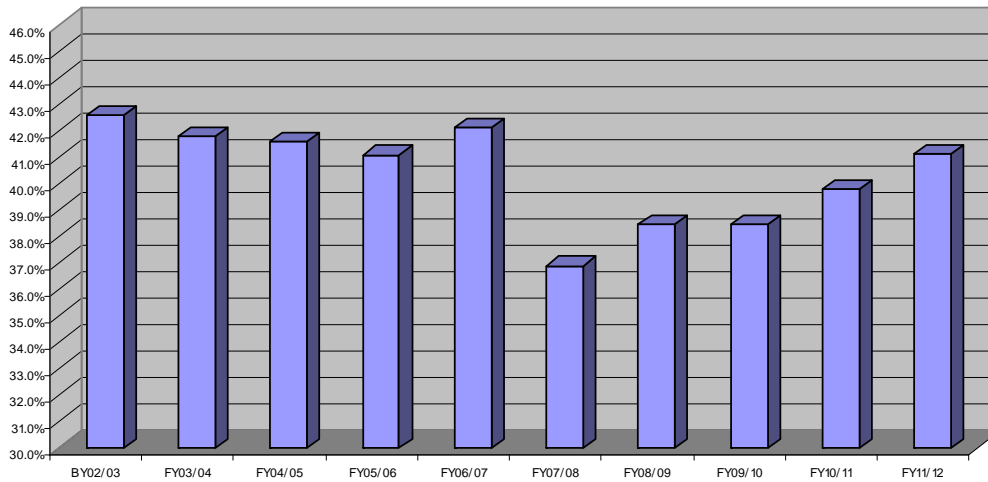
General Fund resources consist of Beginning Fund Balance, Revenues and Other Financing Sources. The FY11/12 proposed Beginning Fund Balance is \$1,637,885, which is \$195,799 less than FY10/11. \$1,343,899 of the Beginning Balance is allocated to Contingency and Unappropriated Ending Fund Balance. The City Council has a goal of maintaining a 10% Contingency and this proposed budget meets that goal.

The Revenues in the FY11/12 General Fund budget (\$6,150,783) consist primarily of *Property Taxes* (\$2,528,579), which account for 41.1% of this total. The *Operating Transfers In* is the next largest revenue group and is 17.1% of total new revenues. The *Franchise Fees* are 16.5% and *Transient Room Taxes* is at 10.5% (Parks & Rec tax is at 18.7% of the total Transient Room Taxes). City use *Court Fines/Forfeitures* are at 4.2%, and *Other Government* revenues are 9.2%, *Other* revenues are at 1.3%, as shown below.



Ballot Measure 50 set maximum assessed value for the 1997-98 fiscal year, and allows for only a 3% increase in that value annually, adjusted for new growth and other specific adjustments cited in the legislation. For the purpose of this budget, a 14.1% increase in value over the value of FY10/11 was used, which includes new value through annexation (\$36,776,167). The City's permanent rate of \$3.0155 per thousand was applied to the estimated value resulting in an estimated levy amount. This amount is then adjusted by the anticipated 93% collection rate. The following chart gives the percent of anticipated budget represented by property taxes in past years and in the proposed budget. The proposed percent is 4.8% higher than the current year.

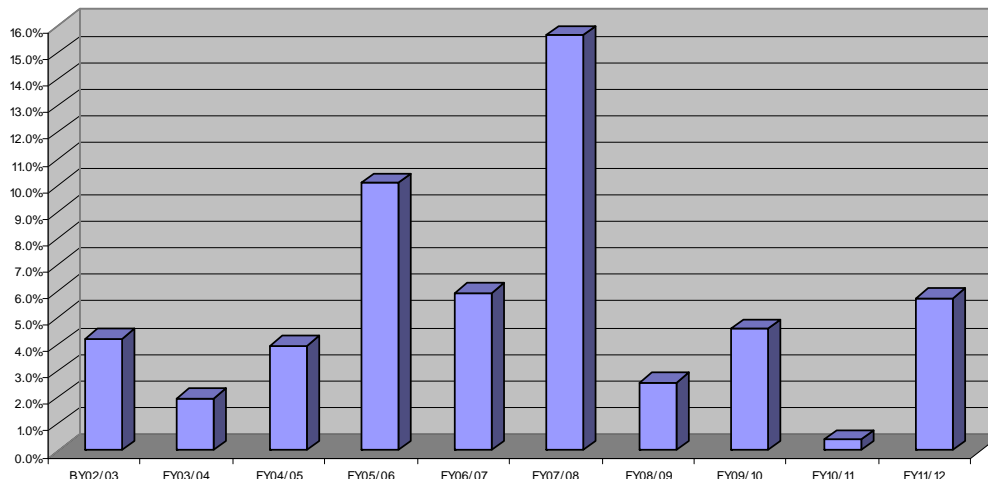
General Fund Property Taxes as a Percent of General Fund Revenues



The *Operating Transfers In* revenues (with the exception of the Special Grants Fund and the Special Assessment Fund) represents the operating transfers to the General Fund from the Library and Public Works Funds for FY11/12 to pay for administrative services provided by the General Fund, as well as the General Fund capital needs. These transfers to the General Fund are scheduled in lieu of direct charges for salaries, payroll costs, and materials charged to these other funds. From another perspective, if the General Fund did not provide these services, the Library and Public Works would be required to purchase them externally in order to provide their specific services. Administrative services provided to these other funds include financial support through processing of payroll, accounts payable, utility billing and collection, legal services, and administrative support of the City Council, City Manager and City Clerk.

The total overall annual increase in the General Fund resources for FY11/12 is 1.8%. However, as explained in the Budget Message (page II, Section II, A.), while property taxes and some franchise fees have increased due to annexations, other new revenues have decreased by approximately 1.4%. New annexations will bring in an estimated \$183,000 in new General Fund revenue. The following chart shows the annual increases in General Fund Revenue for the last 10 years.

Percent of change in General Fund Revenues (excluding Beginning Balances).



City of The Dalles, Oregon
Fiscal Year 2011-12 Budget
GENERAL FUND REVENUES

FY08/09	FY09/10	FY10/11	Account	Account	FY11/12	FY11/12	FY11/12
Actual	Actual	Budget	Number	Description	Proposed	Approved	Adopted
Budget	Budget	Budget			Budget	Budget	Budget
REVENUES							
1,522,373	1,657,050	1,833,684	001-0000-300.00-00	BEGINNING BALANCE	1,637,885	1,657,725	1,667,725
2,071,319	2,198,116	2,246,775	001-0000-311.10-00	PROPERTY TAXES-CURR	2,458,054	2,458,054	2,458,054
58,611	76,170	65,024	001-0000-311.15-00	PROPERTY TAXES-PRIOR	70,453	70,453	70,453
137	56	125	001-0000-311.19-00	UNSEGREGATED TAX INT	72	72	72
82,075	74,202	74,194	001-0000-318.10-00	SPRINT	67,676	67,676	67,676
140	28	20	001-0000-318.15-00	ELECTRIC LIGHT WAVE	20	20	20
107,143	92,426	109,306	001-0000-318.20-00	NORTHWEST NATURAL	78,520	78,520	78,520
72,454	56,623	74,500	001-0000-318.30-00	CHARTER COMMUNICATIONS	84,926	84,926	84,926
62,915	65,540	70,048	001-0000-318.40-00	THE DALLES DISPOSAL	68,738	68,738	68,738
559,298	530,287	521,050	001-0000-319.10-00	TRANSIENT ROOM TAX	524,156	524,156	524,156
129,069	122,304	120,245	001-0000-319.20-00	TRANSIENT ROOM TAX-PARKS	120,889	120,889	120,889
2,175	2,905	2,000	001-0000-320.10-00	LOCAL LIQUOR LICENSES	2,000	2,000	2,000
4,925	3,140	3,000	001-0000-320.20-00	BUILDING PERMITS	3,000	3,000	3,000
3,505	4,005	2,500	001-0000-320.30-00	SIGN PERMITS	2,500	2,500	2,500
3,300	4,623	3,900	001-0000-320.90-00	OTHER LICENSES	3,500	3,500	3,500
22,400	16,071	15,284	001-0000-330.00-00	WASCO CO - PLANNING SHARE	15,440	15,440	15,440
-	17,497	17,750	001-0000-331.00-00	FEDERAL REVENUES (Police Grant)	-	-	-
2,250	-	-	001-0000-331.01-00	DRUG FORFEITURES	-	-	-
108,819	114,405	131,173	001-0000-334.10-00	STATE REV SHARING	121,186	121,186	121,186
1,433	1,433	1,100	001-0000-334.50-00	STATE SHARE-CRIME	1,100	1,100	1,100
15,740	3,720	8,000	001-0000-334.60-00	DUI GRANTS	6,000	6,000	6,000
5,320	-	-	001-0000-334.70-00	MIP-A GRANTS	-	-	-
-	-	-	001-0000-334.90-00	STATE GRANTS - OTHER	19,474	19,474	19,474
20,676	19,529	17,936	001-0000-335.60-00	STATE CIGARETTE TAX	20,874	20,874	20,874
158,510	150,713	187,390	001-0000-335.70-00	STATE LIQUOR TAXES	173,084	173,084	173,084
-	-	-	001-0000-335.80-00	911 STATE SHARE PASS THROUGH	71,465	71,465	71,465
84,948	90,640	108,682	001-0000-337.10-00	URBAN RENEWAL	116,152	116,152	116,152
666,762	694,668	700,357	001-0000-337.60-00	PUD INTERGOVT	717,777	717,777	717,777
-	11,157	12,215	001-0000-337.80-00	QLIFE ROW FEES	14,760	14,760	14,760
1,960	1,943	2,000	001-0000-341.80-00	COPIES, PLANS, ORD'S ETC	2,000	2,000	2,000
5,185	427	2,500	001-0000-341.90-00	MISC SALES AND SRVCS	2,500	2,500	2,500
325	6,805	10,000	001-0000-343.01-00	PLANNING FEES	10,000	10,000	10,000
2,520	-	-	001-0000-343.02-00	C.U.P.	-	-	-
380	-	-	001-0000-343.03-00	VARIANCES	-	-	-
1,065	-	-	001-0000-343.04-00	MINOR PARTITION	-	-	-
1,440	-	-	001-0000-343.07-00	SITE PLAN	-	-	-
2,513	-	-	001-0000-343.08-00	COMP PLAN AMEND	-	-	-
1,140	-	-	001-0000-343.10-00	PLANNING APPEALS	-	-	-
380	-	-	001-0000-343.11-00	VACATIONS	-	-	-
125	-	-	001-0000-343.13-00	PROPERTY LINE ADJUSTMENT	-	-	-
254,918	226,826	260,766	001-0000-351.10-00	COURT FINES/FORFEITURES	233,822	233,822	233,822
28,805	30,640	30,360	001-0000-351.15-00	TOWING FINES & FEES	26,211	26,211	26,211
27,165	10,413	10,150	001-0000-361.00-00	INTEREST REVENUES	8,000	8,000	8,000
26,412	26,912	24,912	001-0000-363.50-00	PROPERTY RENTALS	7,244	7,244	7,244
10,757	12,568	20,000	001-0000-366.00-00	QLIFE ADMIN SERVICES	20,000	20,000	20,000
119,947	54,157	18,000	001-0000-369.00-00	OTHER MISC REVENUES	25,000	25,000	25,000
-	-	37,000	001-0000-391.04-00	TRNSFR FROM LIBRARY FUND	35,566	35,566	35,566
107,240	114,352	118,740	001-0000-391.05-00	TRNSFR FROM STREET FUND	124,667	124,667	124,667
3,500	3,500	3,500	001-0000-391.18-00	TRNSFR FROM SPECIAL GRANTS FUND	3,500	3,500	6,500
9,230	9,230	9,230	001-0000-391.36-00	TRNSFR FROM SPECIAL ASSESSMENTS FUND	9,230	9,230	9,230
-	48,202	-	001-0000-391.37-00	TRNSFR FROM CAPITAL PROJECT FUND	-	-	-
456,233	480,186	499,228	001-0000-391.51-00	TRNSFR FROM WATER UTILITY FUND	497,254	497,254	497,254
306,882	319,304	331,961	001-0000-391.55-00	TRNSFR FROM WASTEWATER UTILITY	383,973	383,973	383,973
1,000	3,710	-	001-0000-392.00-00	SALE OF FIXED ASSETS	-	-	-
7,135,420	7,356,481	7,704,605	TOTAL GENERAL FUND REVENUES		7,788,668	7,808,508	7,821,508

**City of The Dalles, Oregon
Fiscal Year 2011-12 Budget**

Fund: General (001)
Department: City Council (01)
Program: Administration (410)

Mission

Establishing policies, visions, and goals to lead The Dalles into the future.

Description

The City Council is the governing body of the City of The Dalles. Its five voting members and the Mayor set the direction for the City, establishing policies and laws. Specific voter approved powers for the Council are contained in the City Charter, while Council’s own administrative and operational policies are adopted by the ordinance or resolution.

City Council is charged with the appointment of the City Manager, City Attorney and Municipal Judge. They adopt the annual budget and perform all other actions necessary to guide the government, while representing concerns of the citizens of The Dalles.

The Dalles City Council positions are volunteer positions and are elected by the entire electorate of the City. The Mayor and Councilor at Large are elected for two-year terms and the remaining four positions are nominated from districts, serving staggered four-year terms.

In addition to regular meetings, the City Council meets at least annually to establish, review, and update goals for the City.

2011-12 Budget Detail

The Council’s Contractual Services includes several programs in which the City is involved with other community partners as listed below:

Service	Partners	FY 09-10 Budget	FY 10-11 Budget	FY 11-12 Proposed
Ft. Dalles Museum	Wasco County	12,500	12,500	12,500
LINK	MC Council of Gov Transportation	10,000	10,000	10,000
Sister City Program	Local Non-Profit Association	2,500	2,500	2,500
Riverfront Trail	NWC Parks and Recreation	8,000	8,000	*
DT Street Trees	NWC Parks and Recreation	10,000	10,000	*
War Memorial	Veteran & Civic Organizations	2,000	2,000	2,000
The Dalles/State Sesquicentennial	Community (09-10 For Historical Days)	8,000	0	0
Six Rivers Mediation Svc	Six Rivers Mediation Svc	4,000	4,000	4,000
Youth Drug Prevention Fund	YouthThink	5,000	5,000	5,000
Juvenile Work Crew	Wasco County	13,650	13,650	13,650
Discovery Center	Wasco County	25,000	25,000	25,000
Senior Support	The Dalles Senior Center	5,000	5,000	5,000
Cemetery Maintenance	Wasco County Historic Society	2,000	2,000	2,000
Wasco County EOC	Wasco County/Mid-Columbia F&R	9,000	9,000	9,000
Match for Infrastructure**	Discovery Center (added 06/27/11)	0	0	10,000
	Total:	116,650	108,650	100,650

* Moved to other Fund as services purchased

** Only if Beginning Balance is fully realized and with conditions stated in City Manager memo dated 06/23/11.

- \$17,000 has been included in the City Council’s Travel budget to allow for Sister City (\$1,500), federal lobbying (\$9,000) travel, and League of Oregon Cities meetings and travel (\$1,500). In the last seven years, the Washington D.C. lobbying trips have helped secure over \$19 million in direct Federal Appropriation for the community. The Sister City efforts have resulted in a formal relationship and several youth, cultural and economic exchanges.

The Council’s Memberships and Dues line item covers all of the organizations the City belongs to:

1. LOC	\$ 9,063
2. MCCEDD	\$ 3,777
3. MCCOG	\$12,350
4. Oregon Mayors Association	\$ 105
5. Chamber of Commerce	\$ 440
6. National Civic League	\$ 85
7. Other-Miscellaneous	<u>\$ 340</u>
TOTAL	\$26,200

Miscellaneous Expenses (\$3,800) includes \$2,000 for gifts for dignitaries and \$1,800 for the Washington, D.C. books and \$5,000 for a ten year Commemoration of the events of September 11, 2001.

2011-2012 Goals, Projects and Highlights

- A major continuing Council priority for fiscal year 2011-12 is to maintain financial stability; and to promote interagency cooperation and communications with the citizens, other agencies and staff
- East Gateway Wasco Milling property redevelopment
- Granada Block redevelopment
- Downtown Riverfront Washington Street Connection Design/Construction
- Downtown Riverfront Dock Design/Construction
- Expansion of the Urban Growth Boundary
- Airport Golf Course
- Tenth Street Widening

2010-2011 Accomplishments/Comments

- Completion of Upper Elevation Reservoir
- East Gateway Project Completion
- Support for Community Skate Park

Major Issues to be resolved in the next 5 years

- Adequate funding for street maintenance.
- Maintaining current General Fund services in tough economic times.

**City of The Dalles, Oregon
Fiscal Year 2011-12 Budget**

GENERAL FUND – CITY COUNCIL

FY08/09 Actual	FY09/10 Actual	FY10/11 Budget	Account Number	Account Description	FY11/12 Proposed Budget	FY11/12 Approved Budget	FY11/12 Adopted Budget
			REVENUES				
1,522,373	1,657,050	1,833,684	001-0000-300.00-00	BEGINNING BALANCE	1,637,885	1,657,725	1,667,725
			CITY COUNCIL				
1,677	1,677	1,677	001-0100-410.29-00	OTHER EMPLOYEE BENEFITS	1,677	1,677	1,677
1,677	1,677	1,677	TOTAL PERSONNEL SERVICES		1,677	1,677	1,677
89,059	124,972	108,650	001-0100-410.31-10	CONTRACTUAL SERVICES	90,650	90,650	100,650
23,962	28,891	25,000	001-0100-410.31-60	LABOR NEGOTIATIONS	20,000	20,000	20,000
24,820	26,930	39,000	001-0100-410.32-10	AUDITING SERVICES	30,850	30,850	30,850
2,000	-	2,000	001-0100-410.39-00	OTHER CONTRACTUAL SVCS	2,000	2,000	2,000
14,890	16,862	17,000	001-0100-410.58-10	TRAVEL, FOOD & LODGING	17,000	17,000	17,000
520	-	1,000	001-0100-410.58-50	TRAINING AND CONFERENCES	1,000	1,000	1,000
-	-	500	001-0100-410.58-60	WORKSHOPS	500	500	500
25,095	25,023	26,430	001-0100-410.58-70	MEMBERSHIPS/DUES/SUBSCRIP	26,200	26,200	26,200
575	617	600	001-0100-410.60-10	OFFICE SUPPLIES	600	600	600
5,477	2,689	3,100	001-0100-410.69-50	MISCELLANEOUS EXPENSES	10,500	10,500	10,500
186,397	225,984	223,280	TOTAL MATERIALS & SERVICES		199,300	199,300	209,300
15,035	-	-	001-0100-410.74-50	COMPUTER EQUIPMENT	-	-	-
15,035	-	-	TOTAL CAPITAL OUTLAY		-	-	-
203,109	227,661	224,957	TOTAL CITY COUNCIL DEPARTMENT		200,977	200,977	210,977

**City of The Dalles, Oregon
Fiscal Year 2011-12 Budget**

Fund:	General (001)	
Department:	City Clerk (0200)	Number of Employees: 1
Program:	Administration (410)	

Mission

The City Clerk's role in municipal government is to support the administration, City Council, and citizenry, by providing timely, accurate information, keeping an orderly accounting of the City's records and preserving the municipality's history.

Description

The City Clerk Department is a vital communication link between local government and its citizens. The City Clerk's office provides a wide range of services, including support to the Mayor, City Council, City Manager, City departments, other local governing bodies, and citizens, without exception.

In 2005, duties to supervise the Buildings Maintenance and Codes Enforcement programs were added to this department. This category is now also referred to as General Services. In 2008 fiscal year, administration of personnel services was added to the General Services Department. Codes Enforcement program was moved back to the Legal Department.

Some major administrative services performed by the department include: Clerk of the City Council, Records Manager, Elections Officer, analyst to the City Manager, assist with personnel administration, Information Officer, supervise buildings maintenance, interpretation of public records and meetings law, and parliamentary procedures.

The City Clerk Department will continue striving to provide support services and any additional services needed to assist with local government functions, while remaining approachable, accessible, and responsive.

2011-12 Goals, Projects and Highlights

- Coordinate improvement projects for City owned facilities
- Develop Ten Year 911 Ceremony
- Host Team Member for 2012 IIMC Conference in Portland

2010-11 Accomplishments/Comments

- Continued supervision of the City's Buildings Maintenance Department and coordination of improvement projects for City owned facilities
- Serve on numerous OAMR and IIMC Committees
- Performed Human Resources functions

City of The Dalles, Oregon
Fiscal Year 2011-12 Budget
GENERAL FUND – CITY CLERK

FY08/09	FY09/10	FY10/11	Account	Account	FY11/12	FY11/12	FY11/12
Actual	Actual	Budget	Number	Description	Proposed	Approved	Adopted
					Budget	Budget	Budget
CITY CLERK							
81,873	84,452	86,986	001-0200-410.11-00	REGULAR SALARIES	86,986	86,986	86,986
14,714	16,014	19,038	001-0200-410.21-10	MEDICAL INSURANCE	20,158	20,158	20,158
406	409	440	001-0200-410.21-20	L-T DISABILITY INSURANCE	440	440	440
36	43	46	001-0200-410.21-30	LIFE INSURANCE	50	50	50
281	167	233	001-0200-410.21-40	WORKERS COMP INSURANCE	275	275	275
6,101	6,277	6,654	001-0200-410.22-00	FICA	6,654	6,654	6,654
11,053	11,401	11,743	001-0200-410.23-00	RETIREMENT CONTRIBUTIONS	11,743	11,743	11,743
2,519	2,274	2,844	001-0200-410.28-00	VEBA CONTRIBUTIONS	2,844	2,844	2,844
300	60	60	001-0200-410.29-00	OTHER EMPLOYEE BENEFITS	60	60	60
117,282	121,097	128,044	TOTAL PERSONNEL SERVICE		129,210	129,210	129,210
25	27	30	001-0200-410.31-10	CONTRACTUAL SERVICES	30	30	30
499	499	550	001-0200-410.43-40	OFFICE EQUIPMENT	550	550	550
29	20	400	001-0200-410.53-20	POSTAGE	200	200	200
746	983	1,010	001-0200-410.53-30	TELEPHONE	1,008	1,008	1,008
-	-	250	001-0200-410.53-40	LEGAL NOTICES	250	250	250
1,395	977	2,700	001-0200-410.58-10	TRAVEL, FOOD & LODGING	2,200	2,200	2,200
960	250	1,200	001-0200-410.58-50	TRAINING AND CONFERENCES	1,000	1,000	1,000
165	175	200	001-0200-410.58-70	MEMBERSHIPS/DUES/SUBS	200	200	200
246	407	600	001-0200-410.60-10	OFFICE SUPPLIES	500	500	500
40	-	100	001-0200-410.64-10	BOOKS AND PERIODICALS	100	100	100
8	-	200	001-0200-410.69-50	MISCELLANEOUS EXPENSES	200	200	200
-	-	2,000	001-0200-410.69-80	ASSETS < \$5000	-	-	-
4,113	3,338	9,240	TOTAL MATERIALS AND SERVICES		6,238	6,238	6,238
121,395	124,435	137,284	TOTAL CITY CLERK DEPARTMENT		135,448	135,448	135,448

**City of The Dalles, Oregon
Fiscal Year 2011-12 Budget**

Fund:	General (001)		
Department:	City Manager (0300)	Number of Employees:	2
Program:	Administration (410)		

Mission

Provide effective, efficient leadership in implementing Council policies and services.

Description

The City Manager's position plays a unique role in assisting the democratic processes of our representative local government. Guided by the vision and goals of the City Council, it is the City Manager's charge to accomplish the direction set out by the Council. Oftentimes, this is performed by facilitating public processes, hearing and responding to the issues concerning citizens, offering alternative solutions, representing the position of the governing body, and offering education regarding the provision of public services and infrastructure.

The City Manager guides and shapes the organization in response to the leadership of the City Council and in accordance with sound management practices. The City Charter provides that this position is the administrative head of city government, specifically mentioning personnel administration and the supervision of public utilities and property.

2011-12 Goals, Projects, and Highlights

- The goals of the City Manager relate specifically to implementation of the goals set by Council for the City. These goals reflect the evolution of the City of The Dalles in response to, and in anticipation of changes in the community and the region. The current City Council goals are listed in the front section of the budget document.
- The City Manager will work with individual department managers to enhance and simplify the ease with which we respond to citizen inquiries.
- Obtain funding for and construction of Washington Street Downtown/Riverfront Access connection dock and Lewis and Clark Festival Area.
- Start Granada Block redevelopment
- Complete agreements for Airport Golf Course and proceed with construction of the golf course and industrial park.
- Through an Administrative Intern, complete utility rate study and other projects.
- Pursue solar energy opportunities
- Re-start public tours at The Dalles Dam

2010-11 Accomplishments/Comments

- A majority of Council Goal Objectives will be completed or are on schedule.
- Fundraising for Riverfront Dock and Festival Area

- Assisted Mayor and Chamber of Commerce in development of a tenth Downtown Renaissance program book and Washington D.C. lobbying.
- The City Manager helped to enhance communication with City Council, citizens, department managers, City employees, and other local governments.
- Completion East Gateway construction.
- Maintained solid intergovernmental relations with Wasco County, School District, County, Port, and Parks and Recreation.

Major Issues to be Resolved in the Next 5 Years

- The issues identified under the City Council budget.
- Increasing citizen trust and confidence in local government.
- Increase information flow to and communication with City Council.
- Funding strategies to maintain and replace the City's infrastructure.

City of The Dalles, Oregon Fiscal Year 2011-12 Budget GENERAL FUND – CITY MANAGER

FY08/09 Actual	FY09/10 Actual	FY10/11 Budget	Account Number	Account Description	FY11/12 Proposed Budget	FY11/12 Approved Budget	FY11/12 Adopted Budget
CITY MANAGER							
163,842	176,033	176,187	001-0300-410.11-00	REGULAR SALARIES	174,322	174,322	174,322
-	14,953	15,500	001-0300-410.12-00	PARTTIME/TEMP SALARIES	16,640	16,640	16,640
-	-	-	001-0300-410.13-00	OVERTIME SALARIES	-	-	-
27,265	29,657	33,312	001-0300-410.21-10	MEDICAL INSURANCE	38,337	38,337	38,337
601	632	881	001-0300-410.21-20	L-T DISABILITY INSURANCE	872	872	872
62	81	92	001-0300-410.21-30	LIFE INSURANCE	99	99	99
715	542	649	001-0300-410.21-40	WORKERS COMP INSURANCE	882	882	882
11,720	13,618	13,478	001-0300-410.22-00	FICA	14,609	14,609	14,609
22,059	22,954	23,785	001-0300-410.23-00	RETIREMENT CONTRIBUTIONS	23,533	23,533	23,533
2,323	4,781	2,416	001-0300-410.28-00	VEBA CONTRIBUTIONS	4,161	4,161	4,161
360	-	-	001-0300-410.29-00	OTHER EMPLOYEE BENEFITS	-	-	-
228,947	263,252	266,300	TOTAL PERSONNEL SERVICE		273,455	273,455	273,455
49	87	54	001-0300-410.31-10	CONTRACTUAL SERVICES	54	54	54
4,849	5,533	6,000	001-0300-410.43-40	OFFICE EQUIPMENT	6,000	6,000	6,000
3,600	3,600	3,600	001-0300-410.43-53	VEHICLE ALLOWANCE	3,600	3,600	3,600
402	445	500	001-0300-410.53-20	POSTAGE	500	500	500
1,440	2,012	2,100	001-0300-410.53-30	TELEPHONE	2,076	2,076	2,076
3,200	1,253	6,000	001-0300-410.58-10	TRAVEL, FOOD & LODGING	6,000	6,000	6,000
300	150	1,500	001-0300-410.58-50	TRAINING AND CONFERENCES	1,000	1,000	1,000
1,880	1,911	2,000	001-0300-410.58-70	MEMBERSHIPS/DUES/SUBS	2,000	2,000	2,000
3,663	4,089	4,200	001-0300-410.60-10	OFFICE SUPPLIES	4,200	4,200	4,200
20	-	100	001-0300-410.64-10	BOOKS AND PERIODICALS	100	100	100
238	364	1,000	001-0300-410.69-50	MISCELLANEOUS EXPENSES	1,000	1,000	1,000
318	-	200	001-0300-410.69-80	ASSETS < \$5000	4,200	4,200	4,200
19,960	19,443	27,254	TOTAL MATERIALS AND SERVICES		30,730	30,730	30,730
2,559	-	-	001-0300-410.74-50	COMPUTER EQUIPMENT	-	-	-
2,559	-	-	TOTAL CAPITAL OUTLAY		-	-	-
251,465	282,695	293,554	TOTAL CITY MANAGER DEPARTMENT		304,185	304,185	304,185

**City of The Dalles, Oregon
Fiscal Year 2011-12 Budget**

Fund:	General (001)	
Department:	Legal/Judicial (07)	Number of Employees: 3.58
Program:	Legal/Judicial (412)	Legal: 2.33 Judicial: 1.25 + Judge

Mission

The Legal Department’s mission is to provide legal services to City Council, staff members, commissions, agencies, and citizens, when appropriate, in a prompt and efficient manner.

The Municipal Court’s mission is to dispense justice fairly and equitably within its jurisdiction over a variety of violations and misdemeanor offenses. The Court’s jurisdiction is comparable to the jurisdiction exercised by a justice of the peace.

Description:

The Legal Department provides services to all departments and personnel of the City, various agencies and commissions of the City, City Council members, and the general public. These services include performing legal research and providing opinions, drafting resolutions and ordinances, prosecuting defendants in Municipal and Circuit Court, and representing the City in a variety of civil litigation, including administrative hearings and land use proceedings. These services also include attending meetings of the City Council and Planning Commission, and other City Commissions, when necessary, drafting a variety of legal documents, reviewing current legislation and court decisions, and investigating citizens’ concerns and complaints.

2010-2011 Goals, Projects and Highlights

- Complete adoption of revised Second-Hand Dealer ordinance.
- Establish franchise agreements for Northern Wasco County PUD and Chenoweth PUD.
- Investigate options for possible adoption of master telecommunications ordinance, and explore alternatives for possible transition of franchise agreements to right-of-way agreements.

2010-2011 Accomplishments/Comments

- Prepared documents for land sale contract for Klindt’s Annex.
- Assisted Urban Renewal Agency in purchase of six lots from Creekview LLC (Barbara Bailey)
- Assisted with preparation of documents for purchase of properties within the proposed Urban Renewal Granada Block project, including Memorandum of Understanding and Disposition and Development Agreement.
- Responded to two public records requests concerning documents regarding enterprise zone qualifications for Google, and documents concerning the proposed marine terminal near the Union Street undercrossing, both of which required the production of a large volume of documents.
- Assisted in the preparation of contract documents for implementation of the “WiFi Cloud” over the downtown business district.
- Assisted the City Council with the process of appointment of a new Municipal Court Judge and new Municipal Court Judge Pro-Tem.

Major issues to be resolved in the next 5 years

- Department involvement in addressing issues related to the proposed expansion of the Urban Growth Boundary, including potential litigation related to the City’s efforts to expand its boundary.

City of The Dalles, Oregon
Fiscal Year 2011-12 Budget
GENERAL FUND – LEGAL

FY08/09	FY09/10	FY10/11	Account	Account	FY11/12	FY11/12	FY11/12
Actual	Actual	Budget	Number	Description	Proposed	Approved	Adopted
Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget
LEGAL							
134,190	140,680	142,326	001-0700-412.11-00	REGULAR SALARIES	140,858	140,858	140,858
11,484	13,079	12,933	001-0700-412.12-00	PARTTIME/TEMP SALARIES	13,313	13,313	13,313
460	189	250	001-0700-412.13-00	OVERTIME SALARIES	250	250	250
21,854	23,780	30,533	001-0700-412.21-10	MEDICAL INSURANCE	29,979	29,979	29,979
629	707	776	001-0700-412.21-20	L-T DISABILITY INSURANCE	771	771	771
80	101	116	001-0700-412.21-30	LIFE INSURANCE	124	124	124
683	324	431	001-0700-412.21-40	WORKERS COMP INSURANCE	507	507	507
11,085	11,675	11,896	001-0700-412.22-00	FICA	11,813	11,813	11,813
19,666	20,420	20,960	001-0700-412.23-00	RETIREMENT CONTRIBUTIONS	20,813	20,813	20,813
2,581	3,810	4,095	001-0700-412.28-00	VEBA CONTRIBUTIONS	4,075	4,075	4,075
360	-	-	001-0700-412.29-00	OTHER EMPLOYEE BENEFITS	-	-	-
203,072	214,766	224,316	TOTAL PERSONNEL SERVICE		222,503	222,503	222,503
9,137	5,804	16,220	001-0700-412.31-10	CONTRACTUAL SERVICES	10,620	10,620	10,620
432	975	1,000	001-0700-412.32-20	SPECIAL LEGAL SERVICES	1,000	1,000	1,000
-	-	150	001-0700-412.43-40	OFFICE EQUIPMENT	150	150	150
334	133	1,400	001-0700-412.50-10	CRIME VICTIMS ASSISTANCE	1,400	1,400	1,400
-	-	-	001-0700-412.50-20	VOCA	-	-	-
417	246	500	001-0700-412.53-20	POSTAGE	500	500	500
2,327	2,469	2,460	001-0700-412.53-30	TELEPHONE	2,556	2,556	2,556
260	-	-	001-0700-412.55-00	PRINTING & BINDING	-	-	-
710	810	1,205	001-0700-412.58-10	TRAVEL, FOOD & LODGING	1,295	1,295	1,295
337	310	900	001-0700-412.58-50	TRAINING AND CONFERENCES	930	930	930
582	622	740	001-0700-412.58-70	MEMBERSHIPS/DUES/SUBS	625	625	625
1,217	1,454	1,300	001-0700-412.60-10	OFFICE SUPPLIES	1,300	1,300	1,300
12,918	13,727	14,000	001-0700-412.64-10	BOOKS AND PERIODICALS	14,000	14,000	14,000
-	-	-	001-0700-412.64-80	COMPUTER SOFTWARE	-	-	-
-	-	-	001-0700-412.69-50	MISCELLANEOUS EXPENSES	-	-	-
-	-	-	001-0700-412.69-80	ASSETS < \$5000	2,000	2,000	2,000
28,671	26,551	39,875	TOTAL MATERIALS AND SERVICES		36,376	36,376	36,376
1,569	-	-	001-0700-412.74-50	COMPUTER EQUIPMENT	-	-	-
1,569	-	-	TOTAL CAPITAL OUTLAY		-	-	-
233,312	241,317	264,191	SUB-TOTAL LEGAL		258,879	258,879	258,879

City of The Dalles, Oregon
Fiscal Year 2011-12 Budget
GENERAL FUND – JUDICIAL

FY08/09	FY09/10	FY10/11	Account	Account	FY11/12	FY11/12	FY11/12
Actual	Actual	Budget	Number	Description	Proposed	Approved	Adopted
					Budget	Budget	Budget
JUDICIAL							
40,372	42,075	43,810	001-0750-412.11-00	REGULAR SALARIES	43,810	43,810	43,810
27,978	27,644	34,060	001-0750-412.12-00	PARTTIME/TEMP SALARIES	37,960	37,960	37,960
1,181	1,048	1,896	001-0750-412.13-00	OVERTIME SALARIES	1,896	1,896	1,896
10,956	11,906	15,874	001-0750-412.21-10	MEDICAL INSURANCE	14,989	14,989	14,989
356	307	269	001-0750-412.21-20	L-T DISABILITY INSURANCE	271	271	271
60	68	69	001-0750-412.21-30	LIFE INSURANCE	74	74	74
468	259	348	001-0750-412.21-40	WORKERS COMP INSURANCE	970	970	970
5,246	5,335	5,957	001-0750-412.22-00	FICA	6,255	6,255	6,255
6,230	6,415	6,948	001-0750-412.23-00	RETIREMENT CONTRIBUTIONS	6,989	6,989	6,989
718	754	843	001-0750-412.28-00	VEBA CONTRIBUTIONS	843	843	843
93,565	95,811	110,074	TOTAL PERSONNEL SERVICE		114,057	114,057	114,057
7,095	4,375	8,000	001-0750-412.31-10	CONTRACTUAL SERVICES	8,000	8,000	8,000
908	338	2,000	001-0750-412.31-30	PRISONER MEDICAL SVCS	2,500	2,500	2,500
262	420	1,000	001-0750-412.31-85	WITNESS/JURY FEES	1,000	1,000	1,000
21,600	21,600	36,000	001-0750-412.31-90	PROSECUTING ATTORNEY	36,000	36,000	36,000
32,932	31,109	31,000	001-0750-412.32-30	COURT APPT ATTORNEY FEES	32,000	32,000	32,000
2,152	2,332	2,000	001-0750-412.33-15	INTERPRETOR FEES	2,000	2,000	2,000
1,317	-	-	001-0750-412.43-40	OFFICE EQUIPMENT	-	-	-
1,870	1,987	2,700	001-0750-412.53-20	POSTAGE	2,900	2,900	2,900
719	446	468	001-0750-412.53-30	TELEPHONE	468	468	468
612	557	1,000	001-0750-412.58-10	TRAVEL, FOOD & LODGING	800	800	800
570	200	300	001-0750-412.58-50	TRAINING AND CONFERENCES	300	300	300
85	170	240	001-0750-412.58-70	MEMBERSHIPS/DUES/SUBS	250	250	250
1,154	1,561	1,300	001-0750-412.60-10	OFFICE SUPPLIES	1,600	1,600	1,600
-	45	50	001-0750-412.64-10	BOOKS AND PERIODICALS	50	50	50
-	13	-	001-0750-412.69-70	CASH SHORT/LONG	-	-	-
-	2,373	300	001-0750-412.69-80	ASSETS < \$5000	-	-	-
71,276	67,524	86,358	TOTAL MATERIALS AND SERVICES		87,868	87,868	87,868
164,841	163,335	196,432	SUB-TOTAL JUDICIAL		201,925	201,925	201,925
398,153	404,652	460,623	TOTAL LEGAL AND JUDICIAL DEPARTMENT		460,804	460,804	460,804

**City of The Dalles, Oregon
Fiscal Year 2011-12 Budget**

Fund:	General (001)	
Department:	Finance/Utility Billing (0900-950)	Number of Employees: 5
Program:	Finance/Utility Billing (415)	Finance: 3 Utility Billing: 2

Mission

To provide accurate and timely financial information, projections and support services to the City Staff, City Manager, City Council, and external users in support of their decision making processes; and to aggressively respond to the needs of City Staff in their quest to provide quality services, while using the City's available resources in the best interests of all involved.

Description

The Finance Department is charged with a wide variety of tasks, including coordination of the City's annual budget and audit processes, and grant administration, as well as the general administrative functions, such as payroll, cash receipts, accounts payables, accounts receivables, fixed assets, and general ledger. The Department also processes all utility billing and collections for the City's water and wastewater utilities in a separate cost center (0950). The Finance Department prepares a wide range of internal and external financial reports for use by other organizations, City Council and its commissions, and City Staff, as well as the general citizenship. The Department also maintains all accounting functions and ledgers for the Urban Renewal District, Tourism Promotion Funds, and QLife. This Department maintains the primary Financial/Court computer system software.

2011-12 Goals, Projects and Highlights

- Continue to improve policies, processes and controls to increase compliance, efficiency, and security.
- Continue training and cross-training for all Department employees.

2010-11 Accomplishments/Comments

- Successfully completed the probationary period of promotion of two department employees as a result of department re-organization in May 2010 (eliminated one FTE position).
- Contracted for Transient Room Tax audits of three lodging operators. Our intention is to audit between three and five per year on a rotating basis.
- Increased customer use (314) of AutoPay system for utility billing payments that allows customers who sign up for the service to have their payments drafted directly from their accounts every month before the due date.
- Produced RFP for Audit Services and signed new three year contract for annual audits with Merina & Company, LLP.
- Produced various monthly financial reports for City Manager, Department Managers and City Council within five days of each month end.
- Provided Workers Compensation reports and statistics from SAIF to City Manager and City Council on a quarterly basis.

**City of The Dalles, Oregon
Fiscal Year 2011-12 Budget**

GENERAL FUND – FINANCIAL

FY08/09 Actual	FY09/10 Actual	FY10/11 Budget	Account Number	Account Description	FY11/12 Proposed Budget	FY11/12 Approved Budget	FY11/12 Adopted Budget
FINANCE							
187,621	177,779	166,191	001-0900-415.11-00	REGULAR SALARIES	171,065	171,065	171,065
-	-	8,413	001-0900-415.12-00	PARTTIME/TEMP SALARIES	-	-	-
24	-	7,678	001-0900-415.13-00	OVERTIME SALARIES	7,898	7,898	7,898
40,636	41,675	45,425	001-0900-415.21-10	MEDICAL INSURANCE	47,986	47,986	47,986
934	913	932	001-0900-415.21-20	L-T DISABILITY INSURANCE	855	855	855
148	151	185	001-0900-415.21-30	LIFE INSURANCE	149	149	149
975	476	573	001-0900-415.21-40	WORKERS COMP INSURANCE	596	596	596
13,896	13,066	14,525	001-0900-415.22-00	FICA	13,691	13,691	13,691
19,074	24,000	25,632	001-0900-415.23-00	RETIREMENT CONTRIBUTIONS	24,160	24,160	24,160
-	-	1,066	001-0900-415.28-00	VEBA CONTRIBUTIONS	1,098	1,098	1,098
295	205	180	001-0900-415.29-00	OTHER EMPLOYEE BENEFITS	180	180	180
263,602	258,264	270,800	TOTAL PERSONNEL SERVICE		267,678	267,678	267,678
7,042	3,780	2,647	001-0900-415.31-10	CONTRACTUAL SERVICES	3,759	3,759	3,759
-	6,898	3,000	001-0900-415.31-20	ACCOUNTING/ADVISORY SVCS	17,000	17,000	17,000
150	-	-	001-0900-415.34-30	COMPUTER SERVICES	-	-	-
-	263	500	001-0900-415.34-50	SPECIAL STUDIES & REPORTS	500	500	500
144	-	-	001-0900-415.43-20	COMPUTERS	-	-	-
261	231	850	001-0900-415.43-40	OFFICE EQUIPMENT	500	500	500
3,410	3,403	3,410	001-0900-415.44-20	RENTAL OF EQUIPMENT	3,402	3,402	3,402
4,586	-	-	001-0900-415.44-30	LEASE OF COMPUTER	-	-	-
2,328	2,661	3,000	001-0900-415.53-20	POSTAGE	3,000	3,000	3,000
2,978	2,962	3,036	001-0900-415.53-30	TELEPHONE	3,036	3,036	3,036
1,866	1,414	1,800	001-0900-415.53-40	LEGAL NOTICES	1,800	1,800	1,800
1,550	952	2,500	001-0900-412.55-00	PRINTING & BINDING	2,500	2,500	2,500
2,805	952	3,200	001-0900-415.58-10	TRAVEL, FOOD & LODGING	3,200	3,200	3,200
7,605	1,980	2,250	001-0900-415.58-50	TRAINING AND CONFERENCES	2,250	2,250	2,250
1,729	1,609	2,400	001-0900-415.58-70	MEMBERSHIPS/DUES/SUBS	2,400	2,400	2,400
3,052	2,052	7,500	001-0900-415.60-10	OFFICE SUPPLIES	7,500	7,500	7,500
-	-	-	001-0900-415.64-80	COMPUTER SOFTWARE	-	-	-
2,336	(161)	2,500	001-0900-415.69-50	MISCELLANEOUS EXPENSES	2,500	2,500	2,500
-	-	-	001-0900-415.69-70	CASH SHORT/LONG	-	-	-
688	5,399	4,000	001-0900-415.69-80	ASSETS < \$5000	6,500	6,500	6,500
42,531	34,394	42,593	TOTAL MATERIALS AND SERVICES		59,847	59,847	59,847
306,133	292,658	313,393	SUB-TOTAL FINANCE		327,525	327,525	327,525

**City of The Dalles, Oregon
Fiscal Year 2011-12 Budget**

GENERAL FUND – UTILITY BILLING

FY08/09 Actual	FY09/10 Actual	FY10/11 Budget	Account Number	Account Description	FY11/12 Proposed Budget	FY11/12 Approved Budget	FY11/12 Adopted Budget
UTILITY BILLING							
62,382	65,766	69,590	001-0950-415.11-00	REGULAR SALARIES	70,571	70,571	70,571
1,959	1,961	6,022	001-0950-415.13-00	OVERTIME SALARIES	6,107	6,107	6,107
20,796	22,625	28,573	001-0950-415.21-10	MEDICAL INSURANCE	29,979	29,979	29,979
309	333	348	001-0950-415.21-20	L-T DISABILITY INSURANCE	353	353	353
74	88	92	001-0950-415.21-30	LIFE INSURANCE	99	99	99
488	205	240	001-0950-415.21-40	WORKERS COMP INSURANCE	286	286	286
4,690	4,938	5,784	001-0950-415.22-00	FICA	5,866	5,866	5,866
8,422	8,878	10,208	001-0950-415.23-00	RETIREMENT CONTRIBUTIONS	10,352	10,352	10,352
640	672	710	001-0950-415.28-00	VEBA CONTRIBUTIONS	710	710	710
-	-	-	001-0950-415.29-00	OTHER EMPLOYEE BENEFITS	-	-	-
99,760	105,465	121,567	TOTAL PERSONNEL SERVICE		124,323	124,323	124,323
506	590	1,076	001-0950-415.31-10	CONTRACTUAL SERVICES	1,688	1,688	1,688
-	-	1,000	001-0950-415.43-20	COMPUTERS	1,000	1,000	1,000
261	231	600	001-0950-415.43-40	OFFICE EQUIPMENT	600	600	600
20,637	20,332	22,480	001-0950-415.53-20	POSTAGE	22,480	22,480	22,480
1,925	1,533	1,546	001-0950-415.53-30	TELEPHONE	1,546	1,546	1,546
1,188	2,357	3,500	001-0950-415.55-00	PRINTING & BINDING	3,500	3,500	3,500
183	-	1,000	001-0950-415.58-10	TRAVEL, FOOD & LODGING	1,000	1,000	1,000
1,795	1,006	1,300	001-0950-415.58-50	TRAINING AND CONFERENCES	1,100	1,100	1,100
4,089	3,492	4,200	001-0950-415.60-10	OFFICE SUPPLIES	4,200	4,200	4,200
-	-	-	001-0950-415.64-80	COMPUTER SOFTWARE	-	-	-
679	497	1,000	001-0950-415.69-50	MISCELLANEOUS EXPENSES	1,000	1,000	1,000
(141)	(15)	100	001-0950-415.69-70	CASH SHORT/LONG	100	100	100
1,290	4,609	-	001-0950-415.69-80	ASSETS < \$5000	2,000	2,000	2,000
32,411	34,632	37,802	TOTAL MATERIALS AND SERVICES		40,214	40,214	40,214
-	-	-	001-0950-415.74-50	COMPUTER EQUIPMENT	-	-	-
-	-	-	TOTAL CAPITAL OUTLAY		-	-	-
132,171	140,098	159,369	SUB-TOTAL UTILITY BILLING		164,537	164,537	164,537
438,304	432,756	472,762	TOTAL FINANCE & UTILITY BILLING DEPARTMENT		492,062	492,062	492,062

**City of The Dalles, Oregon
Fiscal Year 2011-12 Budget**

Fund: General (001)
Department: Personnel (10)
Program: Personnel (416)

Mission

Provide responsive Human Resource management services for the City.

Description

The position of Personnel Director was eliminated from the 1997-98 budget. The City contracted with Wasco County for most human resource activities. The City Clerk assumed the position of City staff liaison with Wasco County. All departments assumed some personnel function previously managed by the Personnel Department. The City also has a Benefits Agent of Record who manages our benefit plans.

In the 2008 fiscal year, the General Services Department resumed administration of personnel services. This budget includes funding to pay for labor attorney fees and for training for the City Clerk. The amount traditionally budgeted to pay Wasco County has been removed.

2011-12 Goals, Projects and Highlights

- Continue Employee Recognition Program
- Conduct Retirement Fund and Open Enrollment Meetings for employees

2010-11 Accomplishments/Comments

- Worked with BCI to provide employee benefits
- Worked with Mercer Corp. to complete PERS “Equal to or Better Than” Study

GENERAL FUND – PERSONNEL

FY08/09 Actual	FY09/10 Actual	FY10/11 Budget	Account Number	Account Description	FY11/12 Proposed Budget	FY11/12 Approved Budget	FY11/12 Adopted Budget
PERSONNEL							
-	-	-	001-1000-416.31-10	CONTRACTUAL SERVICES	-	-	-
210	-	500	001-1000-416.34-50	SPECIAL STUDIES & REPORTS	500	500	500
44	54	-	001-1000-416.39-00	OTHER CONTRACTUAL SVCS	-	-	-
1,382	1,755	3,000	001-1000-416.39-10	OTHER LEGAL SERVICES	3,000	3,000	3,000
3,265	2,422	4,500	001-1000-416.50-60	EMPLOYEE RELATIONS	5,000	5,000	5,000
34	38	300	001-1000-416.53-20	POSTAGE	300	300	300
-	-	500	001-1000-416.58-50	TRAINING AND CONFERENCES	500	500	500
28	16	300	001-1000-416.60-10	OFFICE SUPPLIES	300	300	300
-	-	300	001-1000-416.64-10	BOOKS AND PERIODICALS	-	-	-
542	486	500	001-1000-416.69-50	MISCELLANEOUS EXPENSES	500	500	500
5,506	4,769	9,900	TOTAL MATERIALS AND SERVICES		10,100	10,100	10,100
5,506	4,769	9,900	TOTAL PERSONNEL DEPARTMENT		10,100	10,100	10,100

**City of The Dalles, Oregon
Fiscal Year 2011-12 Budget**

Fund:	General Fund (001)	
Department:	Community Development (1100)	Number of Employees: 7 (6 FTE)
Program:	Community Development (421)	

Mission

“PREPARING FOR THE FUTURE” a long-standing mission carried out for the benefit of this community’s citizens and future generations through:

- Responsive, accurate, consistent, helpful and honest service to our citizens and customers.
- Aggressively pursuing meaningful citizen involvement in all planning endeavors.
- Active staff support for our citizen volunteers serving on the Planning Commission, Historic Landmarks Commission, Urban Renewal, and Ad Hoc Committees.
- Determined implementation of adopted plans, programs and policies.
- Helping to foster a climate of cooperation among City personnel, local citizens, special interest groups, and State and Federal agencies.

Description

The Community Development Department is responsible for:

- Current and Long Range Planning within the entire Urban Growth Boundary
- Right-of-Way Coordination
- Land Use Code Enforcement and Development Inspection
- Historic Landmarks Program
- Urban Renewal Program and Project Management
- Enterprise Zone Program
- Other special projects as assigned.

There are five (5) permanent, full-time positions in the proposed budget: Director, Senior Planner, Associate Planner, Development Inspector, and Administrative Secretary. In addition, there is one (1) permanent, part-time position in the proposed budget: Codes Enforcement Officer.

The Planning Tech position has been eliminated (with that person’s resignation in February 2011) and replaced with a full-time administrative secretary position (hired in March 2011). The current half-time administrative secretary position will be eliminated at the end of the fiscal year. This represents a net reduction of ½ position in the proposed budget and a staffing change from a planning tech to an administrative secretary. The RARE planner is in the current budget for 2010-11. This RARE placement will end in August 2011. A RARE planner will not be requested for FY 11-12.

2011-12 Goals, Projects and Highlights

- The primary goal of the Department will continue to be serving citizens in the most professional manner possible. The Department’s mission statement will continue to serve as the guiding principle for all actions.

- The customer satisfaction survey will be continued through 2011-12. Anyone who completes a permit process or is served in any substantial way is offered a survey to complete.
- The Department will continue to follow and complete the 2011 City Council Goals and Objectives.
- Implementation of the requirements for LID's, developer reimbursements, and public improvements payments will continue to be maintained on the GIS and Access data bases.
- An additional round of Land Use and Development Ordinance (LUDO) amendments will be completed by June 30, 2012.
- Completion of the comprehensive land use plan, UGB, and NSA boundary amendments will be attempted through the State's Periodic Review process.
- Implementation of the annexation policy will continue with a few more annexations by June 2012.
- The level of code enforcement work will continue through 2011-12. This is currently at 16 hours per week.
- Support for the continuing development of the Geographic Information System (GIS) will be maintained.
- Other ongoing work will include timely processing of building permits, development reviews, and a continued emphasis on right-of-way planning and urban growth area planning.
- The Certified Local Government, Historic Preservation Program work will continue, as well as grant work related to historic preservation efforts and other special projects such as the Pioneer Cemetery.
- Management of the Columbia Gateway Urban Renewal Program and Advisory Committee support will continue.
- Staff coordination for the Enterprise Zone program will continue.

2010-11 Accomplishments / Comments

- Continuation of the customer satisfaction survey. The Department received many new responses and enjoys the highest possible rating in all 12 categories. The survey will be entering its 4th year.
- Continued work is on-going for the Periodic Review of the Comprehensive Land Use Plan, UGB, and National Scenic Area-Urban Exempt Area amendment process. Meetings with the Scenic Gorge Commission and the Warm Springs Tribe are continuing.
- Continuation of the annexation policy by annexing one group of properties.
- The RARE Planner is updating the Vision Action Plan and also moving the Main Street program forward to a point it can be turned over to a Committee for finalization.
- Staff continues to be active in support of the Planning Commission, Historic Landmarks Commission, Site (Development) Review Team, Urban Renewal Agency and Advisory Committee, and other community groups and Ad Hoc committees. Many hours per week were dedicated to helping these groups function properly and to carry out their role in the decision making process.
- In both current and long range planning efforts, coordination with other City departments, citizens, special interest groups, and State and Federal agencies have been given much attention. This is an

ongoing effort, and the relationships developed over the years have continued to be strong.

- The Department continues to provide planning services to the County Planning and Economic Development Department within the Urban Growth Area, to City Public Works within the rights-of-way, and to the Urban Renewal Agency.
- Overall building permit activity was up 14% from 2009. Residential interest has increased in early 2011.
- On-going coordination with Code Enforcement has been a major focus of effort. Consistent enforcement of planning ordinances creates the ability to be effective and gives credibility to the entire planning effort.

Major issues to be resolved in the next 5 years

- Update the Comprehensive Land Use Plan, Land Use and Development Ordinance, Transportation Master Plan, Sewer Master Plan, Storm Water Master Plan, Water Master Plan, and capital improvement plan consistent with the UGB and NSA amendments.
- Complete the planning and zoning within the expanded exempt area of the Scenic Area Boundary and within the new Urban Growth Boundary.
- Development of major Urban Renewal projects and implementation of the amended Urban Renewal Plan.
- Maintain the Certified Local Government status of the Historic Landmarks Commission.
- Implementation of all the various master plans.

**City of The Dalles, Oregon
Fiscal Year 2011-12 Budget**

GENERAL FUND – COMMUNITY DEVELOPMENT

FY08/09	FY09/10	FY10/11	Account	Account	FY11/12	FY11/12	FY11/12
Actual	Actual	Budget	Number	Description	Proposed	Approved	Adopted
					Budget	Budget	Budget
COMMUNITY DEVELOPMENT							
282,776	296,567	308,511	001-1100-417.11-00	REGULAR SALARIES	307,251	307,251	307,251
31,635	38,820	35,877	001-1100-417.12-00	PARTTIME/TEMP SALARIES	32,148	32,148	32,148
75	216	4,527	001-1100-417.13-00	OVERTIME SALARIES	3,654	3,654	3,654
53,480	58,423	73,246	001-1100-417.21-10	MEDICAL INSURANCE	77,965	77,965	77,965
1,484	1,570	1,644	001-1100-417.21-20	L-T DISABILITY INSURANCE	1,536	1,536	1,536
225	261	278	001-1100-417.21-30	LIFE INSURANCE	248	248	248
1,689	1,025	1,447	001-1100-417.21-40	WORKERS COMP INSURANCE	3,037	3,037	3,037
23,014	24,277	26,346	001-1100-417.22-00	FICA	26,244	26,244	26,244
40,109	42,577	44,399	001-1100-417.23-00	RETIREMENT CONTRIBUTIONS	38,074	38,074	38,074
1,574	1,624	3,485	001-1100-417.28-00	VEBA CONTRIBUTIONS	3,485	3,485	3,485
340	120	120	001-1100-417.29-00	OTHER EMPLOYEE BENEFITS	120	120	120
436,402	465,479	499,880	TOTAL PERSONNEL SERVICE		493,762	493,762	493,762
10,305	16,396	30,325	001-1100-417.31-10	CONTRACTUAL SERVICES	8,635	11,825	11,825
-	-	-	001-1100-417.34-10	ENGINEERING SERVICES	3,000	3,000	3,000
840	-	1,000	001-1100-417.35-40	BASE MAPPING	1,000	1,000	1,000
112	458	700	001-1100-417.35-60	FILING FEES	500	500	500
22,203	5,768	19,050	001-1100-417.39-00	OTHER CONTRACTUAL SVCS	7,900	19,550	19,550
1,999	1,615	2,000	001-1100-417.43-10	BUILDINGS AND GROUNDS	2,000	2,000	2,000
563	511	1,000	001-1100-417.43-40	OFFICE EQUIPMENT	1,400	1,400	1,400
44	21	50	001-1100-417.43-45	JOINT USE OF LABOR / EQUIP	50	50	50
113	1,037	600	001-1100-417.43-50	VEHICLES	500	500	500
998	992	1,200	001-1100-417.43-51	GAS/OIL/DIESEL/LUBRICANTS	1,200	1,200	1,200
55	200	500	001-1100-417.43-52	TIRES AND TIRE REPAIRS	500	500	500
4,743	2,375	5,200	001-1100-417.53-20	POSTAGE	5,200	5,200	5,200
4,162	4,012	4,188	001-1100-417.53-30	TELEPHONE	4,682	4,682	4,682
1,324	1,485	2,000	001-1100-417.53-40	LEGAL NOTICES	1,500	1,500	1,500
-	-	400	001-1100-417.54-00	ADVERTISING	400	400	400
1,623	236	1,000	001-1100-417.55-00	PRINTING AND BINDING	1,000	1,000	1,000
900	-	900	001-1100-417.57-00	PERMITS	900	900	900
1,202	236	1,500	001-1100-417.58-10	TRAVEL, FOOD & LODGING	1,500	1,500	1,500
354	588	1,000	001-1100-417.58-50	TRAINING AND CONFERENCES	800	800	800
1,547	1,032	1,400	001-1100-417.58-70	MEMBERSHIPS/DUES/SUBS	1,400	1,400	1,400
4,217	3,552	4,000	001-1100-417.60-10	OFFICE SUPPLIES	4,000	4,000	4,000
7,995	250	250	001-1100-417.60-85	SPECIAL DEPT SUPPLIES	250	250	250
125	304	300	001-1100-417.64-10	BOOKS AND PERIODICALS	300	300	300
1,998	522	500	001-1100-417.64-80	COMPUTER SOFTWARE	-	-	-
26	30	100	001-1100-417.69-50	MISCELLANEOUS EXPENSES	100	100	100
-	5,098	3,000	001-1100-417.69-80	ASSETS < \$5000	-	-	-
67,448	46,716	82,163	TOTAL MATERIALS AND SERVICES		48,717	63,557	63,557
4,500	-	-	001-1100-417.73-30	IMPRV OTHER THAN BUILDING	-	-	-
11,950	-	-	001-1100-417.74-20	VEHICLES	10,000	10,000	10,000
-	-	5,900	001-1100-417.74-40	OFFICE EQUIPMENT	-	-	-
1,538	-	-	001-1100-417.74-50	COMPUTER EQUIPMENT	-	-	-
17,987	-	5,900	TOTAL CAPITAL OUTLAY		10,000	10,000	10,000
521,837	512,195	587,943	TOTAL COMMUNITY DEVELOPMENT DEPARTMENT		552,479	567,319	567,319

**City of The Dalles, Oregon
Fiscal Year 2011-12 Budget**

Fund:	General (110)	
Department:	Police (013)	Number of Employees: 27 (25.5 FTE)
Program:	Public Safety (421)	

Mission:
“STRIVE FOR EXCELLENCE”

Description:

The Police Department is responsible for the public safety within the city limits of the City of The Dalles. Services include, but are not limited to:

- Protection of life and property
- The detection and apprehension of offenders
- Enforcement of state laws, City ordinances, and traffic laws
- Protection of The Dalles Municipal Watershed

The department is budgeted for 25 full time positions including: 1 Chief, 1 Captain, 4 Sergeants, 17 Police Officers, 1 Administrative Secretary, and 1 Department Secretary.

Non-enforcement programs include:

- Neighborhood Watch
- Police Reserves

The Department works very closely with other law enforcement agencies in the area, as well as the Council and other City departments. The Department’s working relationship with other local law enforcement agencies is one of the finest in the state.

2011-12 Goals, Projects and Highlights

- Continuance of good interagency relationships
- Enhance training
- Maintain a fully staffed department
- Adequately serve the City’s newly annexed areas
- Provide service to the expanding number of commercial businesses

2010-11 Accomplishments/Comments

- Added two police officer positions to deal with current and upcoming annexations

Major Issues to be Resolved in the Next Five Years

- Better Retention of personnel

**City of The Dalles, Oregon
Fiscal Year 2011-12 Budget
GENERAL FUND – POLICE**

FY08/09 Actual	FY09/10 Actual	FY10/11 Budget	Account Number	Account Description	FY11/12 Proposed Budget	FY11/12 Approved Budget	FY11/12 Adopted Budget
1,213,771	1,255,064	1,380,936	001-1300-421.11-00	REGULAR SALARIES	1,457,968	1,457,968	1,457,968
8,250	17,432	9,720	001-1300-421.12-00	PARTTIME/TEMP SALARIES	10,086	10,086	10,086
107,197	116,484	110,000	001-1300-421.13-00	OVERTIME SALARIES	120,000	120,000	120,000
7,752	2,413	8,000	001-1300-421.13-10	DUI OVERTIME SALARIES	8,000	8,000	8,000
3,758	106	-	001-1300-421.13-15	MIP-A OVERTIME SALARIES	-	-	-
-	773	3,000	001-1300-421.14-00	BI-LINGUAL INCENTIVE 5%	3,692	3,692	3,692
256,590	281,166	350,234	001-1300-421.21-10	MEDICAL INSURANCE	402,979	402,979	402,979
5,791	6,136	6,912	001-1300-421.21-20	L-T DISABILITY INSURANCE	7,299	7,299	7,299
883	979	1,149	001-1300-421.21-30	LIFE INSURANCE	1,249	1,249	1,249
59,215	53,600	76,062	001-1300-421.21-40	WORKERS COMP INSURANCE	83,707	83,707	83,707
101,097	104,325	116,713	001-1300-421.22-00	FICA	122,088	122,088	122,088
261,237	263,071	281,035	001-1300-421.23-00	RETIREMENT CONTRIBUTIONS	294,771	294,771	294,771
7,063	7,426	7,939	001-1300-421.28-00	VEBA CONTRIBUTIONS	7,939	7,939	7,939
1,320	193	240	001-1300-421.29-00	OTHER EMPLOYEE BENEFITS	240	240	240
2,033,924	2,109,168	2,351,940	TOTAL PERSONNEL SERVICE		2,520,018	2,520,018	2,520,018
818	870	1,065	001-1300-421.31-10	CONTRACTUAL SERVICES	1,065	1,065	1,065
203,627	205,558	245,974	001-1300-421.31-40	WASCO CO COMMUNICATIONS	258,273	258,273	258,273
1,500	2,338	3,000	001-1300-421.31-70	RECRUITING EXPENSES	3,000	3,000	3,000
192	411	400	001-1300-421.33-15	INTERPRETOR FEES	400	400	400
1,107	1,901	2,500	001-1300-421.33-40	TOWING SERVICES	2,500	2,500	2,500
4,118	4,400	4,400	001-1300-421.34-40	SOFTWARE MAINTENANCE	4,400	4,400	4,400
-	13,000	12,000	001-1300-421.34-50	SPECIAL STUDIES & REPORTS	-	-	-
792	921	950	001-1300-421.41-10	WATER & SEWER	950	950	950
1,276	1,316	1,400	001-1300-421.41-20	GARBAGE SERVICES	1,400	1,400	1,400
7,010	7,036	8,500	001-1300-421.41-40	ELECTRICITY	8,500	8,500	8,500
8,000	8,360	9,360	001-1300-421.42-00	JANITORIAL SERVICES	9,360	9,360	9,360
6,147	4,558	6,200	001-1300-421.43-10	BUILDINGS AND GROUNDS	6,200	6,200	6,200
262	-	-	001-1300-421.43-20	COMPUTERS	-	-	-
2,125	2,111	4,500	001-1300-421.43-30	RADIO EQUIPMENT	7,000	7,000	7,000
886	904	2,000	001-1300-421.43-40	OFFICE EQUIPMENT	1,800	1,800	1,800
15,391	15,266	17,000	001-1300-421.43-50	VEHICLES	17,500	17,500	17,500
35,950	35,353	40,000	001-1300-421.43-51	GAS/OIL/DIESEL/LUBRICANTS	40,000	40,000	40,000
5,017	8,038	6,500	001-1300-421.43-52	TIRES AND TIRE REPAIRS	8,500	8,500	8,500
2,248	2,357	2,500	001-1300-421.43-75	ELEVATOR MAINTENANCE	2,500	2,500	2,500
379	655	1,000	001-1300-421.43-77	HVAC SYSTEMS	1,000	1,000	1,000
224	428	300	001-1300-421.50-40	HEPATITIS PROGRAM	300	300	300
1,543	2,030	2,500	001-1300-421.53-20	POSTAGE	2,500	2,500	2,500
11,730	13,271	18,392	001-1300-421.53-30	TELEPHONE	13,000	13,000	13,000
322	289	400	001-1300-421.54-00	ADVERTISING	400	400	400
1,467	1,444	2,000	001-1300-421.56-00	MICROFILMING	2,000	2,000	2,000
110	-	-	001-1300-421.58-10	TRAVEL, FOOD & LODGING	-	-	-
16,281	17,783	15,000	001-1300-421.58-50	TRAINING AND CONFERENCES	17,000	17,000	17,000
754	341	900	001-1300-421.58-70	MEMBERSHIPS/DUES/SUBS	900	900	900
5,405	5,192	6,000	001-1300-421.59-10	SERT TEAM	6,000	6,000	6,000
586	2,279	4,000	001-1300-421.59-15	RESERVES	4,000	4,000	4,000
699	1,052	1,500	001-1300-421.59-25	CRIME PREVENTION	1,500	1,500	1,500
2,969	4,942	5,000	001-1300-421.60-10	OFFICE SUPPLIES	5,000	5,000	5,000
240	331	600	001-1300-421.60-20	JANITORIAL SUPPLIES	600	600	600
5,810	5,425	6,500	001-1300-421.60-65	AMMUNITION	6,500	6,500	6,500
3,891	5,077	7,000	001-1300-421.60-70	DRUG FORFEITURE ITEMS	7,000	7,000	7,000
11,680	11,653	17,000	001-1300-421.60-80	CLOTHING	17,000	17,000	17,000
8,418	6,714	8,500	001-1300-421.60-85	SPECIAL DEPT SUPPLIES	8,500	8,500	8,500
-	39	1,000	001-1300-421.64-80	COMPUTER SOFTWARE	1,000	1,000	1,000
4,419	1,188	1,200	001-1300-421.69-50	MISCELLANEOUS EXPENSES	1,200	1,200	1,200
887	9,112	18,700	001-1300-421.69-80	ASSETS < \$5000	20,500	20,500	20,500
374,280	403,941	486,241	TOTAL MATERIALS AND SERVICES		489,248	489,248	489,248
-	6,400	8,000	001-1300-421.72-20	BUILDINGS	8,000	8,000	8,000
75,460	47,917	103,900	001-1300-421.74-20	VEHICLES	98,900	98,900	98,900
-	17,731	10,750	001-1300-421.74-25	COMMUNICATIONS EQUIPMENT	-	-	-
1,563	-	-	001-1300-421.74-50	COMPUTER EQUIPMENT	-	-	-
7,172	-	10,000	001-1300-421.74-90	EQUIPMENT, OTHER	-	-	-
84,195	72,048	132,650	TOTAL CAPITAL OUTLAY		106,900	106,900	106,900
2,492,399	2,585,158	2,970,831	TOTAL POLICE DEPARTMENT		3,116,166	3,116,166	3,116,166

**City of The Dalles, Oregon
Fiscal Year 2011-12 Budget**

Fund: General (001)
Department: Technology (1700)
Program: Other (419)

Mission

Provide City Departments with needed information technology tools.

Description

The City will continue contracting with the Education Service District Region 9 (ESD) at Columbia Gorge Community College to provide 40 hours of IT assistance per week. General Fund Technology Department is where the costs for the City-wide information systems costs have been consolidated. Some major items that are included in this new Department are servers, switches, Navaline maintenance contracts, and the contract with ESD. Costs of replacing individual computers, software, or maintenance that are specific to individual Departments or Funds have not been included in this proposed Technology Department budget.

2011-12 Goals, Projects and Highlights

- Continue to look for and correct system weaknesses

2010-11 Accomplishments/Comments

- Review all systems and develop a Capital Improvement Plan for the City-wide Information systems

GENERAL FUND – TECHNOLOGY

FY08/09 Actual	FY09/10 Actual	FY10/11 Budget	Account Number	Account Description	FY11/12 Proposed Budget	FY11/12 Approved Budget	FY11/12 Adopted Budget
TECHNOLOGY DEPARTMENT							
73,539	82,061	95,074	001-1700-419.31-10	CONTRACTUAL SERVICES	105,180	105,180	105,180
23,658	66,800	76,428	001-1700-419.34-30	COMPUTER SERVICES	74,540	74,540	74,540
-	8,421	11,000	001-1700-419.34-40	SOFTWARE MAINTENANCE	11,700	11,700	11,700
68,967	4,630	5,340	001-1700-419.39-00	OTHER CONTRACTUAL SERVICES	5,340	5,340	5,340
120	2,516	2,200	001-1700-419.69-50	MISCELLANEOUS EXPENSES	2,000	2,000	2,000
-	95	3,150	001-1700-419.69-80	ASSETS < \$5000	2,000	2,000	2,000
166,285	164,523	193,192	TOTAL MATERIALS AND SERVICES		200,760	200,760	200,760
CAPITAL OUTLAY							
-	-	-	001-1700-419.74-50	COMPUTER EQUIPMENT	-	-	-
-	-	13,000	001-1700-419.74-60	NETWORK EQUIPMENT	17,000	17,000	17,000
-	-	13,000	TOTAL CAPITAL OUTLAY		17,000	17,000	17,000
166,285	164,523	206,192	TOTAL TECHNOLOGY DEPARTMENT		217,760	217,760	217,760

**City of The Dalles, Oregon
Fiscal Year 2011-12 Budget**

Fund:	General (001)		
Department:	City Hall (2300) and Transportation Center (2366)		
Program:	Other (419)	Number of Employees:	2 (2 FTE)

Mission

To provide for maintenance and preservation of the City’s facilities, structures and grounds, including historic City Hall. The City values its heritage and is dedicated to preserving our historic assets.

Description

The City Hall Department accounts for annual repairs and maintenance to preserve the appearance and integrity of our structures. Expenditures from this department include normal repairs and maintenance line items for City Hall and other City owned, non-Public Works buildings. All insurance costs related to general government services are recorded in this department.

The operation and maintenance of the Transportation Center is budgeted in the City Hall Department as a separate division. The Transportation Center for many years served as the local depot for the Greyhound bus line and two local transportation programs operated by Mid-Columbia Council of Governments. However, in 2010 it was leased to Wasco County for use by the Veteran’s Service Officer.

Annually, we adjust the distribution of the time of the Maintenance Repair Technician to reflect the prior year’s actual costs. Maintenance provided to the Airport is billed on a per request basis. After reviewing the current year, we are distributing the 2011-12 fiscal year expenses the same as last year:

City Hall:	40%
Police Facility	5%
Library	15%
State Office Building	40%

2011-12 Goals, Projects and Highlights

- Continue maintenance and minor repairs to City Hall and other City owned facilities
- Install ventilation system in City Hall basement
- Phase I of Basement improvements
- Lighting upgrades in IT portion of basement
- Stripe ARCO and Transportation Center parking lots

2010-11 Accomplishments/Comments

- Seismic upgrades
- Second Street Breezeway building sold
- Transportation Center leased to Wasco County
- Assumed maintenance of Union Street Crossing area
- Assumed maintenance of Heka Park

**City of The Dalles, Oregon
Fiscal Year 2011-12 Budget**

GENERAL FUND – CITY HALL

FY08/09 Actual	FY09/10 Actual	FY10/11 Budget	Account Number	Account Description	FY11/12 Proposed Budget	FY11/12 Approved Budget	FY11/12 Adopted Budget
CITY HALL							
21,400	22,081	32,926	001-2300-419.11-00	REGULAR SALARIES	34,932	34,932	34,932
11,878	12,421	-	001-2300-419.12-00	PARTTIME/TEMP SALARIES	-	-	-
-	20	500	001-2300-419.13-00	OVERTIME SALARIES	500	500	500
6,811	7,364	8,741	001-2300-419.21-10	MEDICAL INSURANCE	9,064	9,064	9,064
153	165	157	001-2300-419.21-20	L-T DISABILITY INSURANCE	175	175	175
38	40	37	001-2300-419.21-30	LIFE INSURANCE	40	40	40
1,085	803	1,347	001-2300-419.21-40	WORKERS COMP INSURANCE	1,667	1,667	1,667
2,461	2,542	2,435	001-2300-419.22-00	FICA	2,711	2,711	2,711
2,878	4,564	4,229	001-2300-419.23-00	RETIREMENT	4,716	4,716	4,716
-	22	-	001-2300-419.29-00	OTHER EMPLOYEE BENEFITS	-	-	-
46,704	50,023	50,372	TOTAL PERSONNEL SERVICES		53,805	53,805	53,805
-	-	100	001-2300-419.31-10	CONTRACTUAL SERVICES	16,000	16,000	16,000
2,761	2,879	3,800	001-2300-419.41-10	WATER & SEWER	3,800	3,800	3,800
941	981	1,200	001-2300-419.41-20	GARBAGE SERVICES	1,250	1,250	1,250
696	758	700	001-2300-419.41-30	NATURAL GAS	800	800	800
13,943	14,919	16,000	001-2300-419.41-40	ELECTRICITY	17,000	17,000	17,000
13,870	15,300	15,600	001-2300-419.42-00	JANITORIAL SERVICES	15,600	15,600	15,600
3,504	4,960	12,730	001-2300-419.43-10	BUILDINGS AND GROUNDS	10,000	10,000	10,000
1,107	419	750	001-2300-419.43-12	ARCO LOT	2,500	2,500	2,500
-	54	900	001-2300-419.43-13	GITCHELL BUILDING	1,500	1,500	1,500
37	77	500	001-2300-419.43-16	KLINDT ANNEX	-	-	-
382	562	500	001-2300-419.43-45	JOINT USE OF LABOR/EQUIP	500	500	500
443	2,066	1,500	001-2300-419.43-50	VEHICLES	1,875	1,875	1,875
2,243	2,676	2,500	001-2300-419.43-51	GAS/OIL/DIESEL/LUBRICANTS	3,000	3,000	3,000
333	524	1,600	001-2300-419.43-52	TIRES AND TIRE REPAIRS	-	-	-
392	82	400	001-2300-419.43-70	GENERAL EQUIPMENT	500	500	500
917	3,207	1,000	001-2300-419.43-72	ELECTRICAL SYSTEMS	1,000	1,000	1,000
1,904	4	1,000	001-2300-419.43-73	PLUMBING	1,000	1,000	1,000
2,383	2,498	2,900	001-2300-419.43-75	ELEVATORS	3,200	3,200	3,200
7,822	2,308	1,500	001-2300-419.43-77	HVAC SYSTEMS	1,500	1,500	1,500
438	387	500	001-2300-419.43-80	SHOP EQUIPMENT	500	500	500
5,882	5,624	7,500	001-2300-419.50-20	PEST CONTROL	7,500	7,500	7,500
37,518	47,513	48,851	001-2300-419.52-10	LIABILITY INSURANCE	48,562	48,562	48,562
7,064	10,510	10,868	001-2300-419.52-30	PROPERTY INSURANCE	8,154	8,154	8,154
11,331	9,136	9,453	001-2300-419.52-50	AUTOMOTIVE INSURANCE	8,600	8,600	8,600
1,386	1,386	1,500	001-2300-419.52-70	FIDELITY BOND	6,500	6,500	6,500
2,400	3,928	4,900	001-2300-419.53-30	TELEPHONE	4,900	4,900	4,900
-	-	200	001-2300-419.58-10	TRAVEL, FOOD & LODGING	200	200	200
-	100	200	001-2300-419.58-50	TRAINING AND CONFERENCES	200	200	200
62	83	200	001-2300-419.60-10	OFFICE SUPPLIES	200	200	200
2,651	2,540	2,900	001-2300-419.60-20	JANITORIAL SUPPLIES	2,600	2,600	2,600
866	225	860	001-2300-419.60-80	CLOTHING	860	860	860
128	385	-	001-2300-419.60-85	SPECIAL DEPT SUPPLIES	-	-	-
1,286	66	800	001-2300-419.69-50	MISCELLANEOUS EXPENSES	800	800	800
-	-	-	001-2300-419.69-80	ASSETS < \$5000	-	-	-
124,688	136,158	153,912	TOTAL MATERIALS AND SERVICES		170,601	170,601	170,601
552	-	-	001-2300-419.72-20	BUILDINGS	-	-	-
10,000	-	-	001-2300-419.74-20	VEHICLES	-	-	-
10,552	-	-	TOTAL CAPITAL OUTLAY		-	-	-
181,945	186,181	204,284	SUB-TOTAL CITY HALL		224,406	224,406	224,406

**City of The Dalles, Oregon
Fiscal Year 2011-12 Budget**

GENERAL FUND – TRANSPORTATION CENTER

FY08/09 Actual	FY09/10 Actual	FY10/11 Budget	Account Number	Account Description	FY11/12 Proposed Budget	FY11/12 Approved Budget	FY11/12 Adopted Budget
TRANSPORTATION CENTER							
1,142	1,212	1,500	001-2366-419.41-10	WATER & SEWER	-	-	-
805	830	950	001-2366-419.41-20	GARBAGE SERVICES	-	-	-
574	543	650	001-2366-419.41-30	NATURAL GAS	-	-	-
1,722	2,468	2,200	001-2366-419.41-40	ELECTRICITY	-	-	-
10,106	1,629	4,000	001-2366-419.43-10	BUILDINGS AND GROUNDS	3,000	3,000	3,000
147	-	500	001-2366-419.43-72	ELECTRICAL SYSTEMS	-	-	-
4,460	53	1,000	001-2366-419.43-73	PLUMBING	-	-	-
15	-	250	001-2366-419.43-77	HVAC SYSTEMS	-	-	-
297	321	335	001-2366-419.52-30	PROPERTY INSURANCE	335	335	335
786	718	800	001-2366-419.60-20	JANITORIAL SUPPLIES	-	-	-
20,053	7,775	12,185	TOTAL MATERIALS AND SERVICES		3,335	3,335	3,335
20,053	7,775	12,185	SUB-TOTAL TRANSPORTATION CENTER		3,335	3,335	3,335
201,998	193,956	216,469	TOTAL CITY HALL & TRANSPORTATION CENTER		227,741	227,741	227,741

**City of The Dalles, Oregon
Fiscal Year 2011-12 Budget**

Fund:	General (001)		
Department:	Codes Enforcement (40)	Number of Employees:	1
Program:	Public Safety (424)		

Mission

Enhance the image and livability of the community through fair enforcement of the City's ordinances, particularly addressing nuisance abatement processes; work with citizens to solve problems and issues while protecting property rights and freedoms.

Description

In 2007-2008, the nuisance codes enforcement budget was increased to fund a full time position. In 2008-2009, responsibility for supervision of the nuisance codes enforcement was transferred from the City Clerk/General Services Director to the City Attorney's office. Land use code enforcement has been assigned to the Community Development Department and will continue to be included in that department's budget.

2011-2012 Goals, Projects and Highlights

- Implement an approach which focuses upon securing voluntary cooperation from property owners, in part by offering assistance and incentives, to property owners on the west side of town which has recently been annexed to the City. Increased abatement activity is anticipated as a result of the annexation of residential properties which became effective in 2011, and which will also become effective in 2012.
- Implement a program designed to eradicate puncture vine seeds using weevils, in addition to continue to offer the puncture vine collection program.
- Continue with educational efforts to inform citizens concerning nuisance abatement issues throughout the city.

2010-2011 Accomplishments/Comments

- Continued to implement the department's philosophy of obtaining voluntary cooperation of local property owners in abating nuisance conditions on their properties.
- Abated eight residential properties by hiring local contractors to abate nuisance conditions on the properties.
- Maintained block-by-block inspection standards for neighborhoods with multiple properties with numerous minor code violations.
- Administered puncture vine collection program with assistance from The Dalles Disposal Service.
- Participated as a board member of the Oregon Codes Enforcement Association

Major Issues to be resolved in the next 5 years

- Have the financial and staff resources to continue implementation of efficient, effective, and fair enforcement of nuisance ordinances for properties on west side of the City, which will start becoming subject to the City's nuisance ordinances in March 2011.

**City of The Dalles, Oregon
Fiscal Year 2011-12 Budget**

GENERAL FUND – CODES ENFORCEMENT

FY08/09 Actual	FY09/10 Actual	FY10/11 Budget	Account Number	Account Description	FY11/12 Proposed Budget	FY11/12 Approved Budget	FY11/12 Adopted Budget
CODES ENFORCEMENT							
32,192	30,181	34,540	001-4000-424.11-00	REGULAR SALARIES	35,576	35,576	35,576
10,937	5,078	7,566	001-4000-424.21-10	MEDICAL INSURANCE	7,671	7,671	7,671
160	141	173	001-4000-424.21-20	L-T DISABILITY INSURANCE	178	178	178
40	36	46	001-4000-424.21-30	LIFE INSURANCE	50	50	50
175	138	168	001-4000-424.21-40	WORKERS COMP INSURANCE	886	886	886
2,441	2,357	2,642	001-4000-424.22-00	FICA	2,722	2,722	2,722
3,959	2,974	777	001-4000-424.23-00	RETIREMENT	4,803	4,803	4,803
360	-	60	001-4000-424.29-00	OTHER EMPLOYEE BENEFITS	60	60	60
50,263	40,904	45,972	TOTAL PERSONNEL SERVICE		51,946	51,946	51,946
4,117	4,530	9,500	001-4000-424.31-10	CONTRACTUAL SERVICES	15,000	15,000	15,000
2,652	2,329	2,500	001-4000-424.39-00	OTHER CONTRACTUAL SRVCS	2,500	2,500	2,500
314	885	500	001-4000-424.43-50	VEHICLES	500	500	500
1,020	852	1,000	001-4000-424.43-51	GAS/OIL/DIESEL/LUBRICANTS	1,000	1,000	1,000
110	78	250	001-4000-424.43-52	TIRES AND TIRE REPAIRS	125	125	125
1,088	611	1,200	001-4000-424.53-20	POSTAGE	1,500	1,500	1,500
1,543	1,514	1,896	001-4000-424.53-30	TELEPHONE	1,656	1,656	1,656
537	499	750	001-4000-424.58-10	TRAVEL, FOOD & LODGING	750	750	750
620	175	500	001-4000-424.58-50	TRAINING AND CONFERENCES	500	500	500
125	50	125	001-4000-424.58-70	MEMBERSHIPS/DUES/SUBS	50	50	50
301	308	750	001-4000-424.60-10	OFFICE SUPPLIES	750	750	750
75	-	-	001-4000-424.64-80	COMPUTER SOFTWARE	-	-	-
-	-	2,000	001-4000-424.64-80	ASSETS < \$5000	-	-	-
12,501	11,833	20,971	TOTAL MATERIALS AND SERVICES		24,331	24,331	24,331
62,764	52,737	66,943	TOTAL CODES ENFORCEMENT DEPARTMENT		76,277	76,277	76,277

**City of The Dalles, Oregon
Fiscal Year 2011-12 Budget**

Fund: General (001)
Department: Other Financing Uses (95)
Program: Other (490)

Description

Other Financing Uses is broken into four groups. They are the following:

- Charges for Services are funding operations needed by the City to be paid to outside agencies. This year we are paying Wasco County for Animal Control Operations, and the Chamber of Commerce for Tourism Services.
- Operating Transfers Out is funding other operating funds of the City. This year we are transferring funds to the Airport Fund for operations (\$65,000) and Capital Projects Fund for debt service to river access project.
- The third group called “contributions to other agencies” is where the City is contributing its own tax dollars to a public agency to provide products and service to the people of the City. We are providing 1.5% of the 8.0% transient room taxes paid to the City to the Northern Wasco County Parks & Recreation District. This year we are accounting for 911 taxes previously sent directly to the County from the State, as pass through revenue (BIP 11-028).
- The General Fund Contingency and the General Fund Unappropriated Ending Fund balance are the fourth piece of the other financing uses. These two items make up the only contingency and working capital reserve of the City outside the Public Works Funds. There are no other financial funds or financial instruments in an investment fund of any type.

2011-12 Goals, Projects, and Highlights

- To maintain all revenue resources to cover all four groups above with sufficient funding to meet the needs of the City and other entities.
- The General Fund Contingency is proposed at 10% (BIP 11-004).

2010-11 Accomplishments/Comments

- We continued to meet all of our commitments to “other uses” within the budget

Major Issues to be resolved in the next 5 years

- A reduction in the transfers out to the Airport as it is established as a regional airport.
- Maintain the General Fund contingency at 10%.
- Maintain an unappropriated ending fund balance that can support the General Fund activities through the revenue shortfall months of July through October, ensuring the City does not have to borrow funds to maintain recurring expenses (BIP 10-004).

**City of The Dalles, Oregon
Fiscal Year 2011-12 Budget**

GENERAL FUND – OTHER FINANCING ISSUES

FY08/09 Actual	FY09/10 Actual	FY10/11 Budget	Account Number	Account Description	FY11/12 Proposed Budget	FY11/12 Approved Budget	FY11/12 Adopted Budget
OTHER USES							
97,399	93,145	102,576	001-9500-490.80-05	ANIMAL CONTROL	102,576	102,576	102,576
211,451	200,423	220,030	001-9500-490.80-10	TOURISM	220,030	225,030	225,030
308,850	293,568	322,606	TOTAL CHARGES FOR SERVICES		322,606	327,606	327,606
13,901	5,575	-	001-9500-490.81-04	LIBRARY	-	-	-
9,590	-	-	001-9500-490.81-10	UNEMPLOYMENT FUND	-	-	-
30,000	-	32,000	001-9500-490.81-18	SPECIAL GRANTS FUND	20,000	20,000	20,000
59,231	43,231	43,231	001-9500-490.81-37	CAPITAL PROJECTS FUND	43,231	43,231	43,231
-	5,367	-	001-9500-490.81-56	SEWER SPECIAL RESERVE FUND	-	-	-
64,515	65,000	65,000	001-9500-490.81-61	TO AIRPORT FUND	65,000	65,000	65,000
177,237	119,173	140,231	TOTAL OPERATING TRANSFERS OUT		128,231	128,231	128,231
129,069	122,304	127,245	001-9500-490.82-05	NW COUNTY PARKS & REC	128,468	128,468	128,468
-	-	-	001-9500-490.82-10	WASCO COUNTY 911 STATE SHARE	71,465	71,465	71,465
129,069	122,304	127,245	TOTAL CONTRIBUTION TO AGENCIES		199,933	199,933	199,933
-	-	706,378	001-9500-490.88-00	CONTINGENCY	593,541	593,541	596,541
-	-	706,378	TOTAL CONTINGENCY		593,541	593,541	596,541
-	-	760,687	001-9500-490.89-00	UNAPPROPRIATED ENDING BAL	750,358	750,358	750,358
-	-	760,687	TOTAL UNAPPROPRIATED ENDING BAL		750,358	750,358	750,358
615,156	535,045	2,057,147	TOTAL OTHER DEPARTMENT		1,994,669	1,999,669	2,002,669
5,478,370	5,520,582	7,704,605	TOTAL EXPENSES		7,788,668	7,808,508	7,821,508
1,657,050	1,835,899	-	GENERAL FUND - REVENUES LESS EXPENSES		-	-	-

**City of The Dalles, Oregon
Fiscal Year 2011-12 Budget**

LIBRARY FUND

Fund:	Library Fund (004)	
Department:	Library (021)	Number of Employees: 13 (10.25 FTE)
Program:	Library Services (455)	

Mission

The Dalles-Wasco County Public Library provides Wasco County's citizens with free and equal access to materials relevant to their informational needs. The library serves as an unbiased source of information with opportunities provided for personal, educational, cultural and recreational enrichment.

Description

The Dalles-Wasco County Public Library serves the residents of the Wasco County Library Service District as well as the residents of surrounding areas who pay an annual fee or are included in reciprocal borrowing agreements. The Library Service District provides the library's operating funds through an intergovernmental agreement with the City. The agreement also includes funding for support services provided to other County libraries and stations. The library is a member of Sage, an automated library system shared by sixty-seven libraries in a twelve county area.

Services provided by the library each year include more than 120,000 loans of books, magazines, books on tape, compact discs, DVDs, videocassettes, maps, and other various media; reference assistance and instruction in library use; interlibrary loans and reserve requests; public access to computers and the Internet, including Wi-Fi access; downloadable audiobooks, videos and e-books; outreach services; public programs; ESL (English as a second language) and literacy services; and children's story hours and programs.

2011-2012 Goals, Projects and Highlights

- Implement open source ILS (Integrated Library System) software for better customer service at a lower cost.
- Provide express (self-checkout) station for faster service and increased privacy for patrons.
- Establish and build endowment fund through Library Foundation for future District needs.
- Participate in cooperative database purchasing through the Libraries of Eastern Oregon (LEO).
- Utilize \$1,000 grant from Wasco County Cultural Trust to provide three public programs related to the cultural heritage of the Mid-Columbia region.
- Evaluate library's non-fiction collection and consider materials for withdrawal based on criteria such as use, currency, and condition.
- Provide ergonomically designed adjustable chairs for public computer workstations.
- Install software that enables staff to have remote access to public PCs for performing administrative upgrades.
- Update three District personal computers: two circulation workstations at The Dalles library and one public automated system computer at the Dufur library.

- Work with City of Maupin to support efforts for new library facility planning and related fundraising.
- Install security light on 7th Place for increased safety in upper parking lot.
- Replace concrete stairs and broken sections of walkway leading to lower parking lot.
- Provide video security camera in walkway and bicycle rack area.
- Remove dying trees in front of meeting room and on north side of building.
- Crack seal lower and upper parking lots.

2010-2011 Accomplishments/Comments

- Expanded outreach services to underserved residents through service to additional child and adult care centers in District.
- Promoted use of District libraries through increased programming in public locations during summer months.
- Participated in third year of “Sense of Place” workshops and regional Chautauqua programs through Libraries of Eastern Oregon (LEO).
- Provided adult and family programs at District library locations.
- Provided increased access to downloadable audio, video and e-book materials through Library2Go service.
- Migrated District item and patron records to Sage Library System database.
- Provided live training for staff in use of Sage Library System circulation and cataloging modules.
- Made available additional staff training opportunities through self-paced online classes.
- Updated both the Vision/Master Plan and District goals with establishment of an endowment fund adopted as a new goal.
- Celebrated the 100th anniversary of public library services in The Dalles with a variety of events.
- Provided Kiwanis Club sponsored summer reading program.
- Provided services to young adults at NORCOR and Discovery High School.
- Involved teens in planning and implementing programs and services for their age group through Teen Advisory Group activities.
- Served as co-sponsor of Read Across America Day at local schools.
- Provided students with live homework help (tutor.com) through LEO and the Chalkboard project.
- Provided two weekly story hours in library and outreach story hours in North, Central, and South Wasco County library locations.
- Evaluated 33% of the library’s materials collection and consider for withdrawal based on criteria such as use, currency, and condition.
- Reorganized staff workroom and computer placement to accommodate increased staff in work area.
- Provided public copy machine to replace copier previously provided by Friends of the Library.
- Eased crowding in adult fiction area through the addition of two wraparound bookcases.
- Provided three additional bookcases to house expanding DVD and young adult collections.
- Created a comfortable and inviting space that encourages reading by providing age appropriate furniture in the children’s area.
- Updated five District personal computers: three public Internet computers and one staff graphic design station at The Dalles library; and one public Internet computer at the Maupin library.

- Enhanced public access to computers and made Internet access available on the mezzanine through the addition of six computer workstations funded by a \$10,000 Trust Management Services grant.
- Made Kill A Watt energy use monitors available for public loan in collaboration with the Energy Trust of Oregon.
- Provided security cameras in lower parking lot and walkway for improved public safety.
- Installed security light on southeast corner of main building to provide more lighting on stairway, and on upper and lower parking lots.
- Pruned trees on Seventh Pl. and next to library building.
- Replaced underground sprinkler system for better coverage and less waste of water.

Major Issues to be resolved in the next five years

- Developing plan to form more consolidated district.
- Determining allocation of resources among libraries as conditions change.
- Establishing reserve fund to sustain service plan, build capital reserves, and fund libraries until tax monies are received each year.

**City of The Dalles, Oregon
Fiscal Year 2011-12 Budget
LIBRARY FUND SUMMARY**

FY08/09	FY09/10	FY10/11		FY11/12	FY11/12	FY11/12
<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Account Description</u>	<u>Proposed Budget</u>	<u>Approved Budget</u>	<u>Adopted Budget</u>
258,914	479,660	493,334	BEGINNING BALANCE	535,243	535,243	535,243
989,186	942,841	976,217	REVENUES	1,009,927	1,009,927	1,009,927
13,901	5,575	-	OTHER SOURCES	-	-	-
1,262,001	1,428,076	1,469,551	TOTAL RESOURCES	1,545,170	1,545,170	1,545,170
780,342	860,795	923,230	LIBRARY	950,272	950,272	950,272
780,342	860,795	923,230	TOTAL EXPENDITURES	950,272	950,272	950,272
-	-	-	CHARGES FOR SERVICES	-	-	-
2,000	-	37,000	TRANSFER OUT	35,566	35,566	35,566
-	-	24,701	CONTINGENCY	39,701	39,701	39,701
-	-	484,620	UNAPPROPRIATED ENDING BAL	519,631	519,631	519,631
2,000	-	546,321	TOTAL OTHER USES	594,898	594,898	594,898
782,342	860,795	1,469,551	TOTAL EXPENDS & OTHER USES	1,545,170	1,545,170	1,545,170
479,660	567,280	-	FUND TOTAL	-	-	-

**City of The Dalles, Oregon
Fiscal Year 2011-12 Budget**

LIBRARY FUND REVENUES & EXPENDITURES

FY08/09	FY09/10	FY10/11	Account	Account	FY11/12	FY11/12	FY11/12
Actual	Actual	Budget	Number	Description	Proposed	Approved	Adopted
					Budget	Budget	Budget
REVENUES							
258,914	479,660	493,334	004-0000-300.00-00	BEGINNING BALANCE	535,243	535,243	535,243
47,830	24,839	-	004-0000-331.90-00	FEDERAL GRANTS/MISC	-	-	-
5,421	5,096	5,096	004-0000-334.20-00	STATE FOR LIBRARY	3,623	3,623	3,623
-	-	-	004-0000-334.90-00	STATE GRANTS, OTHER	-	-	-
914,887	-	-	004-0000-337.20-00	COUNTY SHARE OF LIBRARY	-	-	-
-	892,790	956,574	004-0000-337.20-00	LIBRARY DISTRICT TAXES FROM CO	985,271	985,271	985,271
9,775	11,137	7,500	004-0000-351.50-00	LIBRARY FINES	10,950	10,950	10,950
4,217	2,463	1,700	004-0000-361.00-00	INTEREST REVENUES	1,751	1,751	1,751
7,056	6,446	5,247	004-0000-365.00-00	GIFTS AND DONATIONS	8,232	8,232	8,232
-	71	100	004-0000-369.00-00	OTHER MISC REVENUES	100	100	100
13,901	5,575	-	004-0000-391.01-00	GENERAL FUND	-	-	-
1,262,001	1,428,076	1,469,551	TOTAL LIBRARY FUND REVENUES		1,545,170	1,545,170	1,545,170
EXPENDITURES							
269,681	327,455	344,486	004-2100-455.11-00	REGULAR SALARIES	356,915	356,915	356,915
96,805	58,031	76,617	004-2100-455.12-00	PARTTIME/TEMP SALARIES	73,003	73,003	73,003
188	7	2,500	004-2100-455.13-00	OVERTIME SALARIES	2,500	2,500	2,500
77,084	80,504	104,348	004-2100-455.21-10	MEDICAL INSURANCE	109,452	109,452	109,452
1,724	1,877	2,000	004-2100-455.21-20	L-T DISABILITY INSURANCE	2,044	2,044	2,044
415	464	446	004-2100-455.21-30	LIFE INSURANCE	478	478	478
2,220	1,834	2,520	004-2100-455.21-40	WORKERS COMP INSURANCE	2,949	2,949	2,949
26,744	28,143	32,406	004-2100-455.22-00	FICA	33,080	33,080	33,080
38,369	50,316	49,598	004-2100-455.23-00	RETIREMENT CONTRIBUTIONS	49,798	49,798	49,798
3,290	3,386	3,505	004-2100-455.28-00	VEBA CONTRIBUTIONS	3,505	3,505	3,505
600	368	480	004-2100-455.29-00	OTHER EMPLOYEE BENEFITS	480	480	480
517,120	552,386	618,906	TOTAL PERSONNEL SERVICE		634,204	634,204	634,204
29,939	31,217	45,263	004-2100-455.31-10	CONTRACTUAL SERVICES	33,580	33,580	33,580
-	-	241	004-2100-455.32-20	SPECIAL LEGAL SERVICES	297	297	297
-	-	748	004-2100-455.34-30	COMPUTER SERVICES	-	-	-
1,982	2,698	2,610	004-2100-455.41-10	WATER & SEWER	2,787	2,787	2,787
954	969	1,023	004-2100-455.41-20	GARBAGE SERVICES	1,023	1,023	1,023
20,111	21,580	24,108	004-2100-455.41-40	ELECTRICITY	23,678	23,678	23,678
11,153	38,262	24,955	004-2100-455.43-10	BUILDINGS AND GROUNDS	25,147	25,147	25,147
-	-	441	004-2100-455.43-20	COMPUTERS	920	920	920
2,623	2,006	4,337	004-2100-455.43-40	OFFICE EQUIPMENT	4,232	4,232	4,232
817	292	321	004-2100-455.43-45	JOINT USE OF LABOR/EQUIP	341	341	341
852	917	-	004-2100-455.43-51	GAS / OIL / LUBRICANTS	-	-	-
759	1,248	1,964	004-2100-455.43-52	LIBRARY VEHICLE-GAS/OIL/TIRES	2,207	2,207	2,207
161	-	-	004-2100-455.43-70	GENERAL EQUIPMENT	-	-	-
344	337	2,607	004-2100-455.43-77	HVAC SYSTEMS	3,520	3,520	3,520
1,632	2,175	2,237	004-2100-455.52-10	LIABILITY INSURANCE	2,237	2,237	2,237
5,306	4,827	5,001	004-2100-455.52-30	PROPERTY INSURANCE	3,500	3,500	3,500
-	317	330	004-2100-455.52-50	AUTOMOTIVE INSURANCE	330	330	330
2,758	2,876	4,100	004-2100-455.53-20	POSTAGE	4,725	4,725	4,725
6,686	7,082	7,099	004-2100-455.53-30	TELEPHONE	6,434	6,434	6,434
837	2,731	3,981	004-2100-455.58-10	TRAVEL, FOOD & LODGING	3,981	3,981	3,981
967	3,457	6,435	004-2100-455.58-50	TRAINING AND CONFERENCES	6,285	6,285	6,285
1,153	624	1,365	004-2100-455.58-70	MEMBERSHIPS/DUES/SUBS	1,478	1,478	1,478
21,610	22,521	24,556	004-2100-455.60-10	OFFICE SUPPLIES	25,784	25,784	25,784
1,612	1,505	2,235	004-2100-455.60-20	JANITORIAL SUPPLIES	2,504	2,504	2,504
5,749	4,410	4,020	004-2100-455.60-85	SPECIAL DEPT SUPPLIES	4,054	4,054	4,054

**City of The Dalles, Oregon
Fiscal Year 2011-12 Budget**

**LIBRARY FUND EXPENDITURES
(continued)**

FY08/09	FY09/10	FY10/11	Account	Account	FY11/12	FY11/12	FY11/12
Actual	Actual	Budget	Number	Description	Proposed	Approved	Adopted
					Budget	Budget	Budget
87,567	110,024	92,096	004-2100-455.64-20	LIBRARY BOOKS AND BIND	93,055	93,055	93,055
4,025	4,393	5,465	004-2100-455.64-30	LIBRARY PERIODICALS	5,629	5,629	5,629
5,231	9,904	11,440	004-2100-455.64-40	AUDIO/VISUAL MATERIALS	13,783	13,783	13,783
10,944	10,384	11,446	004-2100-455.64-80	COMPUTER SOFTWARE	14,424	14,424	14,424
28	-	100	004-2100-455.69-50	MISCELLANEOUS EXPENSES	608	608	608
-	8,254	13,800	004-2100-455.69-80	ASSETS < \$5000	6,750	6,750	6,750
225,800	295,012	304,324	TOTAL MATERIALS AND SERVICES		293,293	293,293	293,293
27,556	-	-	004-2100-455.74-20	VEHICLES	-	-	-
1,887	-	-	004-2100-455.74-30	FURNITURE AND FIXTURES	-	-	-
-	8,361	-	004-2100-455.74-40	OFFICE EQUIPMENT	-	-	-
7,978	5,037	-	004-2100-455.74-50	COMPUTER EQUIPMENT	22,775	22,775	22,775
37,421	13,398	-	TOTAL CAPITAL OUTLAY		22,775	22,775	22,775
780,342	860,795	923,230	TOTAL LIBRARY OPERATING DEPARTMENT		950,272	950,272	950,272
			OTHER USES				
-	-	37,000	004-9500-419.81-01	TO GENERAL FUND	35,566	35,566	35,566
2,000	-	-	004-9500-455.81-10	UNEMPLOYMENT FUND	-	-	-
2,000	-	37,000	TOTAL INTERFUND TRANSFERS		35,566	35,566	35,566
-	-	24,701	004-9500-455.88-00	CONTINGENCY	39,701	39,701	39,701
-	-	24,701	TOTAL CONTINGENCY		39,701	39,701	39,701
-	-	484,620	004-9500-490.89-00	UNAPPROPRIATED ENDING BAL	519,631	519,631	519,631
-	-	484,620	TOTAL UNAPPROPRIATED FUND BALANCE		519,631	519,631	519,631
2,000	-	546,321	TOTAL OTHER USES DEPARTMENT		594,898	594,898	594,898
782,342	860,795	1,469,551	GRAND TOTAL LIBRARY FUND		1,545,170	1,545,170	1,545,170
479,660	567,280	-	LIBRARY FUND - REVENUES LESS EXPENSES		-	-	-

**City of The Dalles, Oregon
Fiscal Year 2011-12 Budget**

PUBLIC WORKS

Department:	Public Works	Number of Employees:	42
Program:	Enterprise and Dedicated Fund Activities		

Mission

To be responsive to our customers, to do our best work, and to build foundations for the future, so that the community reaps the rewards.

Description

The Department of Public Works is composed of five separate divisions with three different enterprise funds: Street Fund, Water Fund and Wastewater Fund. Revenues from individual enterprise funds cannot be co-mingled, and joint services between funds must be tracked and charged for appropriate reimbursement. Within the Department, administrative, engineering, and clerical support services are split proportionally among the funds.

2011-12 Goals, Projects, and Highlights

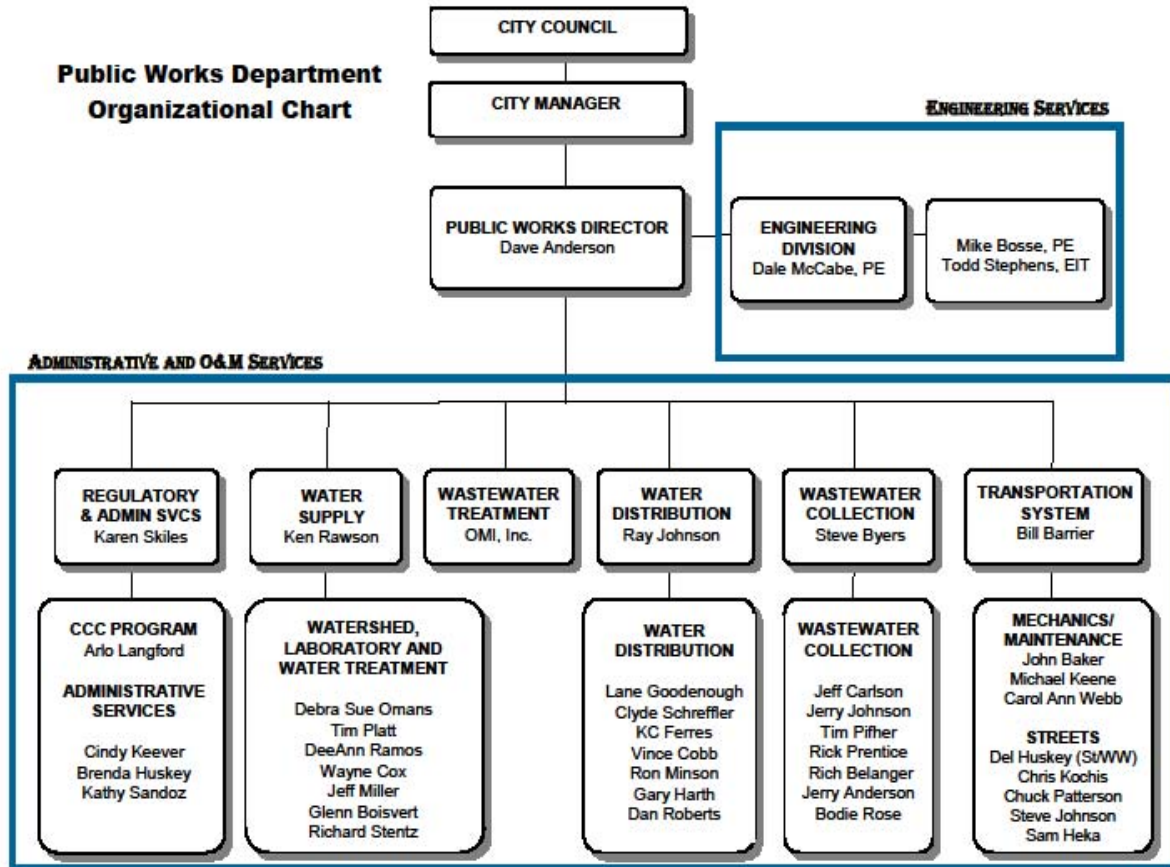
- Continue work on National Environmental Protection Act [NEPA] permitting for the replacement of the Dog River Diversion Line and completion of a land exchange near Crow Creek Dam.
- Begin the preparation of a Water Management and Conservation Plan for the City of The Dalles satisfying requirements placed on the City by the Oregon Water Resources Department with the information provided in the Water Master Plan.
- Complete the abandonment of the 19th Street Reservoir near the hospital and surplus property.
- Complete construction of a new storm water line and the associated widened street overlay in East 12th Street, between Dry Hollow Road and Oregon Street.
- Complete widening and repaving of East 10th Street from J Street to Lewis.
- Initiate work to construct an extension of East 19th Street to Thompson, and improvements to Thompson Street.
- Complete a required 5-year update for the Wastewater Treatment Plant Facility Plan.
- Replace the Jordan Street and Meadows sanitary sewer lift stations including the addition of emergency generators at each site.
- Acquire property and plan for construction of a wastewater bio-solids storage facility.
- Complete design engineering for Wastewater Treatment Plant Expansion Phase II.
- Conduct a traffic study for Kelly Avenue from 10th to 12th Streets after 10th Street Widening project is completed.
- Continue partnership with Northern Wasco PUD to develop renewable energy from City facilities.
- Pursue the incremental implementation of an Automated Meter Reading (AMR) system for the City's water meters.

- Water rights: 1) apply for an extension of time for the expansion of Crow Creek Dam; 2) finalize water rights for three Dewatering Wells that supply water to the Middle School for thermal recovery and irrigation; 3) partially perfect the water right for the Kuck Well that supplies domestic water for the Discovery Center.
- Update aerial mapping for the City.

2010-11 Accomplishments

- Submitted a completed application to Oregon Water Resources Department to extend the City's water right on the Columbia River for future development; if granted, that extension will extend that water right permit to the year 2073 for full development.
- Completed construction of a new terminal water reservoir, Vista Reservoir, and pump station utilizing funds allocated through the American Recovery and Reinvestment Act (ARRA – stimulus funds).
- Continued National Environmental Protection Act [NEPA] studies and surveys for the replacement of the Dog River Diversion Line and submitted a “Proposed Action” to the US Forest Service for analysis.
- Began work on a fire fuels reduction project in The Dalles Municipal Watershed to reduce the risk of catastrophic wildfire utilizing funds from a National Fire Plan grant.
- Completed a replacement and upgrade to the Department's Water and Wastewater Supervisory Control and Data Acquisition (SCADA) system.
- Completed the design for replacement of the Jordan Street sanitary sewer lift station.
- Completed a contractual upgrade of the electrical control systems for the Wastewater Treatment Plant Pump Station.
- Completed a design for and began work on the widening of East 10th Street between “J” and Lewis Streets based upon suggestions from adjacent property owners.
- Upgraded the Webber Street traffic signals at the intersections with West 2nd and West 6th Streets to provide dedicated left turn signals for East-West traffic, and adding emergency vehicle pre-emption and video detection systems.
- Continued to monitor the Kelly Avenue Slide Area, installed one new inclinometer to monitor potential land movement near Jefferson and Scenic Drive intersection, and completed a geo-technical evaluation of roadway stability in that area.
- Paved two streets under the City's Gravel Street Renovation Policy which provides a cost-sharing partnership between the City and adjacent property owners; the two streets were Pentland Street between 11th and 12th Streets and “G” Street between 8th and 9th Streets.
- Participated in a US Forest Service Collaborative Planning Process that developed recommendations intended to reduce the risk of catastrophic wildfire and improve forest health on federally-owned lands within The Dalles Municipal Watershed.

**Public Works Department
Organizational Chart**



03/2011

TECHNICAL SERVICES: Engineering

Description

Provides professional engineering services and support for contracts, design, plan reviews, project management, construction quality control, and acceptance of public improvements and private development inside the Urban Growth Boundary. Assists in devising associated City ordinances and standards. Manages the City's infrastructure archives.

2011-12 Goals, Projects and Highlights

- Perform survey and design, and prepare contract documents for:
 - Complete design and contract documents for Thompson Street Rebuild and associated utility work – East 10th to 19th Street
 - Begin plans for curb/sidewalk/storm improvements – 6th Street; Bi-Mart to Hostetler
 - Begin plans for 6th Street Improvements – Widening from Snipes to Hostetler
 - Begin plans for intersection improvements at E 10th/Thompson/Old Dufur Intersection
 - Clark Street – 10th to 11th
 - West 2nd and Webber – 18” Ductile Iron Water Pipe Upgrade/Connection & Repave
 - 1st Street/Bargeway/Terminal – Full LID Project – Phase 2
 - 13th Street and Richmond – Upsize new water main to 12"
 - Several projects to replace deteriorated 2” galvanized water mains
 - 11th and Thompson – 6" Main Replacement west – 1 ½” Galvanize Replacement east
 - Port – Upsize water main to 18” – Crates Way to Columbia Road
 - 10th and Thompson east – New Storm Main installation
 - Alley between 16th and 17th, Trevitt to Pentland – Replace Sanitary Sewer
 - Alley between 11th and 12th, Trevitt to Pentland – Replace Sanitary Sewer
 - 14th Street – Quinton to Thompson – New Storm main line per Master Plan
 - Union Street, 5th to 10th – Sanitary Sewer Upgrades
 - 12th and Mt. Hood Storm Drain and Catch Basin
 - Completion of Laughlin Sanitary Sewer – 8th to 9th and alleys
 - 4th Street Grade – Sanitary Sewer Repairs
 - Scenic Drive and Jefferson Street - Sanitary Sewer Repairs/Upgrades
 - Eastside Lift Station Improvements - New Force Main from Lift Station to Main
 - Third Place Streetscape
- Prepare plans and/or contract documents for:
 - 2011/12 Slipline Project
 - Cleaning of Garrison Reservoir
 - Sorosis Reservoir Painting – Interior/Exterior
 - 8th and Jordan – Sanitary Sewer Pipe Bursting Contract
 - 4th Street Grade – Surveying for Sanitary Sewer Re-design
 - RFP for Aerial Photos
 - Meadows Lift Station Replacement
 - RFP for Wastewater Master Plan Update
 - RFP for Wastewater Treatment Plant Expansion Phase 2
 - Prepare Contract Documents for Abandonment of 19th Street Reservoir

- Provide design oversight and/or construction inspection for:
 - Work with ODOT on developing scope and cost estimate for Hwy 197/Fremont Overpass
 - Complete Webber Street Interchange Area Management Plan
 - Study Traffic and Safety concerns at 10th and Kelly and 12th and Kelly intersections
 - Washington Street Crossing/First Street Urban Renewal Treatment Project design
 - Lewis and Clark Festival Area and Fountain
 - Completion of Riverfront Trail
 - Construction of Trail for re-establishing the Dam Tours
 - Mill Creek Tunnel Flooding Analysis (if grant funding is awarded)
 - Study Transition of County Roads to City's Jurisdiction within the UGB
 - Address Port Infrastructure needs for supporting continued development of industrial properties
 - Analyze and study Walkability Access Routes within the community
- Miscellaneous Tasks:
 - Provide assistance and guidance to Public Works Field Crews
 - Continue making all utility maps and field information GIS Compatible
 - Continue gathering field information with GPS for locations of all manholes, water valves, water meters, fire hydrants, PRVs, etc. for producing more accurate utility maps
 - Continue updating Base Maps with As-Built Drawings
 - Continue Construction Plan Review for Proposed Developments
 - Continue Construction Inspections of Public Improvements for Private Developments

2010-11 Accomplishments

- Performed survey and design, and prepared contract documents for:
 - Complete Construction Plans for 19th Street Extension - (Sunridge Subdivision to Thompson)
 - Begin Design and Contract Documents for Thompson Street Rebuild – 10th to 19th
 - 10th Street Widening Design – Completed Design and Contract Documents
 - Design of 'G' Street – Gravel Street Policy
 - Design of Pentland Gravel Street Policy – Between 11th and 12th Streets
 - Completed 12th Street Storm Line Design – 12th Street between Dry Hollow and Quinton
 - Finish Design of 3rd Street Downtown Urban Renewal Streetscape Project
 - Design of the trail to re-establish the Dam tours
 - "I" Street Sanitary Sewer Main between 10th and 11th – Paid by Property Owners
 - East 14th Street Sanitary Sewer Replacement – Between G Street and H Street
 - 8th Street Sanitary Sewer – Main line installation
- Prepared plans and contract documents for:
 - 2010-11 Slipline Contract
 - RFP for Geotechnical Investigation/Surveying – Scenic Drive (East of Jefferson Street)
 - Jordan Street Lift Station Replacement
 - Preliminary Design for Hostetler/Chenoweth Loop/10th Street Sidewalk Grant
- Provided design oversight and/or construction inspection for:
 - Provided Project Management of the Terminal Reservoir & Pump Station Project

- 10th Street Widening Construction Oversight and Inspection
- Sanitary Sewer Replacement – Federal Street between 7th and 10th Streets
- Sanitary Sewer Upgrade from 7th and Court to 11th and Washington
- Designated Left Turn Lanes at 6th and Webber and 2nd and Webber Signals
- 12th Street Stormline, Dry Hollow to Quinton – Install Stormline as per Master Plan
- Wastewater Treatment Plant Roof Contract
- Wastewater Treatment Plant Electrical Upgrade Contract
- Washington Street/First Street – Design Review
- Lewis and Clark Festival Area – Design Review
- On the Technical Advisory Committee for the Chenoweth Interchange Area Mgt Plan
- On the Technical Advisory Committee for the Wasco County Transportation System Plan
- Miscellaneous Tasks:
 - Continued inputting information and utilizing GIS for producing high quality maps
 - Continued updating Base Maps with As-Built information
 - Continued gathering field information with GPS for locations of all manholes, water valves, water meters, fire hydrants, PRVs, etc. for producing more accurate utility maps
 - Provided assistance and guidance to Public Works Field Crews
 - Completed updating City of The Dalles Standard Drawings & Specifications with most current ODOT/APWA drawings and specifications
 - Continued organizing archives using new map files at the Public Works Facility
 - Provided extensive plan review and inspections for many commercial developments
 - Provided extensive plan review and inspections for many residential subdivisions
 - Provided detailed drawings and maps for Public Works Field Crews

Major Issues to be resolved in the next 5 years

- Work toward getting Utilities in place in the Eastern and Western portions of the City.
- Complete Master Plans for providing services into the UGB Expansion Areas.
- Complete the Water, Sanitary Sewer, and Storm Sewer System Improvements as outlined in the project schedules for each of the Master Plans.
- Work toward getting storm sewer trunk lines installed so that as development projects occur, infrastructure improvements can occur with the development.
- Investigate 10th Street/Cherry Heights Intersection for Roundabout or Signalization.
- Continue updating system models provided with each water, wastewater, and storm sewer Master Plan with as-built information when projects are completed.
- Continue working toward creating ADA corridors throughout the City
- Continue developing systems within GIS to track work being performed City-wide, particularly tracking sewer video inspection/repair.
- Continue exploring options for new fill sites for City-generated spoils material.
- Complete City of The Dalles Engineering Standards.
- Post City of The Dalles Engineering Standards and Project Specifications on the City’s Website.

REGULATORY COMPLIANCE SERVICES

Description

Provides supervision for the Cross Connection Control program and Administrative Services, as well as oversight to assure that regulations relevant to the many areas of Public Works responsibility are being met in a timely and cost-efficient manner. Compliance requires being informed of existing and anticipated regulations, interpreting application, creating and implementing plans to meet requirements, providing enforcement and documentation, meeting the time lines set by regulatory agencies, and performing ongoing program updates. The City has an obligation to fully comply with regulations for the health and safety of employees and the community, as well as protection of the environment, and protection from litigation and fines.

2011-12 Goals, Projects, and Highlights

- Begin preparation of a “Capacity, Management, Operations and Maintenance Plan” including updated Emergency Notification and Response Plan for sanitary sewer overflows.
- Prepare and submit the application for renewal of the NPDES discharge permit for the City’s Wastewater Treatment Plant.
- Finalize, adopt by resolution and submit to DEQ the revised technically-developed Local Limits governing discharges to the City wastewater system.
- Prepare informational mailing to sewer system customers, raising awareness of sewer issues such as the damages caused by grease and “flushable” paper wipes.
- Update Ordinance No. 01-1240 regarding Cross Connection Control Measures.
- Update Public Works information on City website.
- Prepare Safety Manual, integrating and updating each written safety program.
- Address training requirements for Water System Emergency Response Plan.
- Complete National Incident Management System (NIMS) training required for Public Works.

2010-11 Accomplishments

- Provided oversight for City’s response to Senate Bill 737 which required testing of the Wastewater Treatment Plant effluent for 118 “Persistent Priority Pollutants” in July and November 2010 (\$14,000). A Pollution Prevention and Toxics Reduction Plan will not be required because the only substances detected above Plan Initiation Levels were cholesterol and coprostanol, for which DEQ has exempted the plan requirement.
- Coordinated OR-OSHA Consultative Inspections and corrective action for the Public Works Department.
- Industrial Pretreatment Program: Administered ongoing permits for AmeriTies West, Design LLC, Chenoweth Water PUD, Bonneville Power Administration, and NW Aluminum Specialties.
 - Prepared Industrial Pretreatment Program invoice requests, totaling \$89,527 for 2010, down from \$102,846 in 2009.
 - Issued discharge permit for seasonal discharge by Polehn Farms.

- Community outreach activities:
 - Provided 12th annual Water Quality Report to all water customers as required by USEPA.
 - Prepared news releases for department projects.
 - Prepared numerous doorhangers to provide information on neighborhood water, sewer and paving projects.
- Provided follow up for sanitary sewer overflows, collecting information for insurance claims and complying with DEQ's reporting directives.
- Assured compliance with all state Drinking Water Program requirements for water testing and reporting.
- Coordinated department Workers Comp claims, preparing and tracking light duty offers and facilitating receipt of \$2,430 of light duty equipment, including a computer desk and gantry crane.
- Activities of Cross Connection Specialist:
 - Performed 179 hazard surveys
 - Issued permits for 103 installations of new backflow prevention assemblies
 - Administered annual testing requirement for 1,626 assemblies in the water system
 - Conducted annual testing of 62 city-owned assemblies
 - Served as President of Oregon chapter of American Backflow Prevention Assn, organizing annual seminar with state and national speakers, working with ABPA board and lobbyist toward revision of state cross connection regulations
 - Served as chairperson of Oregon Cross Connection Specialists Regional Subcommittee
- Handled hazardous materials issues, sending unneeded chemicals to collection events, tracking recycled scrap metal, solvent, antifreeze and used oil, and reporting to DEQ.
- Served as City representative on Tri-County Hazardous Waste and Recycling Program Steering Committee, serving also on the Budget, Organics, and Bylaws/Agreement Revision subcommittees.
- Provided oversight of the department's Commercial Driver's License (CDL) records, and water/wastewater certifications.
- Provided administration of the City's Drug and Alcohol Program.

Major Issues to be resolved in the next 5 years

- Adoption of a Capacity, Management, Operation and Maintenance (CMOM) program to reduce the likelihood of Sanitary Sewer Overflows, including overflows from manholes and into basements.
- Adoption of computerized maintenance management system for efficient retrieval of documentation regarding sewer system inspections, cleaning, maintenance, repair, overflows and customer complaints.

ADMINISTRATIVE SERVICES

Description

Provides administrative functions for the Department of Public Works: budgeting, department purchases, manpower cost apportionment, departmental personnel functions, inventory tracking, customer service and timekeeping.

2011-12 Goals, Projects, and Highlights

- Continue to provide a high level of skilled customer service and professionalism, both internally and externally.
- Continue cross training of personnel in all functions associated with front office duties.
- Review/update forms and office Standard Operating Procedures.
- Provide coordination for the annual Community Cleanup.

2010-11 Accomplishments

- Upgraded locate request system to Internet Tickets (ITIC), tracked 916 locate requests, and provided monthly Locate Report to Oregon Underground Coordinating Council (OUCC).
- Provided clerical support for the weekly Terminal Reservoir construction meetings.
- Provided administrative support to the Department Director and management staff.
- Processed the monthly Joint Use reports, invoices for department services, and monthly time allocation job reports.
- Provided monthly detailed budget, account activity and revenue reports.
- One person attended Part 2 of regional Water System Customer Service training.
- Assembled bid/proposal packets and contracts for departmental projects.
- Performed departmental personnel functions, including Personnel Action Forms as needed for Public Works employees.
- Logged and tracked approximately 9 field utility verifications, 45 building permits, 10 physical constraints/cut & fill permits, 5 property line adjustments, 8 blue line plat maps and plans, and 19 miscellaneous permits for processing through the Public Works and Planning Departments.
- Issued 52 Street/Sidewalk Closure permits, 16 Banner permits, 55 Backflow Permits, and 41 Right-of-Way Construction permits.
- Provided clerical and administrative support for the monthly City of The Dalles Traffic Safety Commission meetings.
- Assisted in refining the tracking of vehicle maintenance and sign costs.
- Processed purchase orders and obtained approvals in a timely manner.
- Recycled old records from upstairs storage area in accordance with record retention rules.
- Updated Hydrant Report book bi-annually and tracked hydrants out of service.
- Arranged registration and lodging for out-of-town employee training and tracked costs.
- Monitored and logged in confined space entries for safety purposes.
- Tracked and posted vacation schedules.

- Provided liaison services for employees with insurance and retirement providers.
- Provided liaison services with the phone and alarm companies and computer IT contractor.
- Provided updated City Specs to area contractors and plan holders.

Major Issues to be resolved in the next 5 years

- Provide training for appropriate personnel on the applications associated with the HTE/Finance Department programs, as well as any new asset management or computer maintenance management software that may be put into use.
- Continue to analyze procedures, duties and responsibilities to see that personnel, equipment and daily functions perform efficiently and accurately.
- Continue to obtain training to maintain a high level of skill and knowledge in the increasingly technical and complex business world.
- Refine the process for handling applications involving both City Hall and Public Works.

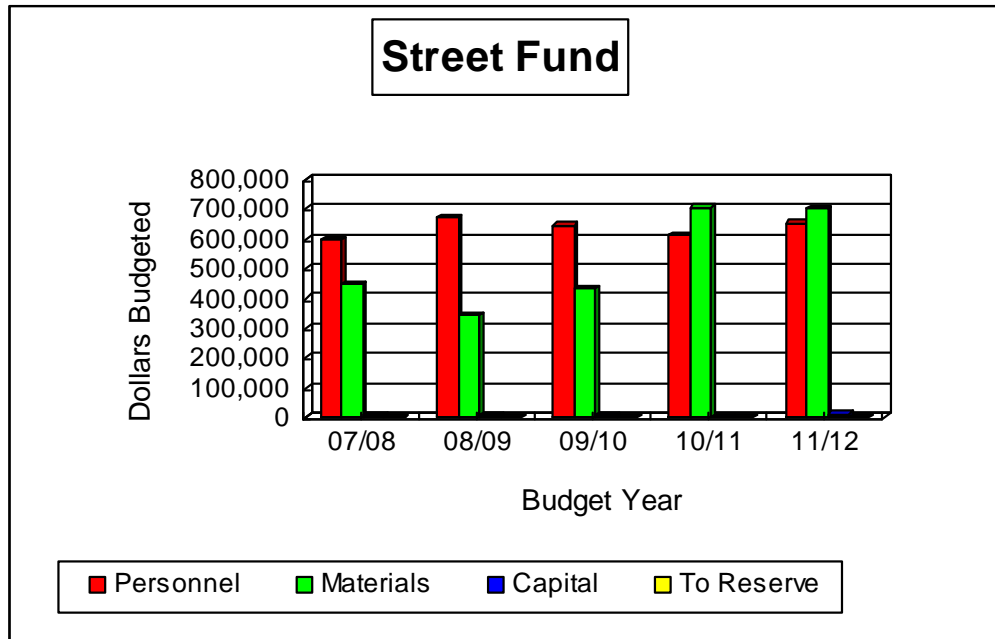
City of The Dalles, Oregon Fiscal Year 2011-12 Budget PUBLIC WORKS SUMMARY

<u>FY08/09</u> <u>Actual</u>	<u>FY09/10</u> <u>Actual</u>	<u>FY10/11</u> <u>Budget</u>	<u>Revenue/Cost Centers</u>	<u>FY11/12</u> <u>Proposed</u> <u>Budget</u>	<u>FY11/12</u> <u>Approved</u> <u>Budget</u>	<u>FY11/12</u> <u>Adopted</u> <u>Budget</u>
7,701,631	7,696,518	7,504,230	BEGINNING BALANCE	6,440,888	6,650,458	6,950,458
9,131,835	9,515,973	11,542,338	REVENUES	11,422,413	11,422,413	11,422,413
2,212,326	2,419,123	5,868,060	OTHER SOURCES	2,579,212	2,579,212	2,579,212
19,045,791	19,631,615	24,914,628	TOTAL RESOURCES	20,442,513	20,652,083	20,952,083
1,025,224	1,089,070	1,324,415	STREET OPERATIONS	1,370,514	1,375,136	1,397,136
131,029	188,897	178,420	PUBLIC WORKS RESERVE FUND	196,011	196,011	196,011
-	117,167	867,631	STREET/BRIDGE REPLACEMENT FUND	1,366,154	1,366,154	1,596,154
973,099	999,517	1,532,265	WATER TREATMENT	1,492,639	1,495,829	1,495,829
1,360,469	1,428,268	1,694,490	WATER DISTRIBUTION	1,657,600	1,659,032	1,659,032
1,464,518	2,658,669	5,118,790	WATER DEPT CAPITAL RESERVE FUND	817,306	817,306	786,412
2,058,552	2,180,049	2,732,527	WASTE WATER FUND	2,865,413	2,870,035	2,893,035
23,628	163,309	2,573,643	SEWER SPECIAL RESERVE FUND	1,109,791	1,109,791	1,134,791
73,592	356,837	3,290,702	SEWER PLANT CONST	3,312,884	3,512,884	3,512,884
7,110,110	9,181,783	19,312,883	TOTAL EXPENDITURES	14,188,312	14,402,178	14,671,284
-	-	-	DEBT SERVICE	170,000	170,000	200,894
4,239,163	4,318,819	5,164,532	TRANSFER OUT	5,586,496	5,586,496	5,586,496
-	-	437,213	CONTINGENCY	497,705	493,409	493,409
-	-	-	UNAPPROPRIATED ENDING BAL	-	-	-
4,239,163	4,318,819	5,601,745	TOTAL OTHER USES	6,254,201	6,249,905	6,280,799
11,349,273	13,500,602	24,914,628	TOTAL EXPENDS & OTHER USES	20,442,513	20,652,083	20,952,083
7,696,518	6,131,013	-	FUND TOTAL	-	-	-

**City of The Dalles, Oregon
Fiscal Year 2011-12 Budget**

STREET FUND

Fund:	Street (005)	Number of Employees:	5 dedicated
Department:	Public Works		12 shared / 7.50 FTE
Program:	Street		



The Street Fund (Fund 005-0500) is a dedicated fund used for the operation and maintenance of the City street systems. The fund's primary sources of revenue are the Oregon State Motor Vehicle Fund and a local 3-cent gas tax.

Description

The Street Division manages the operation and maintenance of 78 miles of paved city streets, as well as alleys, right-of-ways, pedestrian access ways, bicycle paths, lighting, various triangle parks, and sidewalks. The Division is also given the responsibility for Public Works fleet management and has close ties to City-owned building and grounds maintenance.

2011-12 Goals, Projects, and Highlights

- Complete identified capital and O&M improvements, using in-house engineering when needed, to provide cost-effective, affordable projects.
- Support efforts to develop and implement Street Division funding sufficient to meet the maintenance needs of the City's transportation systems.
- Complete widening of East 10th Street between J and Lewis Streets.
- Complete extension of East 19th Street to Thompson Street.

- Complete upgrades to Thompson Street from 9th to 19th Street.
- Complete the following surfacing projects:
 - Resurface East 12th Street from Dry Hollow to Thompson Street
 - Alley from Washington to Federal between 1st and 2nd Streets
 - Alley from Washington to Laughlin between 3rd and 4th Streets
 - Continue patching after utility work is installed
 - Patch failed street surfaces where 30-year-old patches are coming apart
 - Effect repairs to bridge approaches on West 9th and West 10th Streets
 - Install new deck surface to 10th and Mill Creek Bridge
 - Perform maintenance to keep East 19th Street to the hospital passable for traffic until funding is available for reconstruction
 - Repair of deteriorated sections on many residential streets
- Implement an aggressive Chip Seal program to salvage failing streets.
- Complete study to mitigate severe street surface slide movement on Scenic Drive and E 18th St.
- Help Engineering Division solve drainage issues throughout the City.
- Provide curb/sidewalk installation and replacement in accordance with ADA requirements.
- Continue to work on ADA extended corridors for pedestrian travel.
- Provide crack seal treatments for future overlay projects and for deteriorating roadways to extend service life.
- Provide service for increasing street lighting, paint striping, signage, and delineation.
- Stay involved in planning issues, including annexation of areas with substandard streets.
- Continue to provide annual equipment evaluations to maximize reliability and value.
- Support Water Distribution and Wastewater Collection Division functions to expedite full surface projects.
- Implement a vigorous noxious weed abatement program using public information releases and contractual services, including spray control of puncture vine in and along City rights-of-ways.
- Achieve a balance of efforts between operational, contractual, and combined projects.
- Find an affordable solution for disposal of fill material generated by all construction activities.
- Provide assistance with increasing community events.

2010-11 Accomplishments

- Continued efforts on new Public Works site by finishing frontage and outbuildings.
- Resurfaced West 6th Street from Cherry Heights to Snipes including drainage enhancements.
- Partnered with ODOT to install and implement left hand turn signal phasing for the traffic lights at the intersections of Webber with West 6th and West 2nd Streets.
- Installed interconnect and Emergency Vehicle Preemption between Webber Street and Cherry Heights signals.

- Patched pavement surfaces after Water Distribution and Wastewater Collection utility work.
- Rocked and graded gravel roads and alleys in the City and watershed.
- Re-striped paved streets.
- Under the Gravel Street Reconstruction Policy, performed upgrades to: G Street between East 8th and East 9th Street; and Pentland Street from 11th to 12th Street.
- Painted crosswalks and delineations in the City, as well as Mosier, Dufur and surrounding areas, as a trade of efforts agreement with Wasco County Public Works.
- Cleaned and cleared slide areas within city.
- Provided support to General Fund building and grounds efforts, traffic counts for engineering studies, and input for Urban Renewal activities.
- Provided staff support for Traffic Safety Commission issues and resolutions.
- Responded to and assisted with Codes Enforcement issues.
- Sanded and plowed in two moderate winter storm events.
- Assisted with many community functions, including parades, rodeo, events, bicycle races, community cleanup, street festivals, cruise-in and car races.
- Installed street banners for various events throughout the year.
- Freshened up paint on the Union Street Underpass.
- Procured, developed, and initiated fill material sites around the City.
- Installed and maintained all traffic signage throughout the city.

Major Issues to be resolved in the next 5 years

- Find viable funding mechanisms to sustain adequate service levels as our community continues to expand in growth and needs, allowing for increased costs for traffic lighting and signals, waste disposal, fuel and materials.
- Build funding for installation of traffic signals in congested intersections.
- Build funding to allow for the 4.0 miles per year of surface treatment required to keep up with street deterioration rates and growth; current funding allows up to ½ mile per year.
- Find funding to allow timely replacement of equipment and vehicles.
- Complete West 1st Street and Bargeway Road LID Phase 2.

**City of The Dalles, Oregon
Fiscal Year 2011-12 Budget
STREET FUND SUMMARY**

FY08/09 Actual	FY09/10 Actual	FY10/11 Budget	Revenue/Cost Centers	FY11/12 Proposed Budget	FY11/12 Approved Budget	FY11/12 Adopted Budget
489,880	717,095	644,543	BEGINNING BALANCE	584,432	587,622	839,622
1,196,138	1,194,597	1,479,103	REVENUES	2,154,195	2,154,195	2,154,195
348,082	398,497	424,980	OTHER SOURCES	426,662	426,662	426,662
2,034,101	2,310,189	2,548,626	TOTAL RESOURCES	3,165,289	3,168,479	3,420,479
1,025,224	1,089,070	1,324,415	STREET OPERATIONS	1,370,514	1,375,136	1,397,136
131,029	188,897	178,420	PUBLIC WORKS RESERVE FUND	196,011	196,011	196,011
-	117,167	867,631	STREET/BRIDGE REPLACEMENT FUND	1,366,154	1,366,154	1,596,154
1,156,253	1,395,134	2,370,466	TOTAL EXPENDITURES	2,932,679	2,937,301	3,189,301
-	-	-	CHARGES FOR SERVICES	-	-	-
160,752	170,828	178,160	TRANSFER OUT	184,638	184,638	184,638
-	-	-	CONTINGENCY	47,972	46,540	46,540
-	-	-	UNAPPROPRIATED ENDING BAL	-	-	-
160,752	170,828	178,160	TOTAL OTHER USES	232,610	231,178	231,178
1,317,005	1,565,962	2,548,626	TOTAL EXPENDS & OTHER USES	3,165,289	3,168,479	3,420,479
717,095	744,227	-	FUND TOTAL	-	-	-

**City of The Dalles, Oregon
Fiscal Year 2011-12 Budget**

STREET FUND

FY08/09	FY09/10	FY10/11	Account	Account	FY11/12	FY11/12	FY11/12
Actual	Actual	Budget	Number	Description	Proposed	Approved	Adopted
					Budget	Budget	Budget
REVENUES							
262,664	199,371	119,672	005-0000-300.00-00	BEGINNING BALANCE	76,314	79,504	101,504
374,608	405,097	417,000	005-0000-319.40-00	LOCAL 3 CENT FUEL TAX	416,000	416,000	416,000
505,977	554,319	669,785	005-0000-335.40-00	STATE MOTOR VEH FND	817,010	817,010	817,010
3,249	16,307	5,000	005-0000-337.10-00	URBAN RENEWAL	5,000	5,000	5,000
16	13	-	005-0000-341.80-00	COPIES, PLANS, ORD'S	-	-	-
2,681	9,814	2,000	005-0000-341.90-00	MISC SALES AND SRVCE	1,000	1,000	1,000
13,565	9,068	33,538	005-0000-348.00-00	INTERDEPARTMENTAL REVENUE	30,538	30,538	30,538
1,241	144	100	005-0000-361.00-00	INTEREST REVENUES	100	100	100
8,265	11,754	500	005-0000-369.00-00	OTHER MISC REVENUES	500	500	500
91,415	107,812	115,250	005-0000-391.51-00	WATER UTILITY FUND	115,362	115,362	115,362
121,667	128,941	139,730	005-0000-391.55-00	WASTEWATER UTILITY	141,300	141,300	141,300
-	1,000	-	005-0000-392.00-00	SALE OF FIXED ASSETS	-	-	-
1,385,347	1,443,639	1,502,575	TOTAL STREET FUND REVENUES		1,603,124	1,606,314	1,628,314
EXPENDITURES							
428,539	418,971	375,639	005-0500-431.11-00	REGULAR SALARIES	386,839	386,839	386,839
1,188	1,627	3,000	005-0500-431.12-00	PARTTIME/TEMP SALARIES	3,000	3,000	3,000
33,190	13,281	16,225	005-0500-431.13-00	OVERTIME SALARIES	19,225	19,225	19,225
94,744	97,301	101,459	005-0500-431.21-10	MEDICAL INSURANCE	115,739	115,739	115,739
2,110	2,169	1,878	005-0500-431.21-20	L-T DISABILITY INSURANCE	1,934	1,934	1,934
366	400	334	005-0500-431.21-30	LIFE INSURANCE	365	365	365
21,124	25,841	33,170	005-0500-431.21-40	WORKERS COMP INSURANCE	41,242	41,242	41,242
34,404	32,096	30,207	005-0500-431.22-00	FICA	31,293	31,293	31,293
54,991	52,888	50,711	005-0500-431.23-00	RETIREMENT CONTRIBUTIONS	52,223	52,223	52,223
3,878	1,402	2,082	005-0500-431.28-00	VEBA CONTRIBUTIONS	2,082	2,082	2,082
294	157	178	005-0500-431.29-00	OTHER EMPLOYEE BENEFITS	178	178	178
674,827	646,133	614,883	TOTAL PERSONNEL SERVICE		654,120	654,120	654,120
2,447	469	3,840	005-0500-431.31-10	CONTRACTUAL SERVICES	4,260	7,450	7,450
6,713	6,777	7,082	005-0500-431.31-40	WASCO CO COMMUNICATIONS	7,082	8,514	8,514
-	-	-	005-0500-431.34-10	ENGINEERING SERVICES	-	-	-
3,050	5,719	5,843	005-0500-431.34-30	COMPUTER SERVICES	5,843	5,843	5,843
-	-	12,000	005-0500-431.34-50	SPECIAL STUDIES & REPORTS	12,000	12,000	12,000
11,509	9,862	19,392	005-0500-431.39-00	OTHER CONTRACTUAL SVCS	19,230	19,230	19,230
2,316	2,830	8,493	005-0500-431.41-10	WATER & SEWER	6,513	6,513	6,513
14,863	31,731	3,600	005-0500-431.41-20	GARBAGE SERVICES	3,600	3,600	3,600
6,840	5,252	10,725	005-0500-431.41-30	NATURAL GAS	6,150	6,150	6,150
4,123	4,407	4,730	005-0500-431.41-40	ELECTRICITY	5,020	5,020	5,020
77,684	76,767	83,180	005-0500-431.41-50	STREET & TRAFFIC LIGHTING	89,003	89,003	89,003
5,665	7,140	7,600	005-0500-431.42-00	JANITORIAL SERVICES	7,600	7,600	7,600
4,855	11,620	9,676	005-0500-431.43-10	BUILDINGS AND GROUNDS	8,134	8,134	8,134
39	-	1,200	005-0500-431.43-20	COMPUTERS	1,200	1,200	1,200
92	358	727	005-0500-431.43-30	RADIO EQUIPMENT	1,560	1,560	1,560
5	-	500	005-0500-431.43-40	OFFICE EQUIPMENT	500	500	500
7,993	1,124	5,275	005-0500-431.43-45	JOINT USE OF LABOR/EQUIP	10,075	10,075	10,075
36,344	37,800	41,333	005-0500-431.43-50	VEHICLES	63,198	63,198	63,198
34,752	25,162	39,670	005-0500-431.43-51	GAS/OIL/DIESEL/LUBRICANTS	41,044	41,044	41,044
7,975	3,758	9,813	005-0500-431.43-52	TIRES AND TIRE REPAIRS	19,156	19,156	19,156
2,990	5,108	8,994	005-0500-431.43-70	GENERAL EQUIPMENT	9,330	9,330	9,330
7,537	5,816	480	005-0500-431.43-71	SPCL UTILITY EQUIPMENT	525	525	525
4,949	6,076	5,249	005-0500-431.43-80	SHOP EQUIPMENT	5,597	5,597	5,597
531	238	700	005-0500-431.43-81	SERVICE PICKUP TOOLS	700	700	700
261	364	436	005-0500-431.43-87	UTILITIES LOCATES	436	436	436

STREET FUND (continued)

FY08/09 Actual	FY09/10 Actual	FY10/11 Budget	Account Number	Account Description	FY11/12 Proposed Budget	FY11/12 Approved Budget	FY11/12 Adopted Budget
5,973	337	200	005-0500-431.44-20	RENTAL OF EQUIPMENT	9,700	9,700	9,700
7,702	5,655	6,815	005-0500-431.52-10	LIABILITY INSURANCE	5,826	5,826	5,826
1,088	6,460	6,199	005-0500-431.52-30	PROPERTY INSURANCE	4,347	4,347	4,347
9,108	4,782	5,448	005-0500-431.52-50	AUTOMOTIVE INSURANCE	5,605	5,605	5,605
-	-	-	005-0500-431.52-60	INSURANCE DEDUCTIBLES	1,500	1,500	1,500
259	273	470	005-0500-431.53-20	POSTAGE	470	470	470
9,267	6,421	6,561	005-0500-431.53-30	TELEPHONE	6,561	6,561	6,561
24	-	150	005-0500-431.53-40	LEGAL NOTICES	150	150	150
-	135	407	005-0500-431.53-60	PUBLIC EDUCATION/INFO	407	407	407
56	320	-	005-0500-431.54-00	ADVERTISING	-	-	-
103	81	1,345	005-0500-431.55-00	PRINTING AND BINDING	1,355	1,355	1,355
150	125	80	005-0500-431.57-00	PERMITS	184	184	184
437	492	550	005-0500-431.58-10	TRAVEL, FOOD & LODGING	550	550	550
5,261	5,265	11,177	005-0500-431.58-50	TRAINING AND CONFERENCES	10,991	10,991	10,991
908	813	971	005-0500-431.58-70	MEMBERSHIPS/DUES/SUBS	1,030	1,030	1,030
2,594	3,275	2,748	005-0500-431.60-10	OFFICE SUPPLIES	2,828	2,828	2,828
4,196	1,988	3,900	005-0500-431.60-20	JANITORIAL SUPPLIES	3,900	3,900	3,900
4	-	100	005-0500-431.60-60	EXPENDABLE SUPPLIES	-	-	-
2,248	2,992	3,275	005-0500-431.60-80	CLOTHING	2,841	2,841	2,841
4,613	5,030	4,514	005-0500-431.60-85	SPECIAL DEPT SUPPLIES	4,096	4,096	4,096
80	730	1,647	005-0500-431.60-86	CHEMICAL/LAB SUPPLIES	1,658	1,658	1,658
42,306	133,001	357,379	005-0500-431.60-87	STREET CONST SUPPLIES	310,108	310,108	332,108
368	1,065	1,025	005-0500-431.64-10	BOOKS AND PERIODICALS	1,045	1,045	1,045
2,308	3,160	-	005-0500-431.64-80	COMPUTER SOFTWARE	-	-	-
97	-	-	005-0500-431.69-50	MISCELLANEOUS EXPENSES	-	-	-
528	2,682	1,866	005-0500-431.69-80	ASSETS < \$5000	2,983	2,983	2,983
343,211	433,459	707,365	TOTAL MATERIALS AND SERVICES		705,891	710,513	732,513
-	3,176	-	005-0500-431.72-20	BUILDINGS	-	-	-
-	-	-	005-0500-431.74-10	MACHINERY	2,170	2,170	2,170
-	-	2,167	005-0500-431.74-20	VEHICLES	-	-	-
867	381	-	005-0500-431.74-25	COMMUNICATIONS EQUIP	-	-	-
1,453	3,234	-	005-0500-431.74-30	FURNITURE AND FIXTURES	-	-	-
4,866	2,686	-	005-0500-431.74-50	COMPUTER EQUIPMENT	-	-	-
-	-	-	005-0500-431.74-90	EQUIPMENT, OTHER	8,333	8,333	8,333
-	-	-	005-0500-431.75-10	CAPITAL PROJECTS	-	-	-
7,186	9,477	2,167	TOTAL CAPITAL OUTLAY		10,503	10,503	10,503
1,025,224	1,089,070	1,324,415	TOTAL STREET OPERATIONS		1,370,514	1,375,136	1,397,136
OTHER USES							
107,240	114,352	118,740	005-9500-431.81-01	TO GENERAL FUND	124,667	124,667	124,667
-	-	-	005-9500-431.81-09	TO PUBLIC WKS RESV FUND	-	-	-
-	-	-	005-9500-431.81-10	TO UNEMPLOYMENT FUND	-	-	-
-	-	-	005-9500-431.81-13	TO STREET & BRIDGE FUND	-	-	-
-	-	-	005-9500-431.81-18	TO SPECIAL GRANTS FUND	-	-	-
53,512	56,476	59,420	005-9500-431.81-43	TO FFCO 2008 DEBT SVC FUND	59,971	59,971	59,971
160,752	170,828	178,160	TOTAL OPERATING TRANSFERS OUT		184,638	184,638	184,638
-	-	-	005-9500-431.88-00	CONTINGENCY	47,972	46,540	46,540
-	-	-	TOTAL CONTINGENCY		47,972	46,540	46,540
-	-	-	005-9500-431.89-00	UNAPPROPRIATED ENDING BAL	-	-	-
-	-	-	TOTAL UNAPPROPRIATED ENDING BAL		-	-	-
160,752	170,828	178,160	TOTAL OTHER USES		232,610	231,178	231,178
1,185,976	1,259,898	1,502,575	GRAND TOTAL STREET FUND EXPENSES		1,603,124	1,606,314	1,628,314
199,371	183,741	-	STREET FUND - REVENUES LESS EXPENSES		-	-	-

**City of The Dalles, Oregon
Fiscal Year 2011-12 Budget**

PUBLIC WORKS RESERVE FUND

FY08/09 Actual	FY09/10 Actual	FY10/11 Budget	Account Number	Account Description	FY11/12 Proposed Budget	FY11/12 Approved Budget	FY11/12 Adopted Budget
REVENUES							
41,845	46,385	8,320	009-0000-300.00-00	BEGINNING BALANCE	25,911	25,911	25,911
569	115	100	009-0000-361.00-00	INTEREST REVENUES	100	100	100
-	-	-	009-0000-369.00-00	OTHER MISC REVENUES	-	-	-
-	-	-	009-0000-391.05-00	STREET FUND	-	-	-
25,000	30,000	30,000	009-0000-391.51-00	WATER UTILITY FUND	30,000	30,000	30,000
110,000	120,000	140,000	009-0000-391.55-00	WASTEWATER FUND	140,000	140,000	140,000
-	9,360	-	009-0000-392.10-00	SALE OF WATER FUND FIXED ASSETS	-	-	-
-	1,021	-	009-0000-392.20-00	SALE OF WASTEWATER FIXED ASSETS	-	-	-
-	363	-	009-0000-392.30-00	SALE OF STREET FUND FIXED ASSETS	-	-	-
177,414	207,243	178,420	TOTAL PUBLIC WORKS RESERVE FUND REVENUES		196,011	196,011	196,011
EXPENDITURES							
67,349	37,271	58,000	009-9000-431.74-10	MACHINERY	-	-	-
63,681	151,626	120,420	009-9000-431.74-20	VEHICLES	196,011	196,011	196,011
131,029	188,897	178,420	TOTAL CAPITAL OUTLAY		196,011	196,011	196,011
131,029	188,897	178,420	GRAND TOTAL PUBLIC WORKS RESERVE EXPENSES		196,011	196,011	196,011
46,385	18,346	-	PUBLIC WORKS RESERVE FUND - REVENUES LESS EXPENSES		-	-	-

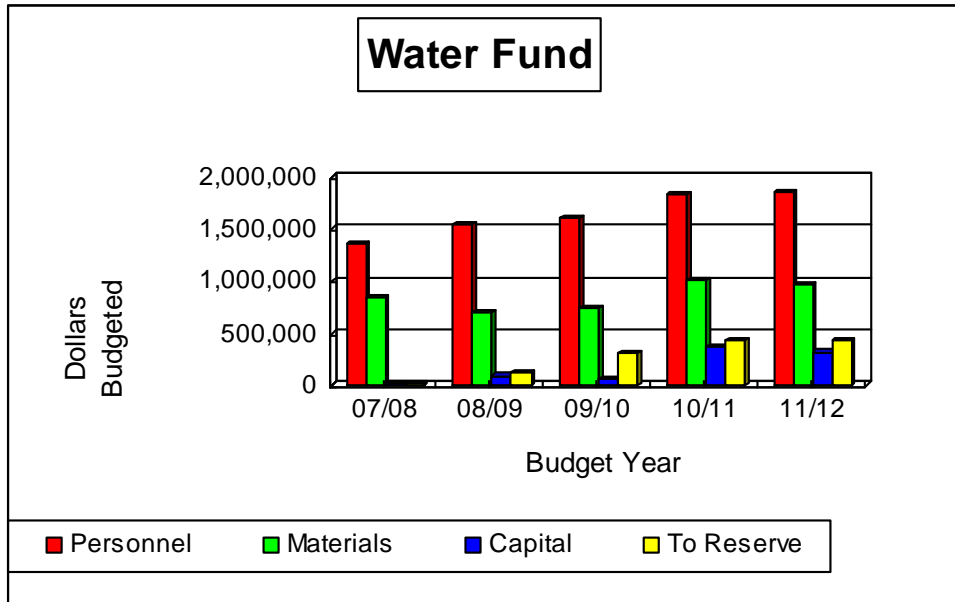
STREET BRIDGE REPLACEMENT FUND

FY08/09 Actual	FY09/10 Actual	FY10/11 Budget	Account Number	Account Description	FY11/12 Proposed Budget	FY11/12 Approved Budget	FY11/12 Adopted Budget
REVENUES							
185,372	471,340	516,551	013-0000-300.00-00	BEGINNING BALANCE	482,207	482,207	712,207
-	-	148,080	013-0000-331.11-00	FAU EXCHANGE FUNDS	282,547	282,547	282,547
-	85,906	-	013-0000-331.90-00	FEDERAL GRANTS - MISC	-	-	-
281,081	99,119	200,000	013-0000-344.20-10	CONNECT CHRGS/ TRANS SDC	600,000	600,000	600,000
4,887	2,941	3,000	013-0000-361.00-00	INTEREST REVENUES	1,400	1,400	1,400
471,340	659,307	867,631	TOTAL STREET/BRIDGE REPLACEMENT FUND		1,366,154	1,366,154	1,596,154
EXPENDITURES							
-	117,167	867,631	013-1400-431.75-10	CAPITAL PROJECTS	487,581	487,581	717,581
-	117,167	867,631	TOTAL CAPITAL OUTLAY		487,581	487,581	717,581
INTERFUND TRANSFERS							
-	-	-	013-9500-431.37-00	TO CAPITAL PROJECT FUND	878,573	878,573	878,573
-	-	-	TOTAL INTERFUND TRANSFERS		878,573	878,573	878,573
-	117,167	867,631	GRAND TOTAL STREET/BRIDGE REPLACEMENT EXPENSES		1,366,154	1,366,154	1,596,154
471,340	542,140	-	STREET/ BRIDGE REPLCMNT FUND - REVENUE LESS EXPENSES		-	-	-

**City of The Dalles, Oregon
Fiscal Year 2011-12 Budget**

WATER FUND

Fund:	Water (050)	Number of Employees: 17 dedicated
Department:	Public Works	11 shared / 21.84 FTE
Program:	Water Treatment and Water Distribution	



The Water Fund is an enterprise fund used to account for the operations of the City’s water utility. The fund’s primary source of revenue is the sale of water. For budget purposes the fund is divided into two parts: Water Treatment (051-5000) and Water Distribution (051-5100).

WATER TREATMENT

Description

The Water Treatment program accounts for all activities involved for daily operations, scheduled and non-scheduled maintenance required to ensure the continuous operation of the Wicks Water Treatment Plant which is staffed around the clock. The Water Treatment Division also includes operation and maintenance of the water quality laboratories, and management of The Dalles Municipal Watershed for the protection and enhancement of water quality and quantity. The Water Treatment program work is performed by seven Oregon-certified Water Treatment Operators and one division manager.

2011-12 Goals, Projects and Highlights

- Repair or replace the bridge at Crow Creek Dam.
- Continue work on a land exchange with the US Forest Service to consolidate City ownership around Crow Creek Dam and reservoir.

- Continue work on environmental permitting for Crow Creek Dam expansion and Dog River Diversion Pipeline replacement projects.
- Complete planning and initial field work on the forest fuels reduction project in The Dalles Watershed utilizing a \$200,000 National Fire Plan grant.
- Continue additional water quality testing programs on both source water and treated water in compliance with new federal regulations.
- Maintain State-mandated continuing education opportunities for Water Treatment Plant Operators.
- Continue to participate in and apply optimization principles of Partnership for Safe Water.
- Obtain new DEQ permit for discharge of filter backwash water. Annual cost to increase from \$448 to \$11,000.
- Complete the conversion from 100% liquid/gas chlorination to bulk-supplied 12.5% liquid sodium hypochlorite for water disinfection.
- Address and correct any safety related items that might pose a hazard to employees to achieve the OR-OSHA Safety and Health Achievement Recognition Program (SHARP) rating.

2010-11 Accomplishments/Comments

- Completed the installation of the clearwell influent control valve.
- Implemented the transition from 100% chlorine gas to 12.5% liquid sodium hypochlorite for water disinfection.
- Continued to work through an agreement with the Forest Service for completion of environmental and cultural resource surveys related to the replacement of the Dog River Diversion Pipeline.
- Continued water quality testing programs on both source water and treated water in compliance with new and existing federal regulations.
- Maintained national accreditation of the Biolaboratory through the Oregon Environmental Laboratory Accreditation Program (ORELAP) for coliform bacteria and nitrate.
- Continued to participate in and apply the treatment optimization principles of the Partnership for Safe Water.
- Completed the alternatives analysis for disposal options for filter backwash water in compliance with new federal and state regulations.
- Begin process for attaining OR-OSHA Safety and Health Achievement Recognition Program (SHARP) rating.

Major Issues to be resolved in the next 5 years

- Replace the Dog River Diversion line.
- Complete a land exchange with US Forest Service to facilitate Crow Creek Dam enlargement and/or spillway enhancement.
- Complete expansion of Crow Creek Dam.
- Construct improvements to the mixing systems at the Wicks Water Treatment Plant to improve treatment effectiveness and efficiency, thereby increasing plant capacity.
- Replace the 60-year-old Washwater Reservoir at the Wicks Water Treatment Plant.

WATER DISTRIBUTION

Description

The eight Oregon-Certified Water Distribution Operators along with a Water Distribution Division Manager are responsible for providing an uninterrupted supply of clean, safe drinking water for the citizens of the City of The Dalles, while also ensuring that there is an adequate supply of water for fire suppression needs. These goals can only be met by maintaining a close and cooperative working relationship with the City's Water Treatment Division. Approximately 94% of the city's water is from a surface source and the remaining 6% is provided by 3 ground water wells. The infrastructure used to store and deliver the city's drinking water incorporates 5 storage reservoirs, three booster pumping stations, 100 miles of water lines, 13 separate service/pressure zones, over 700 fire hydrants, and 4,750 water meters. Operating and maintaining chlorination systems, corrosion inhibitor and fluoridation systems, responding to water quality and pressure questions, reading water meters, conducting a backflow protection program, installing new water services and performing preventive maintenance of tanks, valves, pumps, pipes and wells are daily tasks carried out by the water distribution team.

2011-12 Goals, Projects, and Highlights

- Join the Partnership for Safe Water's Distribution System Optimization Program, with the goal of evaluating distribution system operation against stringent industry criteria to optimize processes, systems, procedures and metric measures.
- Continue to protect public health through water quality monitoring, water quality investigations, backflow protection, system maintenance, and assurance of adequate fire flows and pressure.
- Monitor Federal and State drinking water regulation changes and make necessary adjustments and/or improvements required to keep the system in compliance.
- Continue to completely rehabilitate 5 PRV stations per year.
- Install all required water distribution infrastructure and service stub outs for the 10th Street widening project and 19th Street improvements.
- Continue to upgrade galvanized laterals and main lines for system improvement and in advance of street paving projects.
- Continue to research and seek funding for installation and operation of an Automated Meter Reading System (AMR).
- Install water main line inter-tie at West 2nd and Webber Streets to enhance flow to Port area.
- Complete the cleaning, repair and interior/exterior painting of Sorosis Reservoir.
- Clean Garrison Reservoir.

2010-11 Accomplishments

- Completed construction of the new Vista Reservoir and pump station at an elevation higher than the other five reservoirs (760 feet elevation) to accommodate the city's growth and enhance the hydraulics at Garrison and Sorosis Reservoirs.
- Worked with Vista Reservoir contractor to complete 12 major main line connections.
- Relocated the data transfer station for the hand held meter reading wands from the Finance Department to the Public Works office.
- Continued review of all water customer accounts for inaccuracies to minimize loss of revenue and provide data for "unaccounted for" water.

- Rehabilitated 5 PRV control valves.
- Performed approximately 30 utility locates per week, including water, waste water, and storm and Q-life underground lines.
- Renewed water services and upgraded main lines in gravel street improvement areas.
- Painted exterior of Lone Pine well building.
- Identified, replaced or rebuilt over 300 malfunctioning water meters.
- Read all 4,750 meters monthly.
- Addressed all emergency water problems (i.e. main breaks, excessive pressure) within 24 hours and with minimal customer impact.
- Installed new Chlorine Analyzers at all three wells.
- Maintained and monitored five dewatering wells.

Major Issues to be resolved in the next five years

- Implementation of elements of the approved Water System Master Plan.
- Installation of Automated Meter Reading system (AMR).
- Engineering and funding for replacement of the Highline and Mill Creek transmission lines.
- Extension and looping of water main around the west end of the Port area to accommodate new development and fire flows.
- Installation of 16" pipe from Marks Well to Garrison Reservoir.
- Upgrade of Lone Pine Well to increase pumping capacity from 1600 to 3000 gallons per minute.

WATER UTILITY FUND SUMMARY

FY08/09 <u>Actual</u>	FY09/10 <u>Actual</u>	FY10/11 <u>Budget</u>	<u>Revenue/Cost Centers</u>	FY11/12 <u>Proposed Budget</u>	FY11/12 <u>Approved Budget</u>	FY11/12 <u>Adopted Budget</u>
4,326,086	2,826,991	2,077,842	BEGINNING BALANCE	1,724,239	1,727,429	1,727,429
3,365,811	5,480,360	5,001,520	REVENUES	4,145,522	4,145,522	4,145,522
96,477	279,756	3,387,047	OTHER SOURCES	400,050	400,050	400,050
7,788,374	8,587,107	10,466,409	TOTAL RESOURCES	6,269,811	6,273,001	6,273,001
973,099	999,517	1,532,265	WATER TREATMENT	1,492,639	1,495,829	1,495,829
1,360,469	1,428,268	1,694,490	WATER DISTRIBUTION	1,657,600	1,659,032	1,659,032
1,464,518	2,658,669	5,118,790	WATER DEPT CAPITAL RESERVE FUND	817,306	817,306	786,412
3,798,086	5,086,455	8,345,545	TOTAL EXPENDITURES	3,967,545	3,972,167	3,941,273
-	-	-	DEBT SERVICE	170,000	170,000	200,894
1,163,298	1,222,792	1,700,396	TRANSFER OUT	1,709,908	1,709,908	1,709,908
-	-	420,468	CONTINGENCY	422,358	420,926	420,926
-	-	-	UNAPPROPRIATED ENDING BAL	-	-	-
1,163,298	1,222,792	2,120,864	TOTAL OTHER USES	2,302,266	2,300,834	2,331,728
4,961,384	6,309,247	10,466,409	TOTAL EXPENDS & OTHER USES	6,269,811	6,273,001	6,273,001
2,826,990	2,277,860	-	FUND TOTAL	-	-	-

**City of The Dalles, Oregon
Fiscal Year 2011-12 Budget**

WATER UTILITY FUND REVENUES

FY08/09	FY09/10	FY10/11	Account	Account	FY11/12	FY11/12	FY11/12
Actual	Actual	Budget	Number	Description	Proposed	Approved	Adopted
					Budget	Budget	Budget
REVENUES							
324,560	430,006	392,431	051-0000-300.00-00	BEGINNING BALANCE	170,367	173,557	173,557
-	-	200,000	051-0000-331.90-00	FEDERAL GRANTS-MISC	200,000	200,000	200,000
3,249	16,307	5,000	051-0000-337.10-00	URBAN RENEWAL	5,000	5,000	5,000
16	13	50	051-0000-341.80-00	COPIES, PLANS, ORD'S	50	50	50
82,036	61,456	62,000	051-0000-341.90-00	MISC SALES AND SERVICES	43,000	43,000	43,000
3,048,859	3,301,627	3,668,000	051-0000-344.10-00	UTILITY SERVICE CHARGES	3,845,427	3,845,427	3,845,427
9,675	11,832	15,000	051-0000-344.90-00	DELINQUENT ACCT INT	6,000	6,000	6,000
(4,880)	(8,597)	(10,000)	051-0000-345.20-00	UNCOLLECTIBLE ACCTS	(10,000)	(10,000)	(10,000)
-	125	135	051-0000-345.50-00	WATERSHED UTILIZATION FEE	135	135	135
4,635	1,051	4,000	051-0000-348.00-00	INTERDEPARTMENTAL REV	4,075	4,075	4,075
9,349	3,072	3,000	051-0000-361.00-00	INTEREST REVENUES	1,500	1,500	1,500
4,080	4,420	4,080	051-0000-363.50-00	PROPERTY RENTALS	4,080	4,080	4,080
-	-	5,000	051-0000-368.00-00	TIMBER RECEIPTS	5,000	5,000	5,000
9,287	36,210	500	051-0000-369.00-00	OTHER MISC REVENUE	500	500	500
-	68	100	051-0000-392.00-00	SALE OF FIXED ASSETS	50	50	50
3,490,866	3,857,588	4,349,296	TOTAL WATER UTILITY FUND REVENUES		4,275,184	4,278,374	4,278,374

WATER TREATMENT DEPARTMENT EXPENSES

FY08/09	FY09/10	FY10/11	Account	Account	FY11/12	FY11/12	FY11/12
Actual	Actual	Budget	Number	Description	Proposed	Approved	Adopted
					Budget	Budget	Budget
EXPENSES							
424,366	444,800	472,425	051-5000-510.11-00	REGULAR SALARIES	478,146	478,146	478,146
-	-	-	051-5000-510.12-00	PARTTIME/TEMP SALARIES	-	-	-
10,167	13,794	18,120	051-5000-510.13-00	OVERTIME SALARIES	15,000	15,000	15,000
91,202	100,693	125,351	051-5000-510.21-10	MEDICAL INSURANCE	127,743	127,743	127,743
2,087	2,227	2,362	051-5000-510.21-20	L-T DISABILITY INSURANCE	2,391	2,391	2,391
338	392	458	051-5000-510.21-30	LIFE INSURANCE	490	490	490
11,381	10,816	22,720	051-5000-510.21-40	WORKERS COMP INSURANCE	30,838	30,838	30,838
32,813	34,466	37,527	051-5000-510.22-00	FICA	37,964	37,964	37,964
50,092	59,970	63,777	051-5000-510.23-00	RETIREMENT CONTRIBUTIONS	64,550	64,550	64,550
2,009	889	2,793	051-5000-510.28-00	VEBA CONTRIBUTIONS	2,822	2,822	2,822
145	151	171	051-5000-510.29-00	OTHER EMPLOYEE BENEFITS	214	214	214
624,599	668,199	745,704	TOTAL PERSONNEL SERVICE		760,158	760,158	760,158
1,039	480	5,480	051-5000-510.31-10	CONTRACTUAL SERVICES	5,480	8,670	8,670
15,922	16,640	18,304	051-5000-510.33-30	FIRE PATROL	18,304	18,304	18,304
-	-	-	051-5000-510.34-10	ENGINEERING SERVICES	-	-	-
5,689	2,017	9,311	051-5000-510.34-30	COMPUTER SERVICES	9,643	9,643	9,643
500	915	3,500	051-5000-510.34-50	SPECIAL STUDIES & REPORTS	3,500	3,500	3,500
39,660	9,323	101,600	051-5000-510.39-00	OTHER CONTRACTUAL SVCS	61,600	61,600	61,600
-	-	650	051-5000-510.41-10	WATER & SEWER	650	650	650
1,058	1,050	1,566	051-5000-510.41-20	GARBAGE SERVICES	1,566	1,566	1,566
9,016	10,278	11,350	051-5000-510.41-30	NATURAL GAS	11,350	11,350	11,350
30,996	30,642	30,752	051-5000-510.41-40	ELECTRICITY	32,290	32,290	32,290
-	-	300	051-5000-510.42-00	JANITORIAL SERVICES	300	300	300
9,094	1,203	715	051-5000-510.43-10	BUILDINGS AND GROUNDS	715	715	715
365	-	600	051-5000-510.43-20	COMPUTERS	600	600	600
190	44	680	051-5000-510.43-30	RADIO EQUIPMENT	2,980	2,980	2,980
-	67	700	051-5000-510.43-40	OFFICE EQUIPMENT	700	700	700
4,829	218	4,538	051-5000-510.43-45	JOINT USE OF LABOR/EQUIP	4,538	4,538	4,538

WATER TREATMENT DEPARTMENT EXPENSES (continued)

FY08/09 Actual	FY09/10 Actual	FY10/11 Budget	Account Number	Account Description	FY11/12 Proposed Budget	FY11/12 Approved Budget	FY11/12 Adopted Budget
4,086	8,238	5,688	051-5000-510.43-50	VEHICLES	5,688	5,688	5,688
5,680	7,214	8,678	051-5000-510.43-51	GAS/OIL/DIESEL/LUBRICANTS	9,528	9,528	9,528
2,752	816	2,210	051-5000-510.43-52	TIRES AND TIRE REPAIRS	2,142	2,142	2,142
1,729	253	2,150	051-5000-510.43-70	GENERAL EQUIPMENT	6,150	6,150	6,150
11,233	5,204	14,790	051-5000-510.43-71	SPECIAL UTILITY EQUIPMENT	12,290	12,290	12,290
1,932	3,594	5,500	051-5000-510.43-72	ELECTRICAL SYSTEMS	4,500	4,500	4,500
2,068	2,023	3,450	051-5000-510.43-73	PLUMBING	3,450	3,450	3,450
280	-	800	051-5000-510.43-77	HVAC SYSTEMS	800	800	800
1,408	674	1,084	051-5000-510.43-80	SHOP EQUIPMENT	1,084	1,084	1,084
7	142	100	051-5000-510.43-85	NUISANCE ABATEMENT	100	100	100
556	753	600	051-5000-510.43-86	LINES MNTNCE & SUPPLIES	600	600	600
226	108	4,400	051-5000-510.43-88	WATERSHED ROAD CONST/MAINT	4,400	4,400	4,400
81	-	400	051-5000-510.44-20	RENTAL OF EQUIPMENT	400	400	400
5,469	-	2,430	051-5000-510.50-50	TIMBER MANAGEMENT	2,430	2,430	2,430
3,965	5,767	5,930	051-5000-510.52-10	LIABILITY INSURANCE	6,011	6,011	6,011
19,574	16,514	19,661	051-5000-510.52-30	PROPERTY INSURANCE	13,553	13,553	13,553
1,311	1,722	1,782	051-5000-510.52-50	AUTOMOTIVE INSURANCE	1,900	1,900	1,900
-	-	-	051-5000-510.52-60	INSURANCE DEDUCTIBLES	500	500	500
3,529	2,772	5,590	051-5000-510.53-20	POSTAGE	5,590	5,590	5,590
11,086	14,315	14,811	051-5000-510.53-30	TELEPHONE	18,026	18,026	18,026
1,135	-	-	051-5000-510.53-32	TELEMETRY	-	-	-
73	236	500	051-5000-510.53-40	LEGAL NOTICES	500	500	500
1,587	1,844	2,703	051-5000-510.53-60	PUBLIC EDUCATION/INFO	2,703	2,703	2,703
-	-	400	051-5000-510.54-00	ADVERTISING	400	400	400
48	-	1,050	051-5000-510.55-00	PRINTING AND BINDING	750	750	750
1,641	1,636	14,071	051-5000-510.57-00	PERMITS	15,000	15,000	15,000
875	113	920	051-5000-510.58-10	TRAVEL, FOOD & LODGING	920	920	920
2,242	3,689	4,857	051-5000-510.58-50	TRAINING AND CONFERENCES	4,737	4,737	4,737
1,528	1,328	2,884	051-5000-510.58-70	MEMBERSHIPS/DUES/SUBS	2,884	2,884	2,884
1,400	979	2,070	051-5000-510.60-10	OFFICE SUPPLIES	2,070	2,070	2,070
914	1,030	1,360	051-5000-510.60-20	JANITORIAL SUPPLIES	1,360	1,360	1,360
2,000	2,000	2,000	051-5000-510.60-80	CLOTHING	2,000	2,000	2,000
3,001	1,798	4,560	051-5000-510.60-85	SPECIAL DEPT SUPPLIES	4,560	4,560	4,560
75,315	124,838	152,450	051-5000-510.60-86	CHEMICAL/LAB SUPPLIES	154,190	154,190	154,190
100	397	1,049	051-5000-510.64-10	BOOKS AND PERIODICALS	1,049	1,049	1,049
-	-	300	051-5000-510.64-80	COMPUTER SOFTWARE	300	300	300
-	-	-	051-5000-510.69-50	MISCELLANEOUS EXPENSES	-	-	-
459	497	-	051-5000-510.69-80	ASSETS < \$5000	2,700	2,700	2,700
287,647	283,371	481,274	TOTAL MATERIALS AND SERVICES		449,481	452,671	452,671
-	-	-	051-5000-510.72-20	BUILDINGS	9,500	9,500	9,500
-	20,703	290,000	051-5000-510.73-30	IMPRVMTS OTHER THAN BLDGS	250,000	250,000	250,000
-	-	-	051-5000-510.74-10	MACHINERY	-	-	-
-	-	6,500	051-5000-510.74-20	VEHICLES	-	-	-
-	2,336	-	051-5000-510.74-25	COMMUNICATIONS EQUIPMENT	-	-	-
44	-	-	051-5000-510.74-30	FURNITURE AND FIXTURES	-	-	-
-	-	-	051-5000-510.74-40	OFFICE EQUIPMENT	-	-	-
1,099	11,533	-	051-5000-510.74-50	COMPUTER EQUIPMENT	-	-	-
59,710	13,375	8,787	051-5000-510.74-90	EQUIPMENT, OTHER	23,500	23,500	23,500
60,853	47,948	305,287	TOTAL CAPITAL OUTLAY		283,000	283,000	283,000
973,099	999,517	1,532,265	TOTAL WATER TREATMENT EXPENSES		1,492,639	1,495,829	1,495,829

WATER DISTRIBUTION DEPARTMENT EXPENSES

FY08/09	FY09/10	FY10/11	Account	Account	FY11/12	FY11/12	FY11/12
Actual	Actual	Budget	Number	Description	Proposed	Approved	Adopted
					Budget	Budget	Budget
601,915	622,945	680,054	051-5100-510.11-00	REGULAR SALARIES	680,745	680,745	680,745
1,188	1,627	3,000	051-5100-510.12-00	PARTTIME/TEMP SALARIES	3,000	3,000	3,000
21,651	13,995	30,833	051-5100-510.13-00	OVERTIME SALARIES	25,800	25,800	25,800
140,308	150,423	191,364	051-5100-510.21-10	MEDICAL INSURANCE	188,807	188,807	188,807
2,779	3,097	3,400	051-5100-510.21-20	L-T DISABILITY INSURANCE	3,404	3,404	3,404
466	530	620	051-5100-510.21-30	LIFE INSURANCE	659	659	659
23,261	19,546	34,274	051-5100-510.21-40	WORKERS COMP INSURANCE	41,203	41,203	41,203
46,649	47,563	54,612	051-5100-510.22-00	FICA	54,280	54,280	54,280
79,031	83,897	91,807	051-5100-510.23-00	RETIREMENT CONTRIBUTIONS	91,901	91,901	91,901
521	1,623	3,674	051-5100-510.28-00	VEBA CONTRIBUTIONS	3,674	3,674	3,674
434	265	285	051-5100-510.29-00	OTHER EMPLOYEE BENEFITS	401	401	401
918,203	945,510	1,093,923	TOTAL PERSONNEL SERVICE		1,093,874	1,093,874	1,093,874
696	923	4,840	051-5100-510.31-10	CONTRACTUAL SERVICES	1,065	1,065	1,065
6,713	6,777	7,082	051-5100-510.31-40	WASCO CO COMMUNICATIONS	7,082	8,514	8,514
18,000	18,000	18,000	051-5100-510.34-10	ENGINEERING SERVICES	18,000	18,000	18,000
15,177	11,169	16,264	051-5100-510.34-30	COMPUTER SERVICES	16,657	16,657	16,657
-	-	-	051-5100-510.34-50	SPECIAL STUDIES & REPORTS	-	-	-
6,007	4,723	10,100	051-5100-510.39-00	OTHER CONTRACTUAL SVCS	12,400	12,400	12,400
1,710	1,504	3,863	051-5100-510.41-10	WATER & SEWER	4,055	4,055	4,055
1,573	3,661	3,600	051-5100-510.41-20	GARBAGE SERVICES	3,600	3,600	3,600
5,580	4,022	6,000	051-5100-510.41-30	NATURAL GAS	5,600	5,600	5,600
75,395	62,158	83,620	051-5100-510.41-40	ELECTRICITY	100,201	100,201	100,201
5,665	7,140	7,600	051-5100-510.42-00	JANITORIAL SERVICES	7,600	7,600	7,600
8,916	13,040	12,694	051-5100-510.43-10	BUILDINGS AND GROUNDS	8,309	8,309	8,309
39	-	1,200	051-5100-510.43-20	COMPUTERS	1,200	1,200	1,200
4,251	1,188	3,975	051-5100-510.43-30	RADIO EQUIPMENT	4,035	4,035	4,035
5	180	500	051-5100-510.43-40	OFFICE EQUIPMENT	500	500	500
13,210	7,861	10,000	051-5100-510.43-45	JOINT USE OF LABOR/EQUIP	12,000	12,000	12,000
31,954	14,162	26,052	051-5100-510.43-50	VEHICLES	31,575	31,575	31,575
21,177	18,430	23,871	051-5100-510.43-51	GAS/OIL/DIESEL/LUBRICANTS	27,196	27,196	27,196
5,404	1,419	5,941	051-5100-510.43-52	TIRES AND TIRE REPAIRS	7,305	7,305	7,305
3,683	3,405	6,271	051-5100-510.43-70	GENERAL EQUIPMENT	6,688	6,688	6,688
27,120	26,066	38,990	051-5100-510.43-71	SPECIAL UTILITY EQUIPMENT	28,190	28,190	28,190
7,564	7,521	5,862	051-5100-510.43-80	SHOP EQUIPMENT	5,942	5,942	5,942
2,243	1,513	1,900	051-5100-510.43-81	SERVICE PICKUP TOOLS	2,300	2,300	2,300
61,148	146,216	82,783	051-5100-510.43-86	LINES MAINT & SUPPLIES	74,100	74,100	74,100
734	480	1,337	051-5100-510.43-87	UTILITIES LOCATES	1,337	1,337	1,337
475	257	1,400	051-5100-510.44-20	RENTAL OF EQUIPMENT	1,900	1,900	1,900
15,745	6,777	7,968	051-5100-510.52-10	LIABILITY INSURANCE	7,055	7,055	7,055
9,229	17,040	15,035	051-5100-510.52-30	PROPERTY INSURANCE	10,416	10,416	10,416
4,419	5,637	6,333	051-5100-510.52-50	AUTOMOTIVE INSURANCE	3,063	3,063	3,063
-	-	-	051-5100-510.52-60	INSURANCE DEDUCTIBLES	1,500	1,500	1,500
1,857	2,680	1,970	051-5100-510.53-20	POSTAGE	1,970	1,970	1,970
10,187	8,858	9,886	051-5100-510.53-30	TELEPHONE	9,886	9,886	9,886
799	-	-	051-5100-510.53-32	TELEMETRY	-	-	-
124	-	450	051-5100-510.53-40	LEGAL NOTICES	150	150	150
1,587	1,959	2,703	051-5100-510.53-60	PUBLIC EDUCATION/INFO	2,703	2,703	2,703
56	-	450	051-5100-510.54-00	ADVERTISING	450	450	450
365	212	1,575	051-5100-510.55-00	PRINTING AND BINDING	1,605	1,605	1,605
1,096	1,308	2,498	051-5100-510.57-00	PERMITS	1,202	1,202	1,202
244	658	900	051-5100-510.58-10	TRAVEL, FOOD & LODGING	580	580	580
5,892	7,940	9,977	051-5100-510.58-50	TRAINING AND CONFERENCES	11,042	11,042	11,042
2,285	2,603	3,769	051-5100-510.58-70	MEMBERSHIPS/DUES/SUBS	3,777	3,777	3,777
2,913	3,124	2,653	051-5100-510.60-10	OFFICE SUPPLIES	2,753	2,753	2,753

WATER DISTRIBUTION DEPARTMENT EXPENSES (continued)

FY08/09 Actual	FY09/10 Actual	FY10/11 Budget	Account Number	Account Description	FY11/12 Proposed Budget	FY11/12 Approved Budget	FY11/12 Adopted Budget
4,163	2,023	3,900	051-5100-510.60-20	JANITORIAL SUPPLIES	3,900	3,900	3,900
4	-	100	051-5100-510.60-60	EXPENDABLE SUPPLIES	-	-	-
2,663	3,761	3,563	051-5100-510.60-80	CLOTHING	3,958	3,958	3,958
5,817	5,398	5,110	051-5100-510.60-85	SPECIAL DEPT SUPPLIES	3,942	3,942	3,942
13,342	8,992	16,775	051-5100-510.60-86	CHEMICAL/LAB SUPPLIES	17,325	17,325	17,325
-	16,404	38,715	051-5100-510.60-87	STREET CONST SUPPLIES	39,150	39,150	39,150
264	692	1,180	051-5100-510.64-10	BOOKS AND PERIODICALS	1,275	1,275	1,275
2,371	-	-	051-5100-510.64-80	COMPUTER SOFTWARE	-	-	-
97	86	-	051-5100-510.69-50	MISCELLANEOUS EXPENSES	-	-	-
896	1,875	7,650	051-5100-510.69-80	ASSETS < \$5000	9,351	9,351	9,351
410,855	459,843	526,905	TOTAL MATERIALS AND SERVICES		525,890	527,322	527,322
-	-	-	051-5100-510.70-50	LEASE PURCHASE	-	-	-
7	4,179	-	051-5100-510.72-20	BUILDINGS	-	-	-
-	-	-	051-5100-510.73-30	IMPRVMTS OTHER THAN BLDGS	-	-	-
-	-	-	051-5100-510.74-10	MACHINERY	2,170	2,170	2,170
-	-	2,167	051-5100-510.74-20	VEHICLES	-	-	-
867	3,058	-	051-5100-510.74-25	COMMUNICATIONS EQUIPMENT	-	-	-
2,930	3,233	3,333	051-5100-510.74-30	FURNITURE AND FIXTURES	3,333	3,333	3,333
-	-	-	051-5100-510.74-40	OFFICE EQUIPMENT	-	-	-
9,776	12,444	-	051-5100-510.74-50	COMPUTER EQUIPMENT	-	-	-
-	-	-	051-5100-510.74-90	EQUIPMENT, OTHER	8,333	8,333	8,333
-	-	-	051-5100-510.75-10	CAPITAL PROJECTS	-	-	-
-	-	-	051-5100-510.76-10	SOURCE OF SUPPLY	-	-	-
17,830	-	68,162	051-5100-510.76-20	WATER LINES	24,000	24,000	24,000
31,411	22,915	73,662	TOTAL CAPITAL OUTLAY		37,836	37,836	37,836
-	-	-	051-5100-510.87-00	DEPRECIATION EXPENSE	-	-	-
-	-	-	TOTAL DEPRECIATION		-	-	-
1,360,469	1,428,268	1,694,490	TOTAL WATER DISTRIBUTION EXPENSES		1,657,600	1,659,032	1,659,032
2,333,567	2,427,785	3,226,755	TOTAL WATER UTILITY OPERATIONS		3,150,239	3,154,861	3,154,861
456,233	480,186	499,228	051-9500-510.81-01	TO GENERAL FUND	497,254	497,254	497,254
91,415	107,812	115,250	051-9500-510.81-05	TO STREET FUND	115,362	115,362	115,362
25,000	30,000	30,000	051-9500-510.81-09	TO PUBLIC WKS RESRV FUND	30,000	30,000	30,000
4,656	-	-	051-9500-510.81-10	TO UNEMPLOYMENT FUND	-	-	-
53,512	56,473	59,420	051-9500-510.81-43	TO FFCO 2008 DEBT SVC FUND	59,971	59,971	59,971
96,477	279,756	398,175	051-9500-510.81-53	WTR DEPT CAP RESRV FUND	400,000	400,000	400,000
727,293	954,227	1,102,073	TOTAL OPERATING TRANSFERS OUT		1,102,587	1,102,587	1,102,587
-	-	20,468	051-9500-510.88-00	CONTINGENCY	22,358	20,926	20,926
-	-	20,468	TOTAL CONTINGENCY		22,358	20,926	20,926
-	-	-	051-9500-510.89-00	UNAPPROPRIATED ENDING BAL	-	-	-
-	-	-	TOTAL UNAPPROPRIATED ENDING BAL		-	-	-
727,293	954,227	1,122,541	TOTAL OTHER USES		1,124,945	1,123,513	1,123,513
3,060,860	3,382,012	4,349,296	GRAND TOTAL WATER UTILITY FUND EXPENSES		4,275,184	4,278,374	4,278,374
430,005	475,576	-	WATER UTILITY FUND - REVENUES LESS EXPENSES		-	-	-

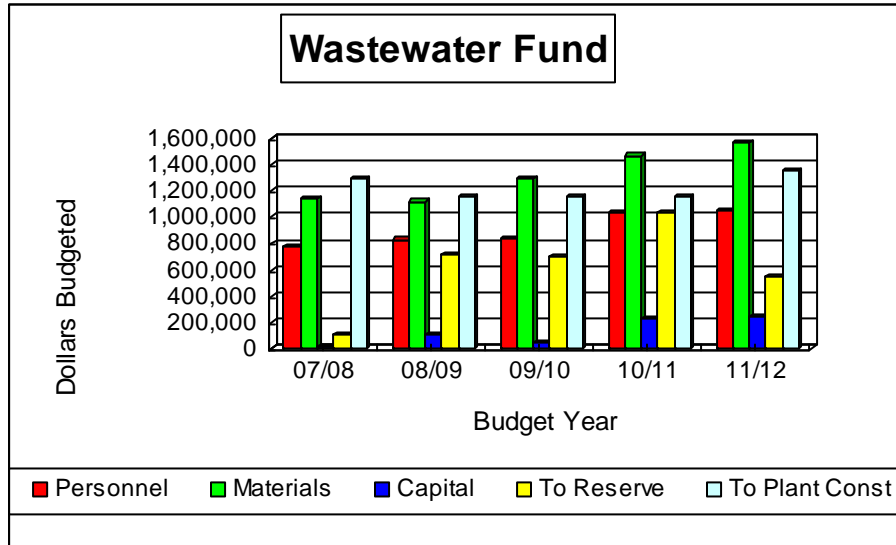
**City of The Dalles, Oregon
Fiscal Year 2011-12 Budget**

WATER DEPARTMENT CAPITAL RESERVE FUND

FY08/09 Actual	FY09/10 Actual	FY10/11 Budget	Account Number	Account Description	FY11/12 Proposed Budget	FY11/12 Approved Budget	FY11/12 Adopted Budget
REVENUES							
4,001,526	2,396,985	1,685,411	053-0000-300.00-00	BEGINNING BALANCE	1,553,872	1,553,872	1,553,872
-	-	-	053-0000-331.31-20	FED GRANTS-ECONOMIC STIMULUS	-	-	-
-	2,007,132	1,000,000	053-0000-331.31-21	FED GRANTS - ARRA GRANT	-	-	-
120,826	24,815	34,755	053-0000-344.20-00	CONNECT CHRGS/ WA SDC	34,755	34,755	34,755
-	-	-	053-0000-344.20-20	REIMBURSEMENT DISTRICT PMTS	-	-	-
78,679	20,899	10,000	053-0000-361.00-00	INTEREST REVENUES	6,000	6,000	6,000
96,477	279,756	398,175	053-0000-391.51-00	WATER UTILITY FUND	400,000	400,000	400,000
-	-	-	053-0000-393.10-00	LOAN/BOND PROCEEDS	-	-	-
-	-	2,988,772	053-0000-393.10-21	LOAN PROCEEDS - ARRA LOANS	-	-	-
4,297,508	4,729,587	6,117,113	TOTAL WATER DEPT CAP RESERVE FUND REVENUES		1,994,627	1,994,627	1,994,627
EXPENDITURES							
795,380	467,124	130,000	053-5300-510.34-10	ENGINEERING SERVICES	-	-	-
795,380	467,124	130,000	TOTAL MATERIALS AND SERVICES		-	-	-
-	-	-	053-5300-510.71-10	LAND	64,670	64,670	64,670
470,956	5,086	410,018	053-5300-510.75-10	CAPITAL PROJECTS	552,636	552,636	521,742
-	-	-	053-5300-510.76-10	SOURCE OF SUPPLY	-	-	-
198,183	91,017	440,000	053-5300-510.76-20	WATER LINES	200,000	200,000	200,000
669,138	96,104	850,018	TOTAL CAPITAL OUTLAY		817,306	817,306	786,412
TERMINAL RESERVOIR DEPARTMENT (ARRA FUNDS)							
-	2,095,442	4,138,772	053-5310-510.75-10	CAPITAL PROJECTS	-	-	-
-	2,095,442	4,138,772	TOTAL CAPITAL OUTLAY		-	-	-
-	2,095,442	4,138,772	TOTAL TERMINAL RESERVOIR DEPT - (ARRA FUNDS)		-	-	-
1,464,518	2,658,669	5,118,790	TOTAL WATER CAPITAL RESERVE OPERATIONS		817,306	817,306	786,412
DEBT SERVICE							
-	-	-	053-5300-510.79-30	SDWRL (ARRA LOAN) PRINCIPAL	170,000	170,000	111,230
-	-	-	053-5300-510.79-40	SDWRL (ARRA LOAN) INTEREST	-	-	89,664
-	-	-	TOTAL DEBT SERVICE		170,000	170,000	200,894
-	-	-	053-9500-510.81-37	TO CAPITAL PROJECTS FUND	13,495	13,495	13,495
-	33,360	32,718	053-9500-510.81-44	TO 2009 FFCO DEBT SVC FUND	32,421	32,421	32,421
436,005	235,205	565,605	053-9500-510.81-58	TO WATER DEBT SERVICE FUND	561,405	561,405	561,405
436,005	268,565	598,323	TOTAL OPERATING TRANSFERS OUT		607,321	607,321	607,321
-	-	400,000	053-9500-510-88-10	RATE STABILIZATION ACCT	400,000	400,000	400,000
-	-	400,000	TOTAL CONTINGENCY		400,000	400,000	400,000
-	-	-	053-9500-510.89-00	UNAPPROPRIATED ENDING BAL	-	-	-
-	-	-	TOTAL UNAPPROPRIATED ENDING BALANCE		-	-	-
1,900,523	2,927,234	6,117,113	GRAND TOTAL WATER CAPITAL RESERVE EXPENSES		1,994,627	1,994,627	1,994,627
2,396,985	1,802,353	-	TOTAL WATER CAPITAL RESERVE - REVENUE LESS EXPENS		-	-	-

**City of The Dalles, Oregon
Fiscal Year 2011-12 Budget
WASTEWATER FUND**

Fund:	Wastewater (055)	Number of Employees:	8 dedicated
Department:	Public Works		12 shared / 12.46 FTE
Program:	Wastewater Collection, Wastewater Treatment and Storm Water		



The Wastewater Fund is an enterprise fund used to account for the operation of the City's wastewater utility. The fund's primary source of revenue is sewer rates. For budget purposes, Wastewater Collection, Wastewater Treatment, and Storm Water functions are combined as Fund 055-5500.

WASTEWATER COLLECTION

Description

The Wastewater Collection Division manages the operation and maintenance of an intricate wastewater collection system consisting of more than 70 miles of sanitary sewer mainlines, interceptors, and sanitary sewer lift stations. These efforts provide wastewater collection service to the community through video inspection of sanitary sewers, warranty inspection of new construction, mechanical and chemical treatment of troubled sewers, routine sewer and lift station maintenance and system replacements, which reduce the risk of public exposure to biological hazards associated with wastewater streams.

2011-12 Goals, Projects, and Highlights

- Operate the collection system in an effective and cost-efficient manner to protect the public investment and protect public health and the environment.
- Improve base maps and as-builts of the sanitary and storm systems.

- Prepare for adoption of a DEQ-required “Capacity, Management, Operations and Maintenance Program” by improving computerized recordkeeping which links GIS mapping with maintenance work, video camera assessments, sanitary sewer overflow events, and customer complaints.
- Repair or replace sewer lines in advance of paving projects, including E 10th for widening project.
- Provide new service connections for properties as they develop.
- Prepare Slip Line contract to rehabilitate about twice as much as was done in 2010-11.
- Upgrade sanitary and storm sewers on Thompson Street and 19th Street.
- Laughlin Street sanitary sewer replacement from 8th to 9th and alleys to the east and west.
- Complete the replacement of Jordan Lift Station and replace Meadows Lift Station.
- Project Goals, listed by percent desired (and percent accomplished in FY 10/11) are:

100%	response to emergencies/sewer breaks	(100%)
100%	response to new sewer service requests	100%
100%	weekly preventative cleaning/maintenance of all 7 lift stations	(100%)
100%	cutting of roots on lines identified as flow-impaired	(100%)
15%	videoing all sewer mains (i.e. 7-year plan)	(About 25%)
1%	replacement of old and/or poor-condition sewer laterals	(< 1%)
5%	replacement of sewer mains (i.e. 20-year replacement plan)	(Less than 1%)

2010-11 Accomplishments

- Installed three new sanitary sewer mains: 3rd and Taylor; I Street between 10th and 11th east; 8th Street between Laughlin and Kelly Avenue.
- Replaced sanitary sewer mains at these locations: Laughlin Street between 7th and 8th Streets; 14th Street between H and G; 10th Street from J Street to Lewis and Clark Streets.
- Completed video inspection of 95,040 feet of sewer lines (About 25% of the system).
- Slip lined about 7,100 feet of sanitary sewer mains under contract.
- Cleaned and jet rodded 5,000 feet of lines with a history of grease blockage.
- Evaluated sewer lines with root problems, updated the root list, completed root cutting and cleaning of all lines on the root list (about 14,861 feet), and repaired a portion of them.
- Cleaned and maintained all seven lift stations weekly.
- Cleaned (“pigged”) pressure/discharge sewer lines from all lift stations.
- Completed pipe storage area for division supplies.
- Completed 2-day on-site training for all division employees in the nationally recognized “Pipeline Condition Assessment Program” for standardized evaluation of sewer video inspections.

Major Issues to be resolved in the next 5 years

- Continued identification and correction of Inflow and Infiltration within the system.
- Compliance with proposed federal regulations: Sanitary Sewer Overflow (SSO) and Capacity, Management, Operations and Maintenance (CMOM) rules.
- Improve documentation of maintenance work.

STORM WATER

Description

The Storm Water program accounts for all activities involved in the operation and maintenance of storm water conveyance systems within the City Limits for the protection of property and the enhancement of stream water quality.

2011-12 Goals, Projects, and Highlights

- Continue to improve base mapping and as-built drawings of storm water infrastructure.
- Video storm water system to identify needs for repair and replacement projects ahead of planned paving projects.
- Develop a strategy to address issues impacting storm water runoff, such as annexation of substandard areas, requirements for curbs and sidewalks, and open drainage challenges.
- Replace main from 14th and Quinton to Thompson Street and all connected work for extension of East 19th Street.
- Project Goals, listed by percent desired (and percent accomplished in FY 10/11) are:
 - 100% response to emergencies/storm water backups & overflows (100%)
 - 100% annual cleaning of all catch basins and repair of broken ones (100%)
 - 100% cutting of roots on storm lines identified as flow-impaired (About 50%)
 - 15% videoing all storm lines (7-year plan) (About 5%)
 - 15% replacement of old and/or poor-condition storm lines (Less than 1%)

2010-11 Accomplishments

- Continued to de-chlorinate the hydrant flushing water discharged to the storm water system to meet in-stream limits for chlorine.
- Installed 11 new or replacement catch basins.
- Performed annual cleaning of all catch basins within the City.
- Cleaned and maintained open storm ditches.
- Provided storm sewer repairs and maintenance activities in root cutting.
- Responded to complaints about illicit discharges to the storm water system.
- Replaced main at Trevitt Street and 3rd Place.
- Replaced main in Pentland Street between 11th and 12th Streets.
- Replace main on Clark Street and 10th Street.
- Replace main from Dry Hollow and 12th Street to Quinton and 14th Street.
- Provided oversight of contractors for erosion control.
- Worked with Planning Department, Wasco County, State Building Codes and Department of Environmental Quality to track installation of oil-water separators when required.
- Provided street sweeping of downtown once per week and the rest of the city every two weeks.

Major Issues to be resolved in the next 5 years

- Implementation of Storm Water Master Plan, including public education and involvement, elimination of illicit discharges, construction controls, and good housekeeping measures for all Public Works operations.
- Extension of storm water collection system at these locations: 12th and Thompson; and continue out Old Dufur Road.
- Upgrade of Storm line at West 6th and Hostetler Streets.
- Upgrade of Storm line at East 9th and Brewery Grade to Old Dufur Road and Morton Street.

WASTEWATER TREATMENT

Description

Wastewater treatment functions are primarily performed under contract with Operations Management International, Inc. with administrative oversight by Public Works staff. As holder of the discharge permit, the City retains responsibility for compliance with all permit limits and other requirements.

2011-12 Goals, Projects, and Highlights

- Complete Five-Year Wastewater Facility Master Plan update.
- Complete design engineering for Wastewater Treatment Plant Expansion, Phase 2.
- Identify locations for the future thickened biosolids storage facility.
- Replace laboratory dishwasher: \$7,000
- Purchase backup *E. coli* incubator: \$2,500
- Replace the grating platform in the Diversion Manhole: Estimate \$20,000
- Purchase replacement parts for the Penn Valley Pump: \$5,000
- Purchase and install VFD for the 3rd Blower: \$13,000
- Purchase replacement parts for the grit pump: \$3,000

2010-11 Accomplishments

- Completed an upgrade of pump station electrical systems.
- Initiated an update to Five-Year Wastewater Facility Master Plan, anticipating electrical power generation from methane produced.
- Rebuilt the Hycor Fine Screen unit.
- Replaced the roof over the laboratory building.
- Replaced the Influent Composite Sampler.
- Purchased and installed a new boiler.

- Replaced the windows in the pump house.
- Added an air diffuser on the inlet to the Gravity Belt.
- Rebuilt the Moyno pump after the Gravity Belt.
- Rebuilt the polymer mixing pump.
- Replaced the 4" flow meter on the TWAS line with a 6" flow meter.
- Adjusted our process to eliminate the need for Sodium Hypochlorite for filament control.
- Replaced the Influent automatic sampler.
- Installed new air conditioner in the electrical building.
- Rebuilt the Masport pump on the Biosolids truck
- Replaced the in ground valve from the RAS line to the Gravity Belt.
- Replaced the UV lamps and sleeves on both UV channels.
- Installed an electric hoist above the grit pump to improve the ease and safety of the procedure.
- Replaced the panel view on the UV system with a new one.
- Rebuilt the hand rails in the Pump House to conform to OR-OSHA standards.
- Had a major rebuild on the emergency generator.
- Repaired the check valve on the #6 influent pump.

Major issues to be resolved in the next 5 years

- Awareness of the potential for increasing industry flows and increased building in the community to begin to approach the Design Capacity of the treatment plant.
- Complete Wastewater Treatment Plant Expansion, Phase 2.
- Partner with Northern Wasco County PUD to install and operate electrical power generation systems utilizing methane.
- Replace the last two aging Influent Pumps with new dry pit submersible pumps: \$89,000
- Replace the #4 and #5 influent pumps: \$89,000

**City of The Dalles, Oregon
Fiscal Year 2011-12 Budget**

WASTEWATER FUNDS SUMMARY

FY08/09	FY09/10	FY10/11		FY11/12	FY11/12	FY11/12
Actual	Actual	Budget	Revenue/Cost Centers	Proposed	Approved	Adopted
				Budget	Budget	Budget
2,885,664	4,152,432	4,781,845	BEGINNING BALANCE	4,132,217	4,335,407	4,383,407
4,569,885	4,848,148	5,061,715	REVENUES	5,122,696	5,122,696	5,122,696
1,767,767	1,740,802	2,056,033	OTHER SOURCES	1,752,500	1,752,500	1,752,500
9,223,317	10,741,383	11,899,593	TOTAL RESOURCES	11,007,413	11,210,603	11,258,603
2,058,552	2,180,049	2,732,527	WASTE WATER FUND	2,865,413	2,870,035	2,893,035
23,628	163,309	2,573,643	SEWER SPECIAL RESERVE FUND	1,109,791	1,109,791	1,134,791
73,592	356,837	3,290,702	SEWER PLANT CONST/DEBT SERV	3,312,884	3,512,884	3,512,884
2,155,771	2,700,194	8,596,872	TOTAL EXPENDITURES	7,288,088	7,492,710	7,540,710
-	-	-	CHARGES FOR SERVICES	-	-	-
2,915,113	2,925,199	3,285,976	TRANSFER OUT	3,691,950	3,691,950	3,691,950
-	-	16,745	CONTINGENCY	27,375	25,943	25,943
-	-	-	UNAPPROPRIATED ENDING BAL	-	-	-
2,915,113	2,925,199	3,302,721	TOTAL OTHER USES	3,719,325	3,717,893	3,717,893
5,070,884	5,625,393	11,899,593	TOTAL EXPENDS & OTHER USES	11,007,413	11,210,603	11,258,603
4,152,432	5,115,990	-	FUND TOTAL	-	-	-

**City of The Dalles, Oregon
Fiscal Year 2011-12 Budget
WASTEWATER FUND**

FY08/09	FY09/10	FY10/11	Account Number	Account Description	FY11/12 Proposed Budget	FY11/12 Approved Budget	FY11/12 Adopted Budget
Actual	Actual	Budget			Budget	Budget	Budget
REVENUES							
507,102	478,743	480,441	055-0000-300.00-00	BEGINNING BALANCE	309,456	312,646	335,646
3,249	15,111	5,000	055-0000-337.10-00	URBAN RENEWAL	5,000	5,000	5,000
16	13	50	055-0000-341.80-00	COPIES, PLANS, ORD'S	50	50	50
124,764	100,950	100,000	055-0000-341.90-00	MISC SALES AND SRVCE	100,000	100,000	100,000
235,264	235,049	235,000	055-0000-344.05-00	STORMWATER DRAINAGE CHARGES	235,000	235,000	235,000
3,965,617	4,301,293	4,657,650	055-0000-344.10-00	UTILITY SERVICE CHARGES	4,710,026	4,710,026	4,710,026
39,727	28,577	-	055-0000-344.80-00	DELINQUENT SEWER ASSMTS	-	-	-
15,235	25,149	15,000	055-0000-344.90-00	DELINQUENT ACCT INT	15,000	15,000	15,000
-	-	-	055-0000-345.05-00	INTERNET CHARGES	-	-	-
(43,236)	(35,957)	(50,000)	055-0000-345.20-00	UNCOLLECTIBLE ACCTS	(50,000)	(50,000)	(50,000)
15,595	6,488	8,275	055-0000-348.00-00	INTERDEPARTMENTAL REV	14,000	14,000	14,000
4,823	2,900	3,000	055-0000-361.00-00	INTEREST REVENUES	1,000	1,000	1,000
31,813	91,129	22,000	055-0000-369.00-00	OTHER MISC REVENUES	31,000	31,000	31,000
-	-	-	055-0000-392.00-00	SALE OF FIXED ASSETS	-	-	-
4,899,968	5,249,447	5,476,416	TOTAL WASTE WATER FUND REVENUES		5,370,532	5,373,722	5,396,722
EXPENSES							
545,456	550,867	647,413	055-5500-550.11-00	REGULAR SALARIES	653,424	653,424	653,424
1,188	1,627	3,000	055-5500-550.12-00	PARTTIME/TEMP SALARIES	3,000	3,000	3,000
27,117	26,838	37,700	055-5500-550.13-00	OVERTIME SALARIES	37,700	37,700	37,700
121,155	123,528	166,220	055-5500-550.21-10	MEDICAL INSURANCE	176,158	176,158	176,158
2,728	2,725	3,237	055-5500-550.21-20	L-T DISABILITY INSURANCE	3,267	3,267	3,267
437	479	577	055-5500-550.21-30	LIFE INSURANCE	651	651	651
15,149	14,217	28,565	055-5500-550.21-40	WORKERS COMP INSURANCE	36,492	36,492	36,492
43,347	43,338	52,641	055-5500-550.22-00	FICA	53,100	53,100	53,100
73,076	73,335	87,401	055-5500-550.23-00	RETIREMENT CONTRIBUTIONS	88,212	88,212	88,212
375	2,591	3,045	005-5500-550.28-00	VEBA CONTRIBUTIONS	3,045	3,045	3,045
312	157	110	055-5500-550.29-00	OTHER EMPLOYEE BENEFITS	167	167	167
830,338	839,702	1,029,909	TOTAL PERSONNEL SERVICE		1,055,216	1,055,216	1,055,216
847,736	868,538	884,802	055-5500-550.31-10	CONTRACTUAL SERVICES	929,502	932,692	932,692
6,713	6,777	7,082	055-5500-550.31-40	WASCO CO COMMUNICATIONS	7,082	8,514	8,514
1,100	1,222	-	055-5500-550.34-10	ENGINEERING SERVICES	-	-	-
12,667	9,958	17,399	055-5500-550.34-30	COMPUTER SERVICES	18,037	18,037	18,037
-	-	20,000	055-5500-550.34-50	SPECIAL STUDIES & REPORTS	-	-	-
4,593	4,828	12,050	055-5500-550.39-00	OTHER CONTRACTUAL SVCS	8,250	8,250	8,250
8,527	7,144	13,420	055-5500-550.41-10	WATER & SEWER	13,612	13,612	13,612
3,378	8,119	24,580	055-5500-550.41-20	GARBAGE SERVICES	30,000	30,000	30,000
6,842	5,192	9,225	055-5500-550.41-30	NATURAL GAS	4,750	4,750	4,750
7,647	7,802	10,060	055-5500-550.41-40	ELECTRICITY	10,840	10,840	10,840
5,665	7,140	7,600	055-5500-550.42-00	JANITORIAL SERVICES	7,600	7,600	7,600
10,396	12,128	9,356	055-5500-550.43-10	BUILDINGS AND GROUNDS	8,409	8,409	8,409
184	-	1,200	055-5500-550.43-20	COMPUTERS	1,200	1,200	1,200
3,893	2,001	2,375	055-5500-550.43-30	RADIO EQUIPMENT	2,510	2,510	2,510
38	-	650	055-5500-550.43-40	OFFICE EQUIPMENT	500	500	500
4,901	6,073	26,000	055-5500-550.43-45	JOINT USE OF LABOR/EQUIP	22,000	22,000	22,000
31,945	30,492	42,281	055-5500-550.43-50	VEHICLES	49,450	49,450	49,450
23,785	18,555	26,699	055-5500-550.43-51	GAS/OIL/DIESEL/LUBRICANTS	36,031	36,031	36,031
5,186	5,726	6,633	055-5500-550.43-52	TIRES AND TIRE REPAIRS	14,318	14,318	14,318
3,056	5,938	6,721	055-5500-550.43-70	GENERAL EQUIPMENT	12,093	12,093	12,093
16,665	30,831	44,062	055-5500-550.43-71	SPECIAL UTILITY EQUIPMENT	102,970	102,970	102,970
5,373	5,782	5,833	055-5500-550.43-80	SHOP EQUIPMENT	5,583	5,583	5,583
1,993	2,735	4,000	055-5500-550.43-81	SERVICE PICKUP TOOLS	5,000	5,000	5,000
31,699	63,853	63,309	055-5500-550.43-86	LINE MAINT & SUPPLIES	65,800	65,800	65,800
635	477	1,337	055-5500-550.43-87	UTILITIES LOCATES	1,337	1,337	1,337
1,225	762	4,000	055-5500-550.44-20	RENTAL OF EQUIPMENT	4,000	4,000	4,000

WASTEWATER FUND (continued)

FY08/09	FY09/10	FY10/11	Account	Account	FY11/12	FY11/12	FY11/12
Actual	Actual	Budget	Number	Description	Proposed	Approved	Adopted
					Budget	Budget	Budget
38,515	30,391	41,248	055-5500-550.52-10	LIABILITY INSURANCE	28,763	28,763	28,763
21,619	16,723	17,292	055-5500-550.52-30	PROPERTY INSURANCE	12,962	12,962	12,962
6,868	5,839	6,541	055-5500-550.52-50	AUTOMOTIVE INSURANCE	5,273	5,273	5,273
-	-	-	055-5500-550.52-60	INSURANCE DEDUCTIBLES	10,500	10,500	10,500
770	365	550	055-5500-550.53-20	POSTAGE	2,370	2,370	2,370
9,040	6,608	7,801	055-5500-550.53-30	TELEPHONE	7,801	7,801	7,801
568	-	-	055-5500-550.53-32	TELEMETRY	-	-	-
186	193	1,800	055-5500-550.53-40	LEGAL NOTICES	-	-	-
-	698	607	055-5500-550.53-60	PUBLIC EDUCATION/INFO	2,307	2,307	2,307
56	678	450	055-5500-550.54-00	ADVERTISING	450	450	450
102	120	1,275	055-5500-550.55-00	PRINTING AND BINDING	1,305	1,305	1,305
20,160	15,193	12,231	055-5500-550.57-00	PERMITS	12,635	12,635	12,635
136	562	330	055-5500-550.58-10	TRAVEL, FOOD & LODGING	330	330	330
1,469	6,446	10,208	055-5500-550.58-50	TRAINING AND CONFERENCES	9,733	9,733	9,733
2,070	2,188	3,301	055-5500-550.58-70	MEMBERSHIPS/DUES/SUBS	3,629	3,629	3,629
2,612	3,043	2,717	055-5500-550.60-10	OFFICE SUPPLIES	2,817	2,817	2,817
4,173	1,988	3,900	055-5500-550.60-20	JANITORIAL SUPPLIES	3,900	3,900	3,900
4	-	100	055-5500-550.60-60	EXPENDABLE SUPPLIES	-	-	-
2,421	3,173	3,525	055-5500-550.60-80	CLOTHING	3,752	3,752	3,752
5,697	5,504	5,490	055-5500-550.60-85	SPECIAL DEPT SUPPLIES	5,937	5,937	5,937
5,681	5,934	22,500	055-5500-550.60-86	CHEMICAL/LAB SUPPLIES	5,650	5,650	5,650
(54,438)	52,451	63,125	055-5500-550.60-87	STREET CONST SUPPLIES	75,550	75,550	75,550
264	363	1,080	055-5500-550.64-10	BOOKS AND PERIODICALS	1,080	1,080	1,080
2,036	10,200	-	055-5500-550.64-80	COMPUTER SOFTWARE	-	-	-
96	5,633	-	055-5500-550.69-50	MISCELLANEOUS EXPENSES	-	-	-
3,092	6,091	11,800	055-5500-550.69-80	ASSETS < \$5000	9,953	9,953	9,953
1,119,039	1,292,456	1,468,545	TOTAL MATERIALS AND SERVICES		1,567,571	1,572,193	1,572,193
10,689	3,268	23,000	055-5500-550.72-20	BUILDINGS	-	-	23,000
-	-	-	055-5500-550.74-10	MACHINERY	2,170	2,170	2,170
-	-	2,167	055-5500-550.74-20	VEHICLES	-	-	-
867	3,028	-	055-5500-550.74-25	COMMUNICATIONS EQUIPMENT	-	-	-
3,174	3,233	3,334	055-5500-550.74-30	FURNITURE AND FIXTURES	3,334	3,334	3,334
9,776	10,900	-	055-5500-550.74-50	COMPUTER EQUIPMENT	90,000	90,000	90,000
19,169	6,095	91,742	055-5500-550.74-90	EQUIPMENT, OTHER	8,334	8,334	8,334
65,500	21,366	113,830	055-5500-550.76-30	SEWER LINES	104,018	104,018	104,018
-	-	-	055-5500-550.76-40	STORMWATER COLL IMPROVMTS	34,770	34,770	34,770
109,174	47,890	234,073	TOTAL CAPITAL OUTLAY		242,626	242,626	265,626
2,058,552	2,180,049	2,732,527	TOTAL WASTEWATER OPERATIONS		2,865,413	2,870,035	2,893,035
OTHER USES							
306,882	319,304	331,961	055-9500-550.81-01	TO GENERAL FUND	383,973	383,973	383,973
121,667	128,941	139,730	055-9500-550.81-05	TO STREET FUND	141,300	141,300	141,300
110,000	120,000	140,000	055-9500-550.81-09	TO PUBLIC WKS RESRV FUND	140,000	140,000	140,000
2,845	-	-	055-9500-550.81-10	TO UNEMPLOYMENT FUND	-	-	-
53,512	56,474	59,420	055-9500-550.81-43	TO FFCO 2008 DEBT SVC FUND	59,971	59,971	59,971
607,000	586,054	900,000	055-9500-550.81-56	TO SEWER SPCL RESRV FUND	402,500	402,500	402,500
1,160,767	1,154,748	1,156,033	055-9500-550.81-57	PLANT CONSTRUCTION.DEBT	1,350,000	1,350,000	1,350,000
2,362,673	2,365,521	2,727,144	TOTAL OPERATING TRANSFERS OUT		2,477,744	2,477,744	2,477,744
-	-	16,745	055-9500-550.88-00	CONTINGENCY	27,375	25,943	25,943
-	-	16,745	TOTAL CONTINGENCY		27,375	25,943	25,943
-	-	-	055-9500-550.89-00	UNAPPROPRIATED ENDING BAL	-	-	-
-	-	-	TOTAL UNAPPROPRIATED ENDING BAL		-	-	-
2,362,673	2,365,521	2,743,889	TOTAL OTHER USES		2,505,119	2,503,687	2,503,687
4,421,225	4,545,570	5,476,416	GRAND TOTAL WASTEWATER FUND EXPENSES		5,370,532	5,373,722	5,396,722
478,743	703,878	-	TOTAL WASTEWATER FUND - REVENUES LESS EXPENSES		-	-	-

**City of The Dalles, Oregon
Fiscal Year 2011-12 Budget**

SEWER SPECIAL RESERVE FUND

FY08/09 Actual	FY09/10 Actual	FY10/11 Budget	Account Number	Account Description	FY11/12 Proposed Budget	FY11/12 Approved Budget	FY11/12 Adopted Budget
REVENUES							
433,490	1,153,007	1,629,905	056-0000-300.00-00	BEGINNING BALANCE	1,318,172	1,318,172	1,343,172
-	-	-	056-0000-330.00-00	INTERGOVERNMENTAL REVENUE	-	-	-
102,135	43,781	35,780	056-0000-344.20-00	CONNECT CHRGS/ SW SDC	35,780	35,780	35,780
21,760	11,074	6,960	056-0000-344.20-10	CONNECT CHRGS/ STORM WA SDC	6,840	6,840	6,840
-	-	-	056-0000-344.20-20	REIMBURSEMENT DISTRICT PMTS	-	-	-
12,250	7,881	8,000	056-0000-361.00-00	INTEREST REVENUES	7,000	7,000	7,000
607,000	586,054	900,000	056-0000-391.55-00	WASTEWATER UTILITY FUND	402,500	402,500	402,500
1,176,635	1,801,797	2,580,645	TOTAL SEWER SPECIAL RESERVE FUND REVENUES		1,770,292	1,770,292	1,795,292
EXPENDITURES							
-	-	-	056-5600-550.31-10	CONTRACTUAL SERVICES	-	-	-
-	-	50,000	056-5600-550.34-10	ENGINEERING SERVICES	-	-	-
-	-	-	056-5600-550.53-40	LEGAL NOTICES	-	-	-
-	-	50,000	TOTAL MATERIALS & SERVICES		-	-	-
1,055	-	-	056-5600-550.74-80	PUMPS	-	-	-
-	44,114	6,234	056-5600-550.75-10	CAPITAL PROJECTS	-	-	-
22,573	119,195	1,706,409	056-5600-550.76-30	SEWER LINES	1,109,791	1,109,791	1,134,791
-	-	811,000	056-5600-550.76-40	STORM WATER IMPROVEMENTS	-	-	-
-	-	-	056-5600-550.78-99	FUTURE CAPITAL PROJECTS	-	-	-
23,628	163,309	2,523,643	TOTAL CAPITAL OUTLAY		1,109,791	1,109,791	1,134,791
23,628	163,309	2,573,643	TOTAL SEWER SPECIAL RESERVE FUND OPERATIONS		1,109,791	1,109,791	1,134,791
OTHER USES							
-	-	-	056-9500-550.81-37	TO CAPITAL PROJECT FUND	653,564	653,564	653,564
-	7,138	7,002	056-9500-550.81-44	TO 2009 FFCO DEBT SVC FUND	6,937	6,937	6,937
-	-	-	056-9500-550.81-57	TO SW PLANT CONST/DBT	-	-	-
-	7,138	7,002	TOTAL OPERATING TRANSFERS OUT		660,501	660,501	660,501
-	7,138	7,002	TOTAL OTHER USES		660,501	660,501	660,501
23,628	170,447	2,580,645	GRAND TOTAL SEWER SPECIAL RESERVE FUND EXPENSES		1,770,292	1,770,292	1,795,292
1,153,007	1,631,351	-	SEWER SPECIAL RESERVE FUND - REVENUE LESS EXPENSES		-	-	-

**City of The Dalles, Oregon
Fiscal Year 2011-12 Budget**

SEWER PLANT CONSTRUCTION / DEBT SERVICE FUND

FY08/09 Actual	FY09/10 Actual	FY10/11 Budget	Account Number	Account Description	FY11/12 Proposed Budget	FY11/12 Approved Budget	FY11/12 Adopted Budget
REVENUES							
1,945,072	2,520,682	2,671,499	057-0000-300.00-00	BEGINNING BALANCE	2,504,589	2,704,589	2,704,589
40,875	14,708	15,000	057-0000-361.00-00	INTEREST REVENUES	12,000	12,000	12,000
1,160,767	1,154,748	1,156,033	057-0000-391.55-00	WASTEWATER UTILITY FUND	1,350,000	1,350,000	1,350,000
-	-	-	057-0000-391.56-00	WASTEWATER CAPITAL FUND	-	-	-
-	-	-	057-0000-393.10-00	LOAN/BOND PROCEEDS	-	-	-
3,146,714	3,690,138	3,842,532	TOTAL SEWER PLANT CONTS/DEBT SVC REVENUES		3,866,589	4,066,589	4,066,589
EXPENDITURES							
-	-	200,000	057-5700-550.31-10	CONTRACTUAL SERVICES	200,000	400,000	400,000
27,348	-	225,000	057-5700-550.34-10	ENGINEERING SERVICES	-	-	-
-	66	-	057-5700-550.53-40	LEGAL NOTICES	-	-	-
27,348	66	425,000	TOTAL MATERIALS AND SERVICES		200,000	400,000	400,000
-	-	-	057-5700-550.71-10	LAND	100,000	100,000	100,000
-	-	15,000	057-5700-550.72-20	BUILDINGS	-	-	-
-	-	311,467	057-5700-550.73-50	CONSTRUCTION CONTRACTS	340,000	340,000	340,000
-	-	-	057-5700-550.74-10	MACHINERY	89,000	89,000	89,000
-	-	-	057-5700-550.74-90	EQUIPMENT, OTHER	13,000	13,000	13,000
46,244	356,771	2,539,235	057-5700-550.75-10	CAPITAL PROJECTS	2,570,884	2,570,884	2,570,884
-	-	-	057-5700-550.76-30	SEWER LINES	-	-	-
46,244	356,771	2,865,702	TOTAL CAPITAL OUTLAY		3,112,884	3,112,884	3,112,884
73,592	356,837	3,290,702	TOTAL SEWER PLANT CONST/DEBT SVC OPERATIONS		3,312,884	3,512,884	3,512,884
552,440	552,540	551,830	057-9500-550.81-58	DEBT SERVICE FUND	553,705	553,705	553,705
552,440	552,540	551,830	TOTAL OPERATING TRANSFERS OUT		553,705	553,705	553,705
552,440	552,540	551,830	TOTAL OTHER USES		553,705	553,705	553,705
626,032	909,377	3,842,532	GRAND TOTAL SEWER PLANT CONSTRUCTION EXPENSES		3,866,589	4,066,589	4,066,589
2,520,682	2,780,762	-	SEWER PLANT CONSTRUCTION FUND - REVENUES LESS EXP		-	-	-

**City of The Dalles, Oregon
Fiscal Year 2011-12 Budget**

Fund: Airport (061)
Department: Airport (061)
Program: Airport Operations (610)

Mission

Building to meet the aviation transportation needs of the twenty-first century, and create economic development opportunities.

Description

Since 2002 the City has been involved in a partnership with Klickitat County in planning for the future of the Airport. We have signed an agreement creating a long-term management structure for the Airport that includes regional based cost sharing with Klickitat County. A Regional Airport Board has been established and public meetings are held the third Friday of each month. Development of the Sundoon Golf Course could begin as early as Fall 2011 or Spring 2012.

2011-2012 Goals, Projects and Highlights

- Completion of \$5.5 million runway improvement project
- Construction of the golf course
- Completion of 17 lot industrial subdivision
- Completion of a water distribution system in conjunction with the Dallesport Water Association

2010-2011 Accomplishments/Comments

- Purchase of a tractor with mower/sweeper/plow attachments
- Master Plan Update
- Obtain funding for runway improvement project
- Develop plan for water distribution system

Major Issues to be resolved in the next five years

- Development of a world-class golf course
- Industrial development
- Runway maintenance
- Reconstruction of a major portion of runway 12-30 (FY11/12)

**City of The Dalles, Oregon
Fiscal Year 2011-12 Budget
AIRPORT SUMMARY**

FY08/09	FY09/10	FY10/11		FY11/12	FY11/12	FY11/12
<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Account Description</u>	<u>Proposed</u>	<u>Approved</u>	<u>Adopted</u>
						<u>Budget</u>
298,961	239,448	53,841	BEGINNING BALANCE	245,000	245,000	245,000
180,865	410,010	5,611,500	REVENUES	5,817,300	5,817,300	5,817,300
196,782	86,635	70,000	OTHER SOURCES	71,500	71,500	71,500
676,608	736,093	5,735,341	TOTAL RESOURCES	6,133,800	6,133,800	6,133,800
437,159	489,063	5,733,841	AIRPORT	6,131,050	6,131,050	6,131,050
437,159	489,063	5,733,841	TOTAL EXPENDITURES	6,131,050	6,131,050	6,131,050
-	-	-	CHARGES FOR SERVICES	-	-	-
-	-	-	TRANSFER OUT	-	-	-
-	-	1,500	CONTINGENCY	2,750	2,750	2,750
-	-	-	UNAPPROPRIATED ENDING BAL	-	-	-
-	-	1,500	TOTAL OTHER USES	2,750	2,750	2,750
437,159	489,063	5,735,341	TOTAL EXPENDS & OTHER USES	6,133,800	6,133,800	6,133,800
239,449	247,030	-	FUND TOTAL	-	-	-

**City of The Dalles, Oregon
Fiscal Year 2011-12 Budget**

AIRPORT FUND

FY08/09	FY09/10	FY10/11	Account Number	Account Description	FY11/12 Proposed Budget	FY11/12 Approved Budget	FY11/12 Adopted Budget
Actual	Actual	Budget			Budget	Budget	Budget
REVENUES							
298,961	239,448	53,841	061-0000-300.00-00	BEGINNING BALANCE	245,000	245,000	245,000
64,514	65,000	65,000	061-0000-330.00-00	INTERGOVERNMENTAL REV	65,000	65,000	65,000
7,250	-	-	061-0000-330.10-00	OTHER WA	-	-	-
-	249,542	2,150,000	061-0000-331.20-00	FEDERAL GRANTS-FAA	2,150,000	2,150,000	2,150,000
365	(36)	-	061-0000-331.90-00	FEDERAL GRANTS-MISC	-	-	-
-	-	3,300,000	061-0000-334.90-00	STATE GRANTS, OTHER	3,500,000	3,500,000	3,500,000
-	-	-	061-0000-341.90-00	MISC SALES & SVCS	-	-	-
5,298	6,396	5,000	061-0000-347.00-00	AVIATION FUEL SALES	6,000	6,000	6,000
5,188	1,369	1,500	061-0000-361.00-00	INTEREST REVENUES	1,300	1,300	1,300
98,250	87,740	90,000	061-0000-363.50-00	PROPERTY RENTALS	95,000	95,000	95,000
7,267	6,681	5,000	061-0000-369.00-00	OTHER MISC REVENUES	6,500	6,500	6,500
64,515	65,000	65,000	061-0000-391.01-00	GENERAL FUND	65,000	65,000	65,000
-	14,954	-	061-0000-392.00-00	SALE OF FIXED ASSETS	-	-	-
125,000	-	-	061-0000-393.10-00	LOAN/BOND PROCEEDS	-	-	-
676,608	736,093	5,735,341	TOTAL AIRPORT FUND REVENUES		6,133,800	6,133,800	6,133,800
EXPENSES							
220	3,635	10,000	061-6100-610.31-10	CONTRACTUAL SERVICES	10,000	10,000	10,000
88,471	91,567	94,314	061-6100-610.31-90	CONTRACTUAL SVC - OTHER	103,000	103,000	103,000
24,689	288,178	700,000	061-6100-610.34-10	ENGINEERING SVC	600,000	600,000	600,000
(10,000)	-	-	061-6100-610.34-50	SPECIAL STUDIES & REPORTS	-	-	-
2,440	2,508	4,500	061-6100-610.41-10	WATER & SEWER	4,500	4,500	4,500
337	651	984	061-6100-610.41-20	GARBAGE SERVICES	1,000	1,000	1,000
4,163	7,178	6,000	061-6100-610.41-40	ELECTRICITY	7,000	7,000	7,000
14,804	11,003	45,000	061-6100-610.43-10	BUILDINGS AND GROUNDS	47,250	47,250	47,250
1,055	-	1,600	061-6100-610.43-45	JOINT USE OF LABOR	1,600	1,600	1,600
943	1,449	3,500	061-6100-610.43-50	VEHICLES - REPAIR/MAINT	3,500	3,500	3,500
674	939	-	061-6100-610.43-51	GAS/OIL/DIESEL	-	-	-
15,684	13,944	19,000	061-6100-610.46-10	PROPERTY TAXES	14,000	14,000	14,000
4,137	8,333	8,568	061-6100-610.52-10	LIABILITY INSURANCE	8,700	8,700	8,700
5,014	4,811	4,975	061-6100-610.52-30	PROPERTY INSURANCE	5,000	5,000	5,000
201	191	700	061-6100-610.53-20	POSTAGE	800	800	800
3,404	4,241	3,500	061-6100-610.53-30	TELEPHONE	3,500	3,500	3,500
-	-	500	061-6100-610.53-40	LEGAL NOTICES	500	500	500
-	109	15,000	061-6100-610.54-00	ADVERTISING	15,000	15,000	15,000
893	403	1,000	061-6100-610.57-00	PERMITS	1,000	1,000	1,000
261	1,107	6,000	061-6100-610.58-10	TRAVEL, FOOD & LODGING	6,000	6,000	6,000
250	200	3,000	061-6100-610.58-50	TRAINING AND CONFERENCES	3,000	3,000	3,000
370	375	1,000	061-6100-610.58-70	MEMBERSHIPS/DUES	1,000	1,000	1,000
64	318	1,200	061-6100-610.60-10	OFFICE SUPPLIES	1,200	1,200	1,200
135	-	1,000	061-6100-610.69-50	MISCELLANEOUS EXP	1,000	1,000	1,000
-	-	2,500	061-6100-610.69-80	ASSETS < \$5000	2,500	2,500	2,500
158,209	441,141	933,841	TOTAL MATERIALS AND SERVICES		841,050	841,050	841,050
1,268	-	-	061-6100-610.72-20	BUILDINGS	-	-	-
277,682	-	4,800,000	061-6100-610.73-30	IMPROVEMENTS OTHER	5,290,000	5,290,000	5,290,000
-	47,922	-	061-6100-610.74-10	MACHINERY	-	-	-
278,950	47,922	4,800,000	TOTAL CAPITAL OUTLAY		5,290,000	5,290,000	5,290,000
437,159	489,063	5,733,841	TOTAL AIRPORT OPERATIONS EXPENSES		6,131,050	6,131,050	6,131,050
-	-	1,500	061-9500-610.88-00	CONTINGENCY	2,750	2,750	2,750
-	-	1,500	TOTAL CONTINGENCY		2,750	2,750	2,750
-	-	1,500	TOTAL OTHER USES		2,750	2,750	2,750
437,159	489,063	5,735,341	GRAND TOTAL AIRPORT FUND EXPENSES		6,133,800	6,133,800	6,133,800
239,449	247,030	-	TOTAL AIRPORT FUND - REVENUES LESS EXPENSES		-	-	-

**City of The Dalles, Oregon
Fiscal Year 2011-12 Budget**

CAPITAL IMPROVEMENTS FUND GROUP

Description

The City currently has three active funds in the Capital Improvements Fund Group.

- ✓ The Special Assessments Fund (036), which accounts for LID public infrastructure projects or other assessments such as nuisance abatement of the City;
- ✓ The Capital Projects Fund (037), which accounts for various improvements in City facilities;
- ✓ The FFA Grant Improvement Fund (063), which was established to account for the improvements made at the Airport, funded primarily with grants from the FFA, which has no activity planned this year.

CAPITAL IMPROVEMENTS FUNDS SUMMARY

FY08/09 Actual	FY09/10 Actual	FY10/11 Budget	Revenue/Cost Centers	FY11/12 Proposed Budget	FY11/12 Approved Budget	FY11/12 Adopted Budget
3,291,973	1,063,848	1,192,144	BEGINNING BALANCE	1,198,133	1,198,133	1,178,133
196,338	139,426	251,412	REVENUES	275,998	275,998	275,998
59,231	43,231	837,214	OTHER SOURCES	2,378,855	2,378,855	2,378,855
3,547,542	1,246,505	2,280,770	TOTAL RESOURCES	3,852,986	3,852,986	3,832,986
2,107	15,729	54,500	SPECIAL ASSESMENTS FUND	22,500	22,500	22,500
2,530,197	2,066,289	1,344,901	CAPITAL PROJECTS FUND	2,904,047	2,904,047	2,904,047
-	-	-	FAA GRANT IMPROVEMENT FUND	-	-	-
2,532,303	2,082,018	1,399,401	TOTAL EXPENDITURES	2,926,547	2,926,547	2,926,547
43,993	162,611	881,369	TRANSFER OUT	926,439	926,439	906,439
-	-	-	CONTINGENCY	-	-	-
-	-	-	UNAPPROPRIATED ENDING BAL	-	-	-
43,993	162,611	881,369	TOTAL OTHER USES	926,439	926,439	906,439
2,576,296	2,244,629	2,280,770	TOTAL EXPENDS & OTHER USES	3,852,986	3,852,986	3,832,986
971,245	(998,124)	-	FUND TOTAL	-	-	-

**City of The Dalles, Oregon
Fiscal Year 2011-12 Budget**

Fund: Capital Improvements Fund Group
Department: Special Assessments (036)
Program: Other (419)

Description

The Special Assessments fund is used to fund Local Improvement Districts of the City. This fund was created with General Fund financial resources in prior fiscal years for this specific purpose to reduce the amount of fixed financial expenses associated with borrowing funds.

2011-12 Goals, Projects, and Highlights

- The Special Assessments Fund should have a beginning cash balance of \$774,380
- Prepare for construction of 19th Street extension and Thompson Street rebuild (in Capital Projects Fund)
- Update five year Capital Improvement Plan (CIP) for future LID

2010-11 Accomplishments/Comments

- Funding plan developed for Thompson Street/19th Street LID

Major Issues to be resolved in the next five years.

- Maintenance of sufficient operating monies with the LID fund so as to internally finance small projects without the added complexities of use of bonding or other debt instruments.

City of The Dalles, Oregon
Fiscal Year 2011-12 Budget
SPECIAL ASSESSMENTS FUND

FY08/09	FY09/10	FY10/11	Account	Account	FY11/12	FY11/12	FY11/12
Actual	Actual	Budget	Number	Description	Proposed	Approved	Adopted
Budget					Budget	Budget	Budget
REVENUES							
656,620	761,083	804,385	036-0000-300.00-00	BEGINNING BALANCE	774,380	774,380	774,380
32,913	24,372	33,484	036-0000-318.20-00	NW NATURAL GAS FRANCHISE FEES	24,000	24,000	24,000
12,874	4,687	5,000	036-0000-361.00-00	INTEREST REVENUES	3,400	3,400	3,400
-	54,461	10,000	036-0000-362.10-00	PRE-PAID ASSESSMENTS	10,000	10,000	10,000
(625)	40	1,000	036-0000-369.00-00	OTHER MISC. REVENUES	1,000	1,000	1,000
8,266	6,027	75,000	036-0000-370.10-00	PRINCIPAL-NONBONDED	111,159	111,159	111,159
2,056	1,056	2,000	036-0000-370.20-00	INTEREST-NONBONDED	-	-	-
712,104	851,725	930,869	TOTAL SPECIAL ASSESSMENTS FUND REVENUES		923,939	923,939	923,939
EXPENDITURES							
-	-	20,000	036-3600-419.31-25	ABATEMENTS	20,000	20,000	20,000
1,995	-	2,000	036-3600-419.31-80	CORNER LOT RELIEF	-	-	-
-	-	-	036-3600-419.32-20	SPECIAL LEGAL SERVICES	-	-	-
-	-	-	036-3600-419.34-10	ENGINEERING SERVICES	-	-	-
31	22	1,500	036-3600-419.53-20	POSTAGE	1,500	1,500	1,500
82	44	1,000	036-3600-419.53-40	LEGAL NOTICES	1,000	1,000	1,000
2,107	66	24,500	TOTAL MATERIALS AND SERVICES		22,500	22,500	22,500
-	-	-	036-3600-419.73-30	IMPROVEMENTS OTHER THAN LAND	-	-	-
-	15,663	30,000	036-3600-419.75-10	CAPITAL PROJECTS LIDS	-	-	-
-	15,663	30,000	TOTAL CAPITAL OUTLAY		-	-	-
2,107	15,729	54,500	TOTAL SPECIAL ASSESSMENTS OPERATIONS		22,500	22,500	22,500
9,230	9,230	9,230	036-9500-419.81-01	TO GENERAL FUND	9,230	9,230	9,230
-	-	763,983	036-9500-419.81-37	TO CAPITAL PROJECTS FUND	789,992	789,992	789,992
-	105,179	103,156	036-9500-419.81-44	TO 2009 FFCO BOND DEBT SVC FUND	102,217	102,217	102,217
9,230	114,409	876,369	TOTAL OPERATING TRANSFERS OUT		901,439	901,439	901,439
9,230	114,409	876,369	TOTAL OTHER USES		901,439	901,439	901,439
11,337	130,138	930,869	TOTAL SPECIAL ASSESSMENTS FUND EXPENSES		923,939	923,939	923,939
700,768	721,588	-	SPECIAL ASSESSMENTS FUND - REVENUES LESS EXPENSES		-	-	-

**City of The Dalles, Oregon
Fiscal Year 2011-12 Budget**

Fund: Capital Improvements Fund Group
Department: Capital Projects (037)
Program: Other (419)

Description

The Capital Projects Fund is used to fund renovations of City facilities and purchase equipment for those facilities. These facilities are City Hall, Transportation Center, Police Station, and the Library. All these facilities are General Fund facilities and the operating monies for these facilities and operating departments is from General Fund financial resources.

2011-12 Goals, Projects, and Highlights

- Reconstruction of Thompson Street and extension of 19th Street
- Ventilation system for City Hall basement
- Improvements to City Hall Basement Phase I
- Reserve for City Hall improvements (\$223,721)

2010-11 Accomplishments/Comments

- City Hall Window rehab
- Repairs of 2nd Street Breezeway roof and water/sewer

Major Issues to be resolved in the next five years

- Completion of City Hall renovation of City Hall 2nd Floor

**City of The Dalles, Oregon
Fiscal Year 2011-12 Budget
CAPITAL PROJECTS FUND**

FY08/09 Actual	FY09/10 Actual	FY10/11 Budget	Account Number	Account Description	FY11/12 Proposed Budget	FY11/12 Approved Budget	FY11/12 Adopted Budget
REVENUES							
2,635,353	302,765	387,759	037-0000-300.00-00	BEGINNING BALANCE	423,753	423,753	403,753
23,416	21,615	21,616	037-0000-337.90-00	LOCAL GOV REV-PARTNERS	21,616	21,616	21,616
38,364	4,723	1,000	037-0000-361.00-00	INTEREST REVENUES	1,200	1,200	1,200
59,180	101,318	102,312	037-0000-363.80-00	STATE OFFICE BLDG INC	100,958	100,958	100,958
52,180	-	-	037-0000-369.00-00	OTHER MISC REVENUES	-	-	-
-	-	-	037-0000-380.10-00	LOAN REV - PRINCIPAL (added 9/17/10)	1,581	1,581	1,581
-	-	-	037-0000-380.20-00	LOAN REV - INTEREST (added 9/17/10)	1,084	1,084	1,084
59,231	43,231	43,231	037-0000-391.01-00	GENERAL FUND	43,231	43,231	43,231
-	-	-	037-0000-391.13-00	STREET/BRIDGE REPLACEMENT FUND	878,573	878,573	878,573
-	-	793,983	037-0000-391.36-00	SPECIAL ASSMT FUND	789,992	789,992	789,992
-	-	-	037-0000-391.53-00	WATER CAPITAL RESERVE FUND	13,495	13,495	13,495
-	-	-	037-0000-391.56-00	SEWER SPECIAL RESERVE FUND	653,564	653,564	653,564
-	2,027,065	-	037-0000-393.10-00	LOAN/BOND PROCEEDS	-	-	-
2,867,725	2,500,717	1,349,901	TOTAL CAPITAL PROJECTS FUND REVENUES		2,929,047	2,929,047	2,909,047
EXPENDITURES							
*** GENERAL FUND BUILDINGS							
88,582	-	-	037-3700-419.34-20	ARCHITECTURAL SERVICES	-	-	-
-	-	-	037-3700-419.69-80	ASSETS < \$5,000	-	5,000	5,000
88,582	-	-	TOTAL MATERIALS AND SERVICES		-	5,000	5,000
356,133	162,320	241,713	037-3700-419.72-20	BUILDINGS	256,221	251,221	251,221
-	425	-	037-3700-419.73-30	IMPRV OTHER THAN BLDG	-	-	-
356,133	162,745	241,713	TOTAL CAPITAL OUTLAY		256,221	251,221	251,221
444,715	162,745	241,713	TOTAL GENERAL FUND BUILDINGS		256,221	256,221	256,221
*** TUNNEL PROJECT - OIB LOAN							
47,709	49,636	51,643	037-3750-419.79-50	PRINCIPAL PAYMENT	53,728	53,728	53,728
17,137	15,209	13,205	037-3750-419.79-60	INTEREST PAYMENT	11,118	11,118	11,118
64,846	64,846	64,848	TOTAL DEBT SERVICE		64,846	64,846	64,846
64,846	64,846	64,848	TOTAL TUNNEL PROJECT		64,846	64,846	64,846
*** PORT LOAN - AIRPORT WELL							
11,000	9,543	10,114	037-3775-419.79-50	PRINCIPAL PAYMENT	12,044	12,044	12,044
5,000	5,607	5,038	037-3775-419.79-60	INTEREST PAYMENT	3,107	3,107	3,107
16,000	15,150	15,152	TOTAL DEBT SERVICE		15,151	15,151	15,151
16,000	15,150	15,152	TOTAL PORT LOAN - AIRPORT WELL		15,151	15,151	15,151
*** PW COMPOUND MOVE (added FY07/08)							
105,654	-	-	037-4200-419.34-20	ARCHITECTURAL SERVICES	-	-	-
105,654	-	-	TOTAL MATERIALS AND SERVICES		-	-	-
1,898,983	-	-	037-4200-419.75-10	CAPITAL PROJECTS	-	-	-
1,898,983	-	-	TOTAL CAPITAL OUTLAY		-	-	-
2,004,636	-	-	TOTAL PW COMPOUND MOVE		-	-	-
*** EAST PORT LID (added FY09/10)							
-	16,500	-	037-4400-419.31-10	2009 FFCO ADMIN FEES	-	-	-
-	1,807,048	232,205	037-4400-419.75-10	CAPITAL PROJECTS	-	-	-
-	1,823,548	232,205	TOTAL CAPITAL OUTLAY		-	-	-
-	1,823,548	232,205	TOTAL EAST PORT LID		-	-	-

CAPITAL PROJECTS FUND (continued)

FY08/09 Actual	FY09/10 Actual	FY10/11 Budget	Account Number	Account Description	FY11/12 Proposed Budget	FY11/12 Approved Budget	FY11/12 Adopted Budget
				*** THOMPSON/19TH ST LID (added FY10/11)			
-	-	790,983	037-4410-419.75-10	CAPITAL PROJECTS	2,567,829	2,567,829	2,567,829
-	-	790,983	TOTAL CAPITAL OUTLAY		2,567,829	2,567,829	2,567,829
-	-	790,983	TOTAL THOMPSON/19TH ST LID		2,567,829	2,567,829	2,567,829
2,530,197	2,066,289	1,344,901	TOTAL CAPITAL PROJECTS FUND OPERATIONS		2,904,047	2,904,047	2,904,047
-	48,202	-	037-9500-419.81-01	TO GENERAL FUND	-	-	-
-	-	5,000	037-9500-419.81-21	TO STATE OFFICE BLDG FUND	25,000	25,000	5,000
34,763	-	-	037-9500-419.81-43	TO FFCO 2008 DEBT SVC FUND	-	-	-
34,763	48,202	5,000	TOTAL OPERATING TRANSFERS OUT		25,000	25,000	5,000
2,564,960	2,114,491	1,349,901	TOTAL CAPITAL PROJECTS FUND EXPENSES		2,929,047	2,929,047	2,909,047
302,765	386,226	-	CAPITAL PROJECTS FUND - REVENUES LESS EXPENSES		-	-	-

**City of The Dalles, Oregon
Fiscal Year 2011-12 Budget**

SPECIAL REVENUE FUNDS GROUP

Description

The City has several Special Revenue funds in addition to those discussed with respect to Public Works activities. These are funds established under ORS Chapter 280, to accumulate and spend monies for a particular purpose. For each fund of this type, a specific purpose is identified and monies in that fund may only be spent for that purpose.

- The Unemployment Fund (010) provides for the accumulation of financial resources of the City to pay claims of unemployment. Contributions are received from the operating funds of the General Fund, Library Fund, Street Fund, Water Utility Fund, and Wastewater Utility Fund.
- The Community Benevolence Fund (011) provides for the accumulation of financial resources to pay for expenses related to the memorials to Veterans of the community.
- The Special Projects Fund (018) provides for the accumulation of financial resources of the City and other granting agencies in order to pay for expenses related to infrastructure improvements. This infrastructure can be related to historical and community purposes.
- The State Office Building Fund (021) is used to operate one of the City's facilities to be used by the State of Oregon to provide services to the local community.

SPECIAL REVENUE FUND SUMMARY

FY08/09	FY09/10	FY10/11		FY11/12	FY11/12	FY11/12
Actual	Actual	Budget	Revenue/Cost Centers	Proposed	Approved	Adopted
				Budget	Budget	Budget
605,575	256,163	6,431,768	BEGINNING BALANCE	5,298,853	5,298,853	5,462,087
1,669,470	8,443,024	7,776,317	REVENUES	8,580,615	8,580,615	8,580,381
49,091	-	37,000	OTHER SOURCES	45,000	45,000	25,000
2,324,136	8,699,187	14,245,085	TOTAL RESOURCES	13,924,468	13,924,468	14,067,468
11,121	14,297	56,856	UNEMPLOYMENT RESERVE FUND	36,795	36,795	36,795
-	1,950	10,559	COMMUNITY BENEVOLENCE FUND	11,401	11,401	11,401
1,924,195	2,167,850	13,979,222	SPECIAL GRANTS FUND	13,684,049	13,684,049	13,824,049
131,157	161,411	194,948	STATE OFFICE BUILDING FUND	188,723	188,723	188,723
2,066,474	2,345,508	14,241,585	TOTAL EXPENDITURES	13,920,968	13,920,968	14,060,968
3,500	3,500	3,500	TRANSFER OUT	3,500	3,500	6,500
-	-	-	CONTINGENCY	-	-	-
-	-	-	UNAPPROPRIATED ENDING BAL	-	-	-
3,500	3,500	3,500	TOTAL OTHER USES	3,500	3,500	6,500
2,069,974	2,349,008	14,245,085	TOTAL EXPENDS & OTHER USES	13,924,468	13,924,468	14,067,468
254,163	6,350,179	-	FUND TOTAL	-	-	-

**City of The Dalles, Oregon
Fiscal Year 2011-12 Budget**

UNEMPLOYMENT RESERVE FUND

FY08/09 Actual	FY09/10 Actual	FY10/11 Budget	Account Number	Account Description	FY11/12 Proposed Budget	FY11/12 Approved Budget	FY11/12 Adopted Budget
REVENUES							
47,491	56,356	56,606	010-0000-300.00-00	BEGINNING BALANCE	36,695	36,695	36,695
896	316	250	010-0000-361.00-00	INTEREST REVENUES	100	100	100
9,590	-	-	010-0000-391.01-00	GENERAL FUND	-	-	-
2,000	-	-	010-0000-391.04-00	LIBRARY FUND	-	-	-
-	-	-	010-0000-391.05-00	STREET FUND	-	-	-
4,656	-	-	010-0000-391.51-00	WATER UTILITY FUND	-	-	-
2,845	-	-	010-0000-391.55-00	WASTEWATER UTILITY	-	-	-
-	-	-	010-0000-391.61-00	AIRPORT FUND	-	-	-
67,477	56,672	56,856	TOTAL UNEMPLOYMENT RESERVE FUND REVENUES		36,795	36,795	36,795
EXPENDITURES							
11,121	14,297	56,856	010-1000-416.25-00	UNEMPLOYMENT EXPENSES	36,795	36,795	36,795
11,121	14,297	56,856	TOTAL PERSONNEL SERVICE		36,795	36,795	36,795
11,121	14,297	56,856	TOTAL UNEMPLOYMENT RESERVE FUND EXPENSES		36,795	36,795	36,795
56,356	42,375	-	UNEMPLOYMENT FUND - REVENUES LESS EXPENSES		-	-	-

COMMUNITY BENEVOLENCE FUND

FY08/09 Actual	FY09/10 Actual	FY10/11 Budget	Account Number	Account Description	FY11/12 Proposed Budget	FY11/12 Approved Budget	FY11/12 Adopted Budget
REVENUES							
5,159	7,249	8,529	011-0000-300.00-00	BEGINNING BALANCE	9,371	9,371	9,371
90	42	30	011-0000-361.00-00	INTEREST REVENUES	30	30	30
2,000	2,000	-	011-0000-365.15-00	GIFTS/DONATIONS - WAR MEMORIAL	-	-	-
-	-	2,000	011-0000-369.00-00	OTHER MISC. REVENUES	2,000	2,000	2,000
7,249	9,291	10,559	TOTAL COMMUNITY BENEVOLENCE FUND REVENUES		11,401	11,401	11,401
EXPENDITURES							
-	1,950	-	011-1200-419.60-85	SPECIAL DEPT SUPPLIES	-	-	-
-	1,950	-	TOTAL MATERIALS AND SERVICES		-	-	-
-	1,950	-	TOTAL VIETNAM MEMORIAL		-	-	-
-	-	10,559	011-1500-419.60-85	SPECIAL DEPT SPPLIES	11,401	11,401	11,401
-	-	10,559	TOTAL MATERIALS AND SERVICES		11,401	11,401	11,401
-	-	-	011-1500-419.73-30	IMPRVMTS OTHER THAN BLDGS	-	-	-
-	-	-	TOTAL CAPITAL OUTLAY		-	-	-
-	-	10,559	TOTAL WAR MEMORIAL FUND		11,401	11,401	11,401
-	1,950	10,559	TOTAL COMMUNITY BENEVOLENT FUND EXPENSES		11,401	11,401	11,401
7,249	7,341	-	COMMUNITY BENEVOLENT FUND - REVENUES LESS EXPENS		-	-	-

**City of The Dalles, Oregon
Fiscal Year 2011-12 Budget**

Fund: Special Revenue Fund Group
Department: Special Grants (018)
Program: Other (415)

Description

The Special Projects Fund provides for the accumulation of financial resources for the purpose of expending those funds on a multitude of capital projects.

2011-12 Goals, Projects, and Highlights

- CDBG Grant as partner with Mid-Columbia Housing fourth year (\$48,000)
- LCDC Grant – UGB/NSA Boundary Amendment/Periodic Review (\$125,000)
- Marine Terminal / Festival area project (\$5,576,370)
- Washington Street Downtown Riverfront Connection (\$5,750,434)
- The Dalles Dam Tours Trail and Shuttles (\$373,312)
- Granada Block Redevelopment/1st Street parking structure (\$1,810,993)
- \$3,500 of SHPO is being transferred to the General Fund to help support this year's Capital expenditures

2010-11 Accomplishments/Comments

- Granada Block Property Purchase
- LCDC Periodic Review work Phase I and II
- Completion of East Gateway Project.
- Completion of fifth year of Housing Grant.
- Design work for Washington Street Downtown Riverfront Connection and Dock Project completed
- Thompson Park Skate Park
- Funds obtained for Dock and Lewis and Clark Festival Area

Major Issues to be resolved in the next five years.

- Continued use of the Urban Renewal Agency's financial resources in the most efficient manner to meet the goals of the community
- Continue Federal lobby efforts for City projects
- Continued searching of all agencies (federal, state and local) for funding of future expansion of the City infrastructure for the benefit of all persons
- 3rd Street Streetscape

**City of The Dalles, Oregon
Fiscal Year 2011-12 Budget
SPECIAL GRANTS FUND**

FY08/09 Actual	FY09/10 Actual	FY10/11 Budget	Account Number	Account Description	FY11/12 Proposed Budget	FY11/12 Approved Budget	FY11/12 Adopted Budget
REVENUES							
482,956	145,100	6,365,752	018-0000-300.00-00	BEGINNING BALANCE	5,276,021	5,276,021	5,416,021
53,259	49,653	48,000	018-0000-331.15-00	FED GRANTS - CDBG HOUSING 2007	48,000	48,000	48,000
-	-	-	018-0000-331.31-20	FED GRANTS-ECONOMIC STIMULUS	-	-	-
-	-	2,000,000	018-0000-331.31-30	FEDERAL GRANTS-EDA	2,000,000	2,000,000	2,000,000
232,803	58,691	2,213,120	018-0000-331.90-00	FEDERAL GRANTS-MISC	2,173,120	2,173,120	2,173,120
-	-	3,015,000	018-0000-334.25-00	ODOT GRANTS	3,055,300	3,055,300	3,055,300
-	-	130,000	018-0000-334.35-00	LCDC GRANT - STATE	95,000	95,000	95,000
-	-	10,000	018-0000-334.40-00	OIB GRANT	10,000	10,000	10,000
-	8,971	8,850	018-0000-334.90-00	STATE GRANTS, OTHER	3,500	3,500	6,500
-	-	130,000	018-0000-336.10-00	PRIVATE SECTOR GRANTS (GOOGLE)	-	-	-
1,255,600	7,500,000	-	018-0000-337.10-00	URBAN RENEWAL	969,296	969,296	969,296
-	-	10,000	018-0000-337.40-00	QLIFE CONTRIBUTION	-	-	-
-	-	10,000	018-0000-337.65-00	NWC PUD GRANT	3,312	3,312	3,312
18,177	64,261	10,000	018-0000-361.00-00	INTEREST REVENUES	24,000	24,000	24,000
-	630,931	-	018-0000-369.00-00	OTHER MISC. REVENUES	10,000	10,000	10,000
-	99,870	-	018-0000-390.10-00	EAST GATEWAY II	-	-	-
30,000	-	32,000	018-0000-391.01-00	TRANSFERS FROM GENERAL	20,000	20,000	20,000
-	-	-	018-0000-391.18-10	TRANSFERS FROM STREET	-	-	-
2,072,795	8,557,477	13,982,722	TOTAL SPECIAL GRANTS FUND REVENUES		13,687,549	13,687,549	13,830,549
EXPENDITURES							
*** CDBG/ MID COLUMBIA HOUSING							
55,845	53,373	60,000	018-2500-415.39-00	OTHER CONTRACTUAL SVCS	48,000	48,000	48,000
55,845	53,373	60,000	TOTAL MATERIALS & SERVICES		48,000	48,000	48,000
55,845	53,373	60,000	TOTAL CDBG/ MID COLUMBIA HOUSING		48,000	48,000	48,000
*** UGB/NSA BOUNDARY AMENDMENT							
-	5,124	180,000	018-2627-415.39-00	OTHER CONTRACTUAL SERV	125,000	125,000	125,000
-	5,124	180,000	TOTAL MATERIALS & SERVICES		125,000	125,000	125,000
-	5,124	180,000	TOTAL UGB/NSA BOUNDARY AMENDMENT		125,000	125,000	125,000
*** TGM GRANT							
-	-	-	018-2628-415.39-00	OTHER CONTRACTUAL SERV	-	-	-
-	-	-	TOTAL MATERIALS & SERVICES		-	-	-
-	-	-	TOTAL TGM GRANT		-	-	-
*** SHPO/CERT LOC GOVT							
-	-	-	018-2700-415.31-10	CONTRACTUAL SERVICES	-	-	-
(232)	-	5,350	018-2700-415.69-90	OTHER	-	-	-
(232)	-	5,350	TOTAL MATERIALS AND SERVICES		-	-	-
(232)	-	5,350	TOTAL SHPO/CERT LOC GOVT		-	-	-
*** TUNNEL PROJECT							
744,795	287,652	4,887,106	018-2900-415.75-10	CAPITAL PROJECTS	5,750,434	5,750,434	5,750,434
744,795	287,652	4,887,106	TOTAL CAPITAL OUTLAY		5,750,434	5,750,434	5,750,434
744,795	287,652	4,887,106	TOTAL TUNNEL PROJECT		5,750,434	5,750,434	5,750,434
*** MARINE TERMINAL PROJECT							
-	480,090	5,286,766	018-3000-415.75-10	CAPITAL PROJECTS	5,576,370	5,576,370	5,576,370
-	480,090	5,286,766	TOTAL CAPITAL OUTLAY		5,576,370	5,576,370	5,576,370
-	480,090	5,286,766	TOTAL MARINE TERMINAL PROJECT		5,576,370	5,576,370	5,576,370

SPECIAL GRANTS FUND (continued)

FY08/09 Actual	FY09/10 Actual	FY10/11 Budget	Account Number	Account Description	FY11/12 Proposed Budget	FY11/12 Approved Budget	FY11/12 Adopted Budget
				*** EAST GATEWAY PROJECT			
1,123,788	857,051	-	018-3100-415.75-10	CAPITAL PROJECTS	-	-	-
1,123,788	857,051	-		TOTAL CAPITAL OUTLAY	-	-	-
1,123,788	857,051	-		TOTAL EAST GATEWAY PROJECT	-	-	-
				*** THOMPSON PARK SKATEPARK PROJECT			
-	-	100,000	018-3200-415.75-10	CAPITAL PROJECTS	-	-	-
-	-	100,000		TOTAL CAPITAL OUTLAY	-	-	-
-	-	100,000		TOTAL THOMPSON SKATEPARK PROJECT	-	-	-
				*** THE DALLES DAM TOURS PROJECT			
-	-	70,000	018-3300-415.74.20	VEHICLES	45,000	45,000	45,000
-	-	320,000	018-3300-415.75-10	CAPITAL OUTLAY	328,312	328,312	328,312
-	-	390,000		TOTAL CAPITAL OUTLAY	373,312	373,312	373,312
-	-	390,000		TOTAL THE DALLES DAM TOURS PROJECT	373,312	373,312	373,312
				*** PARKING STRUCTURE CONSTRUCTION			
-	-	-	018-3725-415.75-10	CAPITAL PROJECTS	1,810,933	1,810,933	1,810,933
-	-	-		TOTAL CAPITAL OUTLAY	1,810,933	1,810,933	1,810,933
-	-	-		TOTAL PARKING STRUCTURE CONSTRUCTION	1,810,933	1,810,933	1,810,933
				*** FLOUR MILL PROJECT			
-	484,561	180,000	018-3800-415.75-10	CAPITAL PROJECTS	-	-	-
-	484,561	180,000		TOTAL CAPITAL OUTLAY	-	-	-
-	484,561	180,000		TOTAL FLOUR MILL PROJECT	-	-	-
				*** 3RD ST. STREET SCAPE			
-	-	2,750,000	018-3900-415.75-10	CAPITAL PROJECTS	-	-	-
-	-	2,750,000		TOTAL CAPITAL OUTLAY	-	-	-
-	-	2,750,000		TOTAL 3RD ST. STREET SCAPE	-	-	-
				*** WIFI PROJECT			
-	-	140,000	018-4700-415.75-10	CAPITAL PROJECTS	-	-	140,000
-	-	140,000		TOTAL CAPITAL OUTLAY	-	-	140,000
-	-	140,000		TOTAL WIFI PROJECT	-	-	140,000
1,924,195	2,167,850	13,979,222		TOTAL SPECIAL GRANTS FUND OPERATIONS	13,684,049	13,684,049	13,824,049
3,500	3,500	3,500	018-9500-415.81-01	TO GENERAL FUND	3,500	3,500	6,500
3,500	3,500	3,500		TOTAL OPERATING TRANSFERS OUT	3,500	3,500	6,500
1,927,695	2,171,350	13,982,722		TOTAL SPECIAL GRANTS FUND EXPENSES	13,687,549	13,687,549	13,830,549
145,100	6,386,127	-		SPECIAL GRANTS FUND - REVENUES LESS EXPENSES	-	-	-

**City of The Dalles, Oregon
Fiscal Year 2011-12 Budget**

Fund: State Office Building (021)
Department: State Office Building (22)
Program: Other (419)

Mission

To operate and maintain the State Office Building facility efficiently and effectively, and within the parameter specified in the long-term lease agreement with the State of Oregon.

Description

The State Office Building Fund is used to account for resources and expenditures relating to the operation and maintenance of the facility located at 700 Union Street. Resources to the fund consist primarily of lease payments from the State of Oregon, supplemented by interest earnings. Expenditures relate to operational expenses such as utilities and insurance, and maintenance of the facility and grounds. All operating expenses are reimbursed through the lease payments from the State. A report is provided to the State at the end of each lease year outlining all operating and maintenance costs for that year.

2011-12 Goals, Projects and Highlights

- Paint interior of first floor
- Partial carpet replacement project

2010-11 Accomplishments/Comments

- Continued replacement of trees and sidewalks
- Replacement of defective windows
- Added emergency lighting in building
- Completed a section of carpet project
- Upgrade to employee restroom

**City of The Dalles, Oregon
Fiscal Year 2011-12 Budget**

STATE OFFICE BUILDING FUND

FY08/09	FY09/10	FY10/11	Account	Account	FY11/12	FY11/12	FY11/12
Actual	Actual	Budget	Number	Description	Proposed	Approved	Adopted
					Budget	Budget	Budget
REVENUES							
69,969	47,458	881	021-0000-300.00-00	BEGINNING BALANCE	(23,234)	(23,234)	-
1,838	190	250	021-0000-361.01-00	INTEREST	-	-	-
67,328	83,400	83,400	021-0000-363.80-01	OPERATIONS	83,400	83,400	83,400
40,304	46,568	105,417	021-0000-363.80-02	MAINTENANCE	103,557	103,557	100,323
(825)	-	-	021-0000-369.01-00	OPERATIONS	-	-	-
-	-	5,000	021-0000-391.37-00	FROM CAPITAL PROJECTS FUND	25,000	25,000	5,000
178,615	177,616	194,948	TOTAL STATE OFFICE BUILDING FUND REVENUES		188,723	188,723	188,723
EXPENDITURES							
16,645	17,174	18,489	021-2200-419.11-00	REGULAR SALARIES	34,932	34,932	34,932
9,238	9,661	12,837	021-2200-419.12-00	PARTTIME/TEMP SALARIES	-	-	-
-	16	500	021-2200-419.13-00	OVERTIME SALARIES	500	500	500
5,263	5,680	9,791	021-2200-419.21-10	MEDICAL INSURANCE	9,064	9,064	9,064
115	128	157	021-2200-419.21-20	L-T DISABILITY INSURANCE	102	102	102
29	31	32	021-2200-419.21-30	LIFE INSURANCE	35	35	35
929	805	1,347	021-2200-419.21-40	WORKERS COMP INSURANCE	1,667	1,667	1,667
1,914	1,977	2,435	021-2200-419.22-00	FICA	2,711	2,711	2,711
2,238	3,550	4,229	021-2200-419.23-00	RETIREMENT	2,746	2,746	2,746
-	17	-	021-2200-419.29-00	OTHER EMPLOYEE BENEFITS	-	-	-
36,371	39,039	49,817	TOTAL PERSONNEL SERVICE		51,757	51,757	51,757
7,585	7,618	10,500	021-2200-419.41-10	WATER & SEWER	9,000	9,000	9,000
3,189	3,252	4,000	021-2200-419.41-20	GARBAGE SERVICES	3,200	3,200	3,200
3,143	1,832	3,000	021-2200-419.41-30	NATURAL GAS	2,500	2,500	2,500
15,929	16,971	18,000	021-2200-419.41-40	ELECTRICITY	17,000	17,000	17,000
42,900	44,187	44,187	021-2200-419.42-00	JANITORIAL SERVICES	44,187	44,187	44,187
7,399	36,845	40,500	021-2200-419.43-10	BUILDINGS AND GROUNDS	42,500	42,500	42,500
295	97	500	021-2200-419.43-45	JOINT USE OF LABOR/EQUIP	500	500	500
-	-	300	021-2200-419.43-70	GENERAL EQUIPMENT	300	300	300
1,321	752	5,000	021-2200-419.43-72	ELECTRICAL SYSTEMS	2,000	2,000	2,000
577	272	4,500	021-2200-419.43-73	PLUMBING	1,000	1,000	1,000
2,511	2,633	2,800	021-2200-419.43-75	ELEVATORS	3,000	3,000	3,000
1,961	1,266	2,000	021-2200-419.43-77	HVAC SYSTEMS	2,000	2,000	2,000
305	-	-	021-2200-419.52-10	LIABILITY INSURANCE	-	-	-
4,154	3,755	4,200	021-2200-419.52-30	PROPERTY INSURANCE	2,700	2,700	2,700
319	168	500	021-2200-419.53-30	TELEPHONE	700	700	700
3,199	2,636	3,300	021-2200-419.69-50	JANITORIAL SUPPLIES	2,000	2,000	2,000
-	88	-	021-2200-419.60-21	MISCELLANEOUS EXPENSES	-	-	-
94,786	122,372	143,287	TOTAL MATERIALS AND SERVICES		132,587	132,587	132,587
-	-	1,844	021-9500-419.88-00	CONTINGENCY	4,379	4,379	4,379
-	-	1,844	TOTAL CONTINGENCY		4,379	4,379	4,379
131,157	161,411	194,948	TOTAL STATE OFFICE BUILDING EXPENSES		188,723	188,723	188,723
47,458	16,206	-	STATE OFFICE BUILDING FUND - REVENUES LESS EXPENSES		-	-	-

City of The Dalles, Oregon
Fiscal Year 2011-12 Budget

DEBT SERVICE FUNDS GROUP

Description

The City maintains a group of debt service funds to account for the long-term obligations of the City. These funds accumulate monies from a variety of sources for the sole purpose of paying principal and interest on obligations incurred at some point in the past. The City is proposing operating five debt service funds for the upcoming year.

2011-12 Goals, Projects and Highlights

- Fully fund the debt obligations for the fiscal year as follows:
 - FFCO 2009 Debt Svc Fund (044) – debt incurred for Phase I of the West 1st Street, Terminal Way and Bargeway Road Reconstruction LID and to provide a loan to the Columbia Gateway Urban Renewal Agency to pay off the current Urban Renewal bond, fund a reserve for the loan, and provide funds for additional projects, including:
 - ✓ Improvements to the East Gateway and Brewery Grade intersection
 - ✓ Flour Mill Project
 - ✓ Marine Terminal and Festival Area
 - ✓ Streetscape improvements on 1st, 3rd, and Washington Streets
 - FFCO 2008 Debt Svc Fund (043) – debt incurred in 2008 for Public Works Facility relocation and City Hall remodel debt.
 - Water Bond Debt Fund (041) - debt incurred in 2007 by the sale of revenue bonds to:
 - ✓ Build a Clearwell
 - ✓ Build a new 760 reservoir and pump station
 - ✓ Build a new pump station on Morton Street
 - ✓ Enhance the Lone Pine well
 - ✓ Replace the control valves, upgrade the filters, and replace disinfection systems at WICKS
 - ✓ Complete environmental permitting for watershed projects
 - ✓ Build a new pipeline (Eastside Intertie Phases I and II)
 - Wastewater Plant Debt Service Fund (058) – debt incurred in 2003 by the sale of revenue bonds for the reconstruction of the wastewater plant. This bond covered Phase I of the reconstruction.
 - Airport Debt Service Fund (062) – debt incurred in 2003 by the sale of revenue bonds for the construction of a new 22-unit hangar on the Airport property.

2010-11 Accomplishments/Comments

- Made payment of principal and interest on a timely basis for the Wastewater Facilities Bond, the Water Revenue Bond, the FFCO 2008 Bond, the 2009 FFCO Bond, and the Airport Revenue Bond.

**City of The Dalles, Oregon
Fiscal Year 2011-12 Budget**

DEBT SERVICE FUND SUMMARY

FY08/09	FY09/10	FY10/11		FY11/12	FY11/12	FY11/12
<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Revenue/Cost Centers</u>	<u>Proposed</u>	<u>Approved</u>	<u>Adopted</u>
				<u>Budget</u>	<u>Budget</u>	<u>Budget</u>
393,491	390,263	284,438	BEGINNING BALANCE	293,742	293,742	293,742
196,755	186,581	986,209	REVENUES	989,338	989,338	989,338
1,183,744	1,102,845	1,438,571	OTHER SOURCES	1,436,598	1,436,598	1,436,598
1,773,991	1,679,690	2,709,218	TOTAL RESOURCES	2,719,678	2,719,678	2,719,678
55,862	55,751	125,319	AIRPORT DEBT SERVICE FUND	134,059	134,059	134,059
335,605	335,605	565,605	WATER REVENUE BOND	561,405	561,405	561,405
-	303,912	301,931	FFCO 2008 DEBT SERVICE FUND	304,731	304,731	304,731
-	145,677	944,614	FFCO 2009 DEBT SERVICE FUND	945,913	945,913	945,913
555,565	552,540	551,830	WASTEWATER REVENUE BOND	553,705	553,705	553,705
138,105	-	-	POLICE FACILITY REVENUE BOND	-	-	-
1,085,137	1,393,485	2,489,299	TOTAL EXPENDITURES	2,499,813	2,499,813	2,499,813
-	-	-	CHARGES FOR SERVICES	-	-	-
-	-	-	TRANSFER OUT	-	-	-
-	-	219,919	CONTINGENCY	219,865	219,865	219,865
-	-	-	UNAPPROPRIATED ENDING BAL	-	-	-
-	-	219,919	TOTAL OTHER USES	219,865	219,865	219,865
1,085,137	1,393,485	2,709,218	TOTAL EXPENDS & OTHER USES	2,719,678	2,719,678	2,719,678
688,854	286,205	-	FUND TOTAL	-	-	-

**City of The Dalles, Oregon
Fiscal Year 2011-12 Budget**

AIRPORT DEBT SERVICE FUND

Issue Date: 04/01/03; Principal Payment Due: 12/01; Interest Payments Due: 12/01 & 06/01

FY08/09 Actual	FY09/10 Actual	FY10/11 Budget	Account Number	Account Description	FY11/12 Proposed Budget	FY11/12 Approved Budget	FY11/12 Adopted Budget
REVENUES							
48,933	60,530	64,919	062-0000-300.00-00	BEGINNING BALANCE	73,859	73,859	73,859
574	196	400	062-0000-361.00-00	INTEREST REVENUES	200	200	200
66,885	61,346	60,000	062-0000-363.50-00	PROPERTY RENTALS	60,000	60,000	60,000
116,392	122,072	125,319	TOTAL AIRPORT DEBT SERV FUND REVENUES		134,059	134,059	134,059
EXPENDITURES							
40,000	42,000	44,000	062-6100-470.79-15	BOND PRINCIPAL	46,000	46,000	46,000
15,862	13,751	11,536	062-6100-470.79-25	BOND INTEREST	9,219	9,219	9,219
-	-	69,783	062-6100-470.79-80	RSRV FOR FUTURE DEBT	78,840	78,840	78,840
55,862	55,751	125,319	TOTAL DEBT SERVICE		134,059	134,059	134,059
55,862	55,751	125,319	TOTAL AIRPORT DEBT SERVICE FUND EXPENSES		134,059	134,059	134,059
60,530	66,322	-	AIRPORT DEBT SERVICE FUND - REVENUE LESS EXPENSES		-	-	-

WATER REVENUE BOND FUND

Issue Date: 02/22/07; Principal Payment Due: 12/01; Interest Payments Due: 12/01 & 06/01

FY08/09 Actual	FY09/10 Actual	FY10/11 Budget	Account Number	Account Description	FY11/12 Proposed Budget	FY11/12 Approved Budget	FY11/12 Adopted Budget
REVENUES							
-	100,400	-	041-0000-300.00-00	BEGINNING BALANCE	-	-	-
-	-	-	041-0000-361.00-00	INTEREST REVENUES	-	-	-
436,005	235,205	565,605	041-0000-391.57-00	WATER DEPT CAP RESERVE FUND	561,405	561,405	561,405
436,005	335,605	565,605	TOTAL WATER REVENUE BOND REVENUES		561,405	561,405	561,405
EXPENDITURES							
-	-	230,000	041-4100-470.79-15	BOND PRINCIPAL	235,000	235,000	235,000
335,605	335,605	335,605	041-4100-470.79-25	BOND INTEREST	326,405	326,405	326,405
335,605	335,605	565,605	TOTAL DEBT SERVICE		561,405	561,405	561,405
335,605	335,605	565,605	TOTAL WATER REVENUE BOND EXPENSES		561,405	561,405	561,405
100,400	-	-	WATER REVENUE BOND - REVENUES LESS EXPENSES		-	-	-

**City of The Dalles, Oregon
Fiscal Year 2011-12 Budget**

FFCO 2008 BOND FUND

Issue Date: 02/20/08; Principal Payment Due: 05/27; Interest Payments Due: 12/01 & 05/27

FY08/09 Actual	FY09/10 Actual	FY10/11 Budget	Account Number	Account Description	FY11/12 Proposed Budget	FY11/12 Approved Budget	FY11/12 Adopted Budget
REVENUES							
-	10,017	-	043-0000-300.00-00	BEGINNING BALANCE	18	18	18
-	-	-	043-0000-361.00-00	INTEREST REVENUES	-	-	-
116,434	124,490	123,671	043-0000-363.80-00	STATE OFFICE BLDG INCOME	124,800	124,800	124,800
53,512	56,476	59,420	043-0000-391.05-00	FROM STREET FUND	59,971	59,971	59,971
34,763	-	-	043-0000-391.37-00	FROM CAPITAL PROJECTS FUND	-	-	-
53,512	56,473	59,420	043-0000-391.51-00	FROM WATER UTILITY FUND	59,971	59,971	59,971
53,512	56,474	59,420	043-0000-391.55-00	FROM WASTEWATER UTILITY FUND	59,971	59,971	59,971
311,733	303,930	301,931	TOTAL FFCO 2008 DEBT SVC FUND REVENUES		304,731	304,731	304,731
EXPENDITURES							
-	175,000	180,000	043-4300-470.79-50	PRINCIPAL PMTS	190,000	190,000	190,000
-	128,913	121,931	043-4300-470.79-60	INTEREST PMTS	114,731	114,731	114,731
-	-	-	043-4300-470.79-80	RSRV FOR FUTURE DEBT	-	-	-
-	303,912	301,931	TOTAL DEBT SERVICE		304,731	304,731	304,731
-	303,912	301,931	TOTAL FFCO 2008 DEBT SVC FUND EXPENSES		304,731	304,731	304,731
311,733	18	-	FFCO 2008 DEBT SVC FUND - REVENUES LESS EXPENSES		-	-	-

2009 FFCO BOND FUND

Issue Date: 10/15/09; Principal Payment Due: 06/01; Interest Payments Due: 12/01 & 06/01

FY08/09 Actual	FY09/10 Actual	FY10/11 Budget	Account Number	Account Description	FY11/12 Proposed Budget	FY11/12 Approved Budget	FY11/12 Adopted Budget
REVENUES							
-	-	-	044-0000-300.00-00	BEGINNING BALANCE	-	-	-
-	-	801,738	044-0000-332.50-00	URBAN RENEWAL	-	-	-
-	-	-	044-0000-361.00-00	INTEREST REVENUES	-	-	-
-	-	-	044-0000-380.10-00	LOAN - PRINCIPAL (UR)	380,000	380,000	380,000
-	-	-	044-0000-380.20-00	LOAN - INTEREST (UR)	424,338	424,338	424,338
-	105,179	103,156	044-0000-391.36-00	FROM SPECIAL ASSESSMENT FUND	102,217	102,217	102,217
-	33,360	32,718	044-0000-391.53-00	FROM WA CAPITAL RESERVE FUND	32,421	32,421	32,421
-	7,138	7,002	044-0000-391.56-00	FROM SW SPECIAL RESERVE FUND	6,937	6,937	6,937
-	145,677	944,614	TOTAL FFCO 2009 DEBT SVC FUND REVENUES		945,913	945,913	945,913
EXPENDITURES							
-	95,000	435,000	044-4300-470.79-50	PRINCIPAL PMTS	445,000	445,000	445,000
-	50,677	509,614	044-4300-470.79-60	INTEREST PMTS	500,913	500,913	500,913
-	145,677	944,614	TOTAL DEBT SERVICE		945,913	945,913	945,913
-	145,677	944,614	TOTAL 2009 FFCO DEBT SVC FUND EXPENSES		945,913	945,913	945,913
-	-	-	2009 FFCO DEBT SVC FUND - REVENUES LESS EXPENSES		-	-	-

**City of The Dalles, Oregon
Fiscal Year 2011-12 Budget**

WASTEWATER UTILITY REVENUE BOND FUND

Issue Date: 05/01/03; Principal Payment Due: 04/01; Interest Payments Due: 10/01 & 04/01

FY08/09	FY09/10	FY10/11	Account	Account	FY11/12	FY11/12	FY11/12
Actual	Actual	Budget	Number	Description	Proposed	Approved	Adopted
					Budget	Budget	Budget
REVENUES							
217,579	219,316	219,519	058-0000-300.00-00	BEGINNING BALANCE	219,865	219,865	219,865
1,737	549	400	058-0000-361.00-00	INTEREST REVENUES	-	-	-
552,440	552,540	551,830	058-0000-391.57-00	WASTEWATER CONST	553,705	553,705	553,705
771,756	772,405	771,749	TOTAL WASTEWATER PLANT DEBT SVC FUND REVENUES		773,570	773,570	773,570
EXPENDITURES							
325,000	340,000	350,000	058-5800-470.79-15	BOND PRINCIPAL	365,000	365,000	365,000
230,565	212,540	201,830	058-5800-470.79-25	BOND INTEREST	188,705	188,705	188,705
555,565	552,540	551,830	TOTAL DEBT SERVICE		553,705	553,705	553,705
-	-	219,919	058-9500-550.88-10	RATE STABILIZATION ACCT	219,865	219,865	219,865
-	-	219,919	TOTAL CONTINGENCY		219,865	219,865	219,865
555,565	552,540	771,749	TOTAL WASTEWATER PLANT DEBT SVC FUND EXPENSES		773,570	773,570	773,570
216,191	219,865	-	WASTEWATER PLANT DEBT SVC FUND - REVENUES LESS EX		-	-	-

POLICE FACILITY REVENUE BOND FUND

**Issue Date: 02/01/99; Principal Payment Due: 12/01; Interest Payments Due: 12/01 & 06/01
Paid in Full FY08/09**

FY08/09	FY09/10	FY10/11	Account	Account	FY11/12	FY11/12	FY11/12
Actual	Actual	Budget	Number	Description	Proposed	Approved	Adopted
					Budget	Budget	Budget
REVENUES							
126,979	-	-	045-0000-300.00-00	BEGINNING BALANCE	-	-	-
1,040	-	-	045-0000-361.00-00	INTEREST REVENUES	-	-	-
10,085	-	-	045-0000-363.80-00	STATE OFFICE BLDG INC	-	-	-
138,105	-	-	TOTAL POLICE FACILITY REV BOND		-	-	-
EXPENDITURES							
135,000	-	-	045-4500-470.79-15	BOND PRIN-97 BONDS	-	-	-
3,105	-	-	045-4500-470.79-25	BOND INT-97 BONDS	-	-	-
138,105	-	-	TOTAL DEBT SERVICE		-	-	-
138,105	-	-	TOTAL POLICE FACILITY REV BOND EXPENSES		-	-	-
-	-	-	POLICE FACILITY REV BOND - REVENUES LESS EXPENSES		-	-	-

City of The Dalles, Oregon
SUMMARY OF PROPERTY TAX LEVIES FOR FY11/12

General Fund		
	2011 Estimated Assessed Value	898,626,851
	Permanent Rate	x \$ <u>0.0030155</u>
	Estimated taxes	\$ 2,709,809
	Less Compression	\$ 66,739
	Less Appeal Reserves	\$ -
	Less uncollectible in year levied	<u>\$ 185,015</u>
	General Fund taxes to Balance Budget	\$ 2,458,055
		<hr/>
	Total Levies	\$ 2,709,809
	Estimated Taxes Not to be Received	<u>\$ 251,754</u>
	Total Taxes to Balance Budget	<u>\$ 2,458,055</u>

City of The Dalles, Oregon

**DETAIL OF ADMINISTRATIVE TRANSFERS TO THE GENERAL FUND
FROM PUBLIC WORKS FUNDS FOR FY11/12**

<u>Department</u>	<u>Total Expenditures</u>	<u>General Fund</u>		<u>Street Fund</u>		<u>Water Fund</u>		<u>W. Water Fund</u>		<u>% Total</u>
		<u>%</u>	<u>Amount</u>	<u>%</u>	<u>Amount</u>	<u>%</u>	<u>Amount</u>	<u>%</u>	<u>Amount</u>	
City Council	218,477	75.0%	163,858	5.0%	10,924	10.0%	21,848	10.0%	21,848	100.00%
City Clerk	135,448	60.0%	81,269	8.0%	10,836	13.5%	18,285	18.5%	25,058	100.00%
City Manager	304,185	58.0%	176,427	8.0%	24,335	18.0%	54,753	16.0%	48,670	100.00%
City Attorney	258,879	57.0%	147,561	8.0%	20,710	18.0%	46,598	17.0%	44,009	100.00%
Finance	327,525	34.0%	111,359	11.0%	36,028	28.0%	91,707	27.0%	88,432	100.00%
Utility Billing	164,537	0.0%	-	0.0%	-	54.0%	88,850	46.0%	75,687	100.00%
Technology	217,760	30.0%	65,328	4.0%	8,710	43.0%	93,637	23.0%	50,085	100.00%
Personnel	10,100	65.0%	6,565	10.0%	1,010	12.0%	1,212	13.0%	1,313	100.00%
Court	201,925	100.0%	201,925	0.0%	-	0.0%	-	0.0%	-	100.00%
Comm. Dev.	572,479	100.0%	572,479	0.0%	-	0.0%	-	0.0%	-	100.00%
Police	3,116,166	100.0%	3,116,166	0.0%	-	0.0%	-	0.0%	-	100.00%
City Hall/Trans Center	227,741	100.0%	227,741	0.0%	-	0.0%	-	0.0%	-	100.00%
Code Enforcement	76,277	100.0%	76,277	0.0%	-	0.0%	-	0.0%	-	100.00%
Totals	5,831,499		4,946,954		112,553		416,890		355,101	
Right of Way Planner - 1/2 of personal services costs				48,558	16,024		16,024		16,024	
Infrastructure Inspector/Codes - 1/2 of personal services cost				38,933	12,848		13,237		12,848	
Watershed Patrol- 1/2 of personal services costs***				51,102	-		51,102		-	
Sub Total					28,872		80,363		28,872	
General Fund Subsidy of Street Fund					(16,758)					
Total Interfund Transfer from Other Funds for Admin Services					124,667		497,254		383,973	

City of The Dalles, Oregon
ALL INTERFUND TRANSFERS FOR FY11/12

<u>Transferred To:</u>	<u>Transferred From:</u>												Total Transfers In
	General Fund	Library Fund	Street Fund	St/Bridge Replacement Fund	Special Grants Fund	Special Assessments Fund	Capital Projects Fund	Water Fund	Water Reserve Fund	Wastewater Fund	Sewer Reserve Fund	Sewer Plant Recon/Debt	
General Fund		35,566	124,667		3,500	9,230		497,254		383,973			1,054,190
Library Fund													-
Street Fund								115,362		141,300			256,662
Unemployment Fund													-
Special Grants Fund	20,000												20,000
State Office Building Fund						25,000							25,000
Capital Projects Fund	43,231			878,573		789,992			13,495		653,564		2,378,855
PW Reserve Fund								30,000		140,000			170,000
Street/Bridge Replacement													-
Water Utility Cap. Reserve								400,000					400,000
Water Bond Debt Svc Fund									561,405				561,405
Sewer Utility Cap. Reserve										402,500			402,500
Sewer Plant Reconstruction										1,350,000			1,350,000
Sewer Bond Debt Svc Fund												553,705	553,705
FFCO 2008 Debt Service Fund			59,971					59,971		59,971			179,913
2009 FFCO Debt Service Fund						102,217			32,421		6,937		141,575
Airport Fund	65,000												65,000
Airport Debt Service Fund													-
Capital Projects Fund													-
Total Transfers Out:	128,231	35,566	184,638	878,573	3,500	901,439	25,000	1,102,587	607,321	2,477,744	660,501	553,705	7,558,805